

Minutes of West Sussex AGM Meeting of Sussex Local Pharmaceutical Committee

Date Thursday 14th of September 2023 starting at 09:30
Location: East Sussex National, Little Horsted, Uckfield, TN22 5ES
Present: Yola Barnard, Mark Donaghy, Sam Ingram.
In attendance: Julia Powell, CEO, Marie Hockley, Deputy Chief Officer, Micky Cassar, Business Administrator

1. Welcome
The Chair (MD) welcomed LPC members and contractor representatives to the meeting. The CPSS team were thanked for their work over the previous year and Alan Salter, the previous West Sussex LPC treasurer was thanked for his work for the committee.
2. Apologies for absence
3. Minutes of the last meeting
The minutes from the last AGM were proposed and accepted by those present and signed as accurate by the Chair.
4. Presentation of the annual report for 2022 – 2023
The annual report was presented and reviewed with an opportunity to ask any questions.
5. Presentation of the financial statements for 2022 – 2023
The financial statements for both Community Pharmacy Surrey & Sussex and West Sussex LPC were highlighted by the CEO and reviewed by the committee members present.
6. Questions
None received.
7. Ballot of contractors (including all postal votes received by email)
35 postal vote responses were received all accepting the accounts. At the meeting 22 responses were received approving the accounts. No votes to reject the accounts were lodged. Total of 57 votes accepting the accounts. This represented a voting turnout of 37% of contractors.
8. Any other business
9. Date of next AGM
The next AGM will be held within six months of the 30th June 2023 and the date will be announced with at least 30 days' notice.

Close: 10:00am