Community Pharmacy Surrey & Sussex

Deadline Tracker October 2026

If you are part of a pharmacy group or multiple, please liaise with your area managers/head office.

Subject	Requirement	Deadline	Action & Links	Tick when completed
Hypertension Case-Finding service	**Pharmacy Income**	**3rd September 2026**	Reminder - The new service specification is now in place. It is a revised specification reaffirming the service's primary purpose Updated HCFS specification:	
CPPE Pharmacist Enhanced Practice Pathway	**Training and Education**	**Cohort 1: open to apply for now**	Applications now open for cohort 1 of the Pharmacist Enhanced Practice Pathway pilot programme. Newly qualified, early career pharmacist prescribers in their first year of post-registration practice can now register to join the Pharmacist Enhanced Practice Pathway (PEPP) pilot.	
Surrey & Sussex ICB Community Pharmacy Carer Winter Wellbeing Campaign	**Contractual Requirement**	**18th September and run for the following 3 weeks until the 9th October**	The pharmacy will have received posters and leaflets last week and should now be displaying the materials as part of the wellbeing campaign, please let CPSS know if you have not received them. Community pharmacy teams are uniquely placed to identify carers, start supportive conversations and help connect carers with local support services before they reach crisis point. The ICB ask participating pharmacies to: • **Display the campaign posters and promotional materials.** • Make carers leaflets available to patients and customers. • Encourage all pharmacy team members to be aware of carers and the support available. • Signpost carers to local support services where appropriate. • Join optional drop-in sessions to share learning, ask questions and hear how other pharmacies are supporting carers. An invite for them is included below. • Complete a simple feedback form at the end of the campaign via - Surrey & Sussex Community Pharmacy Carer Winter Wellbeing Campaign – Fill in form	
Covid vaccination winter campaign	**Pharmacy Income**	**Service starts 1st October 2026. Final sign-up deadline 11.59pm on 30th**	Pharmacy owners who wish to provide either flu and COVID-19 vaccinations or only adult flu vaccinations as part of the autumn/winter 2026/27 campaign, but who have not yet registered to provide these services, can still do so by using the NHS Business Service Authority's Manage Your Service (MYS) portal to register to provide the service.	

		November 2026	The final deadline to register to provide flu and COVID-19 vaccinations or only adult flu vaccinations in 2026/27 is **11.59pm on 30th November 2026**. Further information on the services, registration and guidance can be found on our Seasonal Vaccination Services hub page and our Childhood Flu Vaccination Service hub page.	
Flu vaccination service	**Pharmacy Income**	**Service starts 1st October 2026. Final sign-up deadline 11.59pm on 30th November 2026**	Pharmacy owners are encouraged to register as soon as possible via MYS to provide adult flu vaccinations for 2026/27 to inform local system planning for autumn/winter. Final date for registering is the 30th November 2026, if pharmacy owners do not register by this date, they will not be able to deliver the services in 2026/27. **Note the service cannot be provided until registration has occurred.**	
Childrens Flu vaccination service	**Pharmacy Income**	**Certain cohorts start 1st October 2026. Final sign-up deadline 11.59pm on 30th November 2026**	The final deadline to register on MYS is 23:59 on 30th November 2026. If pharmacy contractors do not register by this date, they will not be able to deliver the service in 2026/27. **Note the service cannot be provided until registration has occurred.** Vaccination of 2-and 3-year olds and at-risk children 2 years of age to less than 18 years of age **starts** under the 2026/27 Childhood Flu Vaccination Service. **Note there are 2 different start dates depending on the cohort – for further information check on the link below.** Childhood Flu Vaccination Service - Community Pharmacy England	
National Health Promotion Campaign	**Contractual Requirement**	**From 5th October to 25th October 2026**	Community pharmacy contractors must promote two national health campaigns. The first national campaign runs from Monday 5 October to Sunday 25 October 2026 and will focus on encouraging the public to treat pharmacy teams with respect so they can undertake their professional practice safely. Contractors can use existing communications materials developed by NHS England or Community Pharmacy England. The second promotes Pharmacy First to the public and runs from Monday 1 February to Sunday 21 February 2027. Existing communications materials are available on the DHSC Campaign Resource Centre (CRC). Contractors should plan now how they will promote each campaign using the materials available – including	

			displaying posters or leaflets in the pharmacy, posting information online or in patient messages.	
Workforce Survey	**Contractual Requirement**	**14th November 2026**	Deadline to complete the **2026 Workforce survey**. **This is a mandatory requirement for all pharmacy owners.**	
Childrens Flu vaccination service	**Pharmacy Income**	**From 1st December 2026**	Vaccination of primary school and secondary school children not in a clinical at risk group who missed the opportunity to be vaccinated in school can start under the 2026/27 Childhood Flu Vaccination Service.	
PQS – Palliative Care Gateway criteria	**Pharmacy Income**	**Complete by 31st December 2026**	Pharmacy owners can now complete the Palliative and End of Life Care (PEoLC) questionnaire via the NHSBSA MYS portal. This is one of the three gateway requirements for the 2026/27 Pharmacy Quality Scheme (PQS) and must be submitted by **31st December 2026** for pharmacy owners to remain eligible for a PQS payment. Learn more about the questionnaire	
NHS Profile Manager	**Contractual Requirement**	**Complete by 31st December 2026**	Ensure the DoS and NHS.uk website pharmacy profile is comprehensive and accurate by updating via the NHS Profile Manager. Verify and where necessary, update the information contained in the profile at least once each quarter. The financial quarters are: • 1st October to 31st December • 1st January to 31st March • 1st April to 30th June • 1st July to 30th September Reminder of the new NHS Profile Manager tool for updating DoS & NHS website. Note the NHS Terms of Service require pharmacy owners to check that their opening hours, contact information, facilities and services information are up to date for each profile, each financial quarter. Check that each module is marked as verified, even if no change is required to the information. All boxes must be ticked in the NHS profile Manager otherwise, it will be marked as incomplete. The facilities section is the most often missed profile for confirmation.	
Summary of payments including claiming deadlines	**Pharmacy Income**	**At different dates please follow the summary**	A summary of payment claiming deadlines can be found here.	

		to make claims		
Serious Shortage Protocols (SSPs)	**Dispensing**		Active SSPs Can be found here.	
MHRA Drug Safety Newsletter	**Dispensing**		Download the monthly newsletter here.	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action & Links	Tick when completed
PharmOutcomes	**Act now**	**Ongoing**	Check PharmOutcomes a minimum of three times a day for all referral services.	
Local Services	**Act now**	**By the 5th**	Please claim all your locally commissioned services by the 5th of the month.	

For further advice and support from Community Pharmacy Surrey & Sussex Team please contact us.
Email: **LPC@communitypharmacyss.co.uk**
Call us on: **01372 417726**;
Or visit our website: **www.communitypharmacyss.co.uk**.

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