

Minutes of Meeting of Surrey Local Pharmaceutical Committee

Date: Thursday 10th of July 2024.

Location: Tyrrells Wood Golf Club, Leatherhead, KT22 8QB.

Present: Purvi Shukla, Chris Scoble, Sejal Patel, Jay Amin, Kay Hau, Karen Wilson, Mala Mahasuria, Jaymil Patel.

In attendance: Julia Powell, CEO, Marie Hockley, Deputy Chief Officer, Simran Johal, Service Development & Support Lead, Micky Cassar, Business Administrator, Eve Rockell, Community Pharmacy Service Co-Ordinator, Yinka Kuye (Online – part of meeting), Frimley ICB, Gary Warner, SE CPE Representative.

1: Welcome & Introductions

The Chair welcomed the members and guests to the meeting.

CCA reporter: Purvi Shukla

2: Apologies for Absence

Smita Patel, Parveen Gill.

3: Governance Matters

The Chair asked if there were any changes to the Declarations of Interest, nothing was raised.

The members were reminded by the Chair of the LPC constitution and the Nolan principles.

4: Minutes & Matters arising

The Chair asked the members if they had read the 8th of May 2024 LPC minutes and if there were any issues with the accuracy, no issues were raised. The Chair signed the May LPC minutes as a true account of the meeting.

The action/decision log was reviewed.

All actions are complete.

5: Frimley ICB Update – Yinka Kuye

The members were given an update from YK.

The members reviewed the Pharmacy First National Data and the comparison data from Pharmacy First (Jan – May 2024) referrals and CPCS (Jan – May 2023). The national data on clinical pathways breakdown was reviewed. The rejection reasons were also reviewed with “unable to contact” being the main issue. The members were asked for suggestions of how this could be improved by the ICB. It was suggested that GPs should remind the patient to contact the pharmacy.

The next steps were reviewed. The pharmacy medicines optimisation scheme for GP Practice involves pharmacy integration. This year this will include engaging with Pharmacy First. The members reviewed the hypertensive case finding service data and the pharmacy contraception data. Other priorities include the DMS workstream, anti-virals, CDMU service, intravenous monoclonal bodies, DPP number increase and foundation trainee pharmacist places increase.

ICB restructuring – currently in stage 4 of the process.

6: CEO Report

KPI Progress. The members reviewed KPI progress (this was circulated prior to the meeting). The only red one is ongoing engagement with colleagues in LDC and LOC.

Update:

Communications Ombudsman. The members were updated with the issues with BT. The complaint has now been concluded.

SE Forum/DMS Regional Event/KSS MSO Event/PCCC Board Workshop. The SE Forum takes place every quarter and the recent one was hosted by CPSS. JP presented at the DMS regional event on behalf of community pharmacy to support increasing referral numbers.

The workforce survey analysis has been completed and will be published shortly.

Guildford & Waverley Place Event. SJ attended a workshop on integrated neighbourhood teams and how community pharmacy can support with services.

New employees' induction. There is now an induction program for all new CPSS employees over a three-month period.

LMC and potential actions – Pharmacy First impact. BMA are running regional roadshows, KSS is tonight. They will go through potential industrial action GPs could take. They cannot strike but are potentially looking to reduce appointments to the BMA recommendations. Ask is also for all GP practices to turn off GP Connect Update. This is what enables Pharmacy First consultations to flow into GP records for a one click confirmation. If you have PharmOutcomes referrals will go via the old pathway instead, PDF attached to a NHS email. The reasoning for this is due to concerns that private providers will be granted this functionality and there will be a large influx of information. NHSE have contacted GPs to let them know this was only for community pharmacies and Pharmacy First.

PCN Lead evaluation and Engagement funding. SJ has collated an evaluation for Surrey Heartlands and submitted this to the ICB which will in turn go to Primacy Care Commissioning Committee. Plans for use of the nationally available funding for CP Engagement Leads has been submitted to Sussex and Surrey Heartlands ICB's.

Sussex System Leadership Development Day/SE Leadership Event Primary Care Working Together.

CCA Questions. The members reviewed the questions from CCA.

General Election Support and follow-up. Across Surrey and Sussex MP visits have taken place at community pharmacies. The members discussed next steps as an LPC and what do we need to do moving forward. Locally we need to make sure all the new local MPs are aware of our agenda. There is a letter for MPs from CCA, CPSS are waiting for CPEs communications. The LPC will contact all the MPs.

Action: LPC to contact all MP's.

AGM and Annual Report update. The AGM will be added onto the LPC meeting in September. The draft annual report has been created and will be circulated to members shortly. The draft accounts have been received from the accountant. The members reviewed the accounts.

September Pharmacy Event 22nd – agenda, speakers, sponsorship discussed.

7: CPE Update

The members were given an update by Gary Warner.

Meeting update – Chris Scoble

We are now post-election in a good position to influence our MPs. CS updated on the Chairs meeting at CPE.

8: Service Development & Support Update

The members reviewed the Surrey LCS data. SCC flu – evidence to support an increase in funding has been submitted. CDS pilot scheme (was due to end September last year but has been extended). They are looking to make this an LCS. Take home Naloxone – production of synthetic opioids has led to several overdoses lately.

