Minutes of Meeting of Surrey Local Pharmaceutical Committee

Date: Thursday 18th of September 2024.
Location: Tyrrells Wood Golf Club, Leatherhead, KT22 8QB.
Present: Purvi Shukla, Chris Scoble, Sejal Patel, Jay Amin, Kay Hau, Karen Wilson, Mala Mahasuria, Jaymil Patel, Smita Patel.
In attendance: Julia Powell, CEO, Marie Hockley, Deputy Chief Officer, Simran Johal, Service Development & Support Lead, Micky Cassar, Business Administrator, Hursh Gagda, Gary Warner, SE CPE Representative.

1: Welcome & Introductions
The Chair welcomed the members and guests to the meeting.
CCA reporter:

2: Apologies for Absence
Parveen Gill, Yinka Kuye.

3: Governance Matters
The Chair asked if there were any changes to the Declarations of Interest, nothing was raised.
The members were reminded by the Chair of the LPC constitution and the Nolan principles.

4: Minutes & Matters arising
The Chair asked the members if they had read the 10th of July 2024 LPC minutes and if there were any issues with the accuracy, no issues were raised. The Chair signed the July LPC minutes as a true account of the meeting.

The action/decision log was reviewed.
336 - LPC members to contact all MP's. – Complete.

5: CEO Report
KPI Progress. The members reviewed KPI progress (circulated prior to the meeting). The members were given a brief update on progress of the KPI's and asked if there were any questions, nothing was raised.

MP communication update: Communications were sent to all MPs across Surrey & Sussex asking if they could take part in a pharmacy visit, the response to this was very positive and a number of visits have either taken place or been planned. A second communication was sent out asking for attendance at the CPE parliamentary event.

CPSS conference update: The members were given an update as to the agenda which has now been set. There are 4 external speakers, an award ceremony, raffle, a quiz and a talk on how LPC can support. There are 7 sponsors.

Frimley ICB Update: Frimley have funding for CP PCN Engagement Leads (one per place). The job spec has been reviewed by JP and comments sent to YK for further review. The aim is that this role will start from the 1st of October.

NHSE workforce and training team – teach and treat programme update: This is for DPPs. Surrey Heartlands will not be putting in a funding bid, but Frimley will. At this time, it is unsure exactly how this funding will be used however it will essentially be used to pay DPPs to be DPPs for community pharmacy.

Surrey Heartlands still have funding to pay DPPs to support community pharmacists through IP training, and the members were asked to spread the word and if anyone interested to contact SJ.

PNA update: Surrey have reopened the PNA. They want to publish the new PNA in March 2025. Two meetings have taken place to date with another tomorrow. The first 2 meetings looked at the criteria of

what is considered a gap. Various criteria will go to a vote (LPC has one vote) there are 6 people that can vote. The travel time / distance was discussed. Acceptable level of access during core hours (Mon-Fri 9-6.30). The PNA group agreed that acceptable access would be different in rural or urban areas. For rural areas, 20 mins drive time seemed appropriate. For urban areas, 20 mins drive time AND 20 mins walking time seemed appropriate.
The committee reviewed the work to date on the PNA and discussed areas identified as potential gaps.

BH rota service update: JP has been pushing for an increase in remuneration. This has now been agreed and a 5% uplift will come into effect from April 1st 2025.

PCN lead evaluation and engagement funding update: Frimley received funding from NHSE and are having one PCN engagement lead role per place. Surrey Heartlands and Sussex were asked for funding. In Sussex funding has been requested from the ICB for PCN leads to attend the ICT meetings. Surrey Heartlands submitted an ask for top up money for PCN leads to be able to continue when the current funding runs out (September).

IPA submitted questions for the LPC to consider on proportionality on CPE committee and KPI's. These were discussed by the committee.

Action: JP to circulate the CPE slides received yesterday with regards to the sector review.

6: CPE Update

The members were given an update by Gary Warner.
The September CPE meeting took place last week and the members were given an update. Funding outlook and CPCF negotiations update: It was highlighted that pharmacy owners need clarity about the future ASAP. The top priorities are: Significant realignment of the contract sum, no unfunded increase in activity, write-off cumulative retained margin owing's, re-establish the principle of indexation for activity and inflation, a full review of the retained margin deliver and a full review of the wider medicine supply chain.

Governance: CPE Committee composition update – It has been recognised that there has been a significant change in ownership since the last election which has led to a change in member numbers. A constitutional change takes time, but the process has begun.

Action: GW to report back what CPE/LPC KPIs will be, how long it will take to change the constitution and when the new LPC self-evaluation will be available.

7: Service Development & Support Update

The members reviewed the Surrey LCS data and data from national services provided in Surrey during 2023/24.

