Minutes of AGM Meeting of Surrey Local Pharmaceutical Committee

Date Wednesday 20th of September 2023.
Location: Tyrrells Wood Golf Club, Leatherhead, KT22 8QB.
Present: Purvi Shukla, Treasurer, Jaymil Patel, Chris Scoble, Sejal Patel, Jay Patel, Mala Mahasuria.
In attendance: Julia Powell, CEO, Marie Hockley, Deputy Chief Officer, Simran Johal, Service Development & Support Lead, Micky Cassar, Business Administrator.

1. Welcome
   The Chair welcomed LPC members and contractor representatives to the meeting.

2. Apologies for absence

3. Neha Soni, Smita Patel, Jay Amin, Priya Patel.

4. Minutes of the last meeting
   The minutes from the 2021-2022 AGM were proposed and accepted by those present and signed as accurate by the Vice Chair.

5. Presentation of the annual report for 2022 – 2023
   The annual report was presented and reviewed by those present with an opportunity to ask questions.

6. Presentation of the financial statements for 2022- 2023
   The financial statements for both Community Pharmacy Surrey & Sussex and Surrey LPC were highlighted by the CEO and reviewed by the committee members and contractors present. No comments were raised. The Surrey accounts are now in the recommended CPE format.

7. Ballot of contractors (including postal votes received by email)
   60 postal votes were received accepting the accounts. Total of 60 votes accepting the accounts. No votes to reject the accounts were lodged. This represented a voting turnout of 30% of contractors.

7. Any other business

8. Date of next AGM

   The next AGM will be held within six months of the end of the 2023/24 financial year and the date will be announced with at least 30 days' notice.
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