Surrey

New Substance use PH lead – no further update currently.

Needle exchange pilot – UKHSA met with MH and they discussed a pilot (data capture of needle exchange from PharmOutcomes). The findings will be shared with the LPC. This is in conjunction with the 2027 Hep C target.

Women's Health Strategy forum – Steering group to be formed.

PCS ICB Communication.

Attended Integrated Neighbourhood Teams (INT) meetings– South Tandridge, Horley, Merstham. In East Surrey they are quite established. NW Surrey steering group was cancelled. G&W work to be done on this.

Surrey Downs meeting took place yesterday, they are looking at mental health.

434 SCC Flu vaccinations higher than the last two years figures.

Essential service updates: DMS

Surrey

ASPH and RSFT Live.

Data from RSFT – supporting with outstanding referrals.

Referrals from RSFT (07/02/2024 to 02/07/2024), completed 462.

Epsom and St Helier – St Helier (SWL side) almost ready to go live, Epsom to link in with St Helier lead.

SASH due to go live and in final stages of testing – linking in with Simran for Pharmacy testing to ensure info received is correct.

Pharmacy First

Pharmacies signed up:

* Brighton & Hove: 50

* West Sussex: 143

* East Sussex: 95

* Surrey: 179

The members reviewed the Pharmacy First NHSBSA claim data for Feb & Mar.

Hypertensive Case Finding

Brighton & Hove: 46

West Sussex: 129

East Sussex: 84

Surrey: 160

SHAPE Tool – Surrey (Oct 21 – April 24) 44, 525

Opportunistic BP checks: 36, 043

Refer BP checks: 7197

Opportunistic ABPM: 997

Refer ABPM: 288

Pharmacy Contraception Service

Brighton & Hove: 38

West Sussex: 99

East Sussex: 59

Surrey: 124

ICB Comms plans in place to promote the service (comms pack).

PH Teams are working to support pharmacies signed up for national service and not providing the LCS to sign up and provide both.

Sexual Health clinics.

LFD Service

Brighton 40

East Sussex 85

West Sussex 126
Surrey 134

SCS

Pharmacies signed up to provide the service across Surrey: 63

Meeting with ASPH and RSFT.

SASH have no capacity to support this now.

Epsom and St Helier, identifying the right person to support with this.

Pharmacies signed up to provide the service across Sussex: 137

UHSx is struggling with some minor IT issues so still awaiting go live date, supported by the new Director of Clinical Outcomes and Effectiveness, Dan Rennie-Hale.

ESHT – PH supporting with funding to recruit a Tobacco Dependency Programme Manager who will focus on implementing SCS. In the very early stages of recruitment so will take time.

Surrey IP Pathfinder – Hypertension (primary focus in Surrey)

Recently:

IP Pathway Progress Tracker (RAG).

BP Clinical Pathway.

Monthly meetings with ICB.

IP Guidance Document (in progress).

Signposting Summary Sheet for IPs (in progress).

IP F2Fs (in progress).

Currently waiting for GP connect / Cleo (SOPs dependent on this).

Brighton

* New contract variation sent out SCS LCS £4 admin fee for supplying vapes via voucher scheme and extra support payment for patients who attend and need a further appt to set quit date.

* IBA service relaunch and looking at payment structure.

* Ovarian and Renal Cancer Project: Content for videos being finalised and promotional materials for HLP campaigns.

* Attended West Brighton ICT meeting.

* Hangelton and Knoll steering group meeting to discuss local events.

Sussex

ICB: Anti-Viral service – Service launched in 9 pharmacies.

ICB: EOLC- Reminding pharmacies to complete the stock checks and supporting pharmacies to work through any challenges raised by ICB.

ICB: The following service is live in certain parts of West Sussex under the historic CCG contract and is going through the decommission/recommission process in due course –MAR Charts.

West Sussex

* CGL – Tina visiting pharmacies not claiming and supporting training.

* Sexual Health PH – Potential Chlamydia service next year.

* Alcohol PH – The service fees viability has been acknowledged and a significant uplift has been secured.

* NRT voucher scheme, currently in discussion.

* Met with ICT integration manager for WS – CP will now have a seat at all the local meetings referred to as Local Community Networks and at a strategic leadership group which oversees the LCN's.

East Sussex

* PH consultation to discuss service specs and fees in progress.

- * Casey Ingold PH plan to visit pharmacies and discussing how to engage SCS delivery.
- * Alcohol Harm Reduction – discussing options for Alcohol service and discussing funding options.
- * Targeted Lung Health check pilot service Hastings and St Leonards due to go live July- 4 pharmacies signed up.
- * Met with Harold Rd GP Practice to discuss increasing referrals into Pharmacy First, local Med's shortage process and relationship building.
- * Attended- Hastings, Rother, Eastbourne, Wealden, Lewes ICT meetings.
- * CVD steering group – setting the strategy for East Sussex action plan attending this group to ensure PC is represented in the action for the ICB.
- * Member of East Sussex Oversight Board.

General Updates

- * Contractor support – emails, phone calls, 1-2-1 visits, protected time for clinics.
- * Workforce projects – meetings and attending university careers fairs. Supporting contractors with ORIEL.
- * NHSE/SE LPCs