

Minutes of AGM Meeting of Surrey Local Pharmaceutical Committee

Date: Wednesday 18th of September 2024.

Location: Tyrrells Wood Golf Club, Leatherhead, KT22 8QB.

Present: Purvi Shukla, Treasurer, Kay Hau, Karen Wilson, Jaymil Patel, Chris Scoble, Sejal Patel, Jay Amin, Mala Mahasuria, Smita Patel.

In attendance: Julia Powell, CEO, Marie Hockley, Deputy Chief Officer, Simran Johal, Service Development & Support Lead, Eve Rockell, Community Pharmacy Service Coordinator, Micky Cassar, Business Administrator.

1. Welcome
The Chair welcomed LPC members and contractor representatives to the meeting.
2. Apologies for absence
Parveen Gill
3. Minutes of the last meeting
The minutes from the 2022-2023 AGM were proposed and accepted by those present and signed as accurate by the Chair.
4. Presentation of the annual report for 2023 – 2024
The annual report was presented and reviewed by those present with an opportunity to ask questions.
5. Presentation of the financial statements for 2023- 2024
The financial statements for both Community Pharmacy Surrey & Sussex and Surrey LPC were highlighted by the CEO and reviewed by the committee members and contractors present. There was one contractor query in relation to the reserve levels. This was responded to. No other comments were raised.
6. Ballot of contractors (including postal votes received by email)
38 postal votes were received accepting the accounts. Total of 7 votes accepting the accounts at the AGM. No votes to reject the accounts were lodged. This represented a voting turnout of 25% of contractors.
7. Any other business
8. Date of next AGM
The next AGM will be held within six months of the end of the 2024/25 financial year and the date will be announced with at least 30 days' notice.

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