Surrey:
Discussions have taken place with I-Access/SCC and CPSS to renegotiate the supervised consumption model - Pharmacies will be paid £50 per patient per year regardless of supervised or not and supervision fees will be paid in addition.
New Substance use PH lead.
Attending Integrated Neighborhood Teams (INT) meeting.
SCC Flu vaccination LCS has been decommissioned and Council/ICB colleagues will have to pay for the vaccine if not eligible under NHS service and claim the fee back from the Council directly through their internal portal.
PCS - events are taking place at University's to promote the contraception service.
Events have taken place with students studying pharmacy to promote Pharmacy First.

Sussex:
East and West Sussex MAT Core annual reviews: Tina Fowler CGL supporting to ensure pharmacies receive their payments.
ICB: Anti-Viral service – Service is live in 9 pharmacies.
ICB: EOLC- Supporting pharmacies in making sure their quarterly checks are done (as per service spec).
ICB: The following service is live in certain parts of West Sussex under the historic CCG contract and is going through the decommission/recommission process in due course.

- MAR Charts

New Service
TB LCS – For directly observed medication for patients who have Tuberculosis.

Brighton:
New contract variation sent out SCS LCS £4 admin fee for supplying vapes via voucher scheme and extra support payment for patients who attend and need a further appt to set quit date.
Ovarian and Renal Cancer Project: Content for videos produced view below and promotional materials for HLP campaigns.

- ❑ NHS E-Learning 50's.mov - Google Drive
- ❑ NHS E-Learning 60's.mp4 - Google Drive

Attending Brighton ICT meetings.
Hangleton and Knoll steering group- Alcohol scratchcards will be offered to patients, pharmacy services signposting and public health promotion at our stand.
Dervis Gurol is attending Patient Participation Group to promote Pharmacy first.

West Sussex:
NRT Voucher scheme in progress of creation – negotiating fees and if service will work.
EHC PGDs – Expired but have been extended until November 24.
Alcohol PH – The service fees have been increased by 100%+.
Met with ICT integration manager for WS – CP will now have a seat at all the local meetings referred to as Local Community Networks and at a strategic leadership group which oversees the LCN's. Meetings will start in September.
East Grinstead PCN- Met with Modality to support the increase of Pharmacy First referrals.

East Sussex:
PH consultation to discuss service specs and fees continues.
Casey Ingold PH plans to visit pharmacies and discuss how to engage SCS **delivery-Contractor Webinar 19th September at 7pm.**
Alcohol Harm Reduction – discussing options for Alcohol service – funding is an issue however has been identified as a gap in service.
Targeted Lung Health check pilot service - decommissioned as evaluation taking place.
Ongoing communications with Hastings GPs to increase Pharmacy First referrals and discuss other services.
Attending ICT meetings.
Foundry meeting with CD/PCN - Hypertension model now in place and Pharmacy First referrals increased
East and Central PCN- met with CD discussed increasing Pharmacy First referrals.
NHS Healthcheck webinar- NHS Healthcheck webinar hosted by Community Pharmacy Surrey and Sussex and One You East Sussex on the 22nd of July at 7pm. This webinar looked at potential challenges when it comes to delivery and how some pharmacies have overcome these, including ways in which they have integrated health checks into their pharmacy. Speakers included Charlotte Stevens NHS Healthcheck Practitioner and Hattie Deacon NHS Health Check Lead from the One You East Sussex Team. To view the webinar please click **here**.

DMS
ASPH and RSFT Live.
Data from RSFT and ASPH – supporting with outstanding referrals.
Epsom and St Helier – are now live.
SASH due to go live and in final stages of testing – Pharmacy testing to ensure info received is correct.

Pharmacy Contraception Service
ICB Comms plans in place to promote the service.
Primary care bulletin.
Pharmacy Contraception Service (PCS) webinar 7-8pm Tuesday 24th September Sign up here.
The members reviewed the NHSBSA data for the Pharmacy Contraception Service.

SCS
Meeting with ASPH and RSFT.
SASH have no capacity to support this currently.
Epsom and St Helier, identifying the right person to support with this.
UHSx are now live, supported by the new Director of Clinical Outcomes and Effectiveness, Dan Rennie-Hale.
ESHT – PH supporting with funding to recruit a Tobacco Dependency Programme Manager who will focus on implementing SCS. In the very early stages of recruitment so will take time.

Frimley ICB – Antiviral service *NEW*:
Supply of anti-viral medication by community pharmacy providers for the urgent treatment of influenza within NHS Frimley ICB.
Each provider will be required to stock (as a minimum) the following items:

Drug	Preparation	Volume
Oseltamivir	75mg capsules (x10)	50 original pack
Oseltamivir	45mg capsules (x10)	20 original pack
Oseltamivir	30mg capsules (x10)	50 original packs
Oseltamivir	6mg/ml powder for oral solution (x65ml)	10 original packs
Zanamivir	5mg/dose inhaler (x20 blisters)	2 original packs 2 blisters = 1 dose

Set-up fee: £500
Annual retainer of £1,000 for pharmacies participating in the scheme
Payment for stock levels required to initiate the service at Drug Tariff price plus VAT.
Reimburse the cost of medicines on the list which have expired

The service will be open to:

- Adults and children, identified on clinical assessment as having influenza-like illness that requires treatment or prophylaxis with antiviral medication; AND
- registered with a GP practice within NHS Frimley ICB; or
- are within a staff-group of the institution subject to an outbreak.

This service specification applies to health protection incidents and outbreaks in community settings, examples of which are listed in the table below (note this list is not exhaustive):

- Care homes
- Residential schools for disabled children/young people
- Asylum seeker initial accommodation
- Bridging hotels
- Community hospitals

Forward view:
AccuRx pathway and supporting Hypertension service.

SCS Advanced service roll out working.
DMS support.
Surrey CDS service- Training webinars.
Supporting ICBs.
Supporting DPS and PSR.
Pharmacy/Area Manager engagement.
PH and stakeholder meetings.
Updating the website.
CPE website updates for service database.
IP Pathfinder – further meeting this evening.
Task and finish groups.
PNA.
Supporting contractors with queries.
CRM.
PCN Lead support and Lead Drop-in sessions.
Service Clinics.
Essential Guide updates.
Pharmacy Checklist updates.
Services Mothership updates.
Pharmacy First support.
PCS Support – Promoting sexual health teams to support referral.
Supporting the Learning Disability community to access services in Brighton.
Face to Face promotional event.
Sponsorship opportunities.
Collaboration Webinars upskilling and education events for contractors.
Negotiating LCS fee uplift from 1st April.
Integrated Community Teams/Neighbourhoods.
IPA Awards.

Creon supply is a problem at the moment. A regional meeting has taken place. Hamp & Isle of White have a model that allows sourcing of Prangrol from Germany (as Australia have now banned the export). Hoping to get the same model in Surrey Heartlands.

8: Finance Update

The members were updated verbally on the Surrey LPC accounts 2024-25 YTD, no questions were raised.
The members were updated verbally on the CPSS accounts 2024-25 YTD, no questions were raised.

HMRC guidance - employment allowance update.

9: Market Entry Update

Awaiting response
No significant change relocation - Sheerwater, Woking
Unforeseen benefits – Pyrford
Unforeseen benefits – Thames Ditton
No significant change relocation and change of ownership - Farnham

Response received:
No significant change relocation – Leatherhead – Approved

The members discussed that a subcommittee for market entry. Jaymil Patel, Mala Mahasuria, Kay Hau and Jay Amin volunteered to be part of the subcommittee. It was highlighted that there are set timescales that need to be adhered to.
Decision: The members created a market entry subcommittee.

10: AOB

Discussion on contractor query regarding verbal referrals from NHS 111.

Community Pharmacy Surrey & Sussex

LPC Committee Meetings

Sussex LPC	**Surrey LPC**
The East Sussex National, Uckfield, TN22 5ES 9.30am – 4.00pm	Tyrrells Wood Golf Club, Tyrrells Wood, Leatherhead, KT22 8QP 9.30am – 4.00pm
Thursday 21/11/24	Wednesday 27/11/24
Thursday 06/02/25	Wednesday 12/02/25

Community Pharmacy Surrey & Sussex Executive Committee:
(Chairs, Vice Chairs and Treasurers to attend – options for conference call dial in)
3rd October 2024 – 13:45-15:00 Venue TBC
9th January 2025 – 13:45-15:00 Venue TBC
27th March 2025 – 13:45-15:00 Venue TBC

South East LPCs and Partners (Regional Meeting)
(Chairs, Vice Chairs to attend)
3rd October 2024, 10:00-13:00 Teams meeting online (to be hosted by Hampshire & IOW LPC)
27th March 2025, 10:00-13:00 Teams meeting online (to be hosted by Thames Valley LPC)

CPE Forward Dates:
Wednesday 20th to Thursday 21st November 2024 (London)
Wednesday 5th to Thursday 6th February 2025 (London)
Wednesday 30th April to Thursday 1st May 2025 (London)
Wednesday 25th to Thursday 26th June 2025 (Location TBC)
Wednesday 24th to Thursday 25th September 2025 (London)
Wednesday 19th to Thursday 20th November 2025 (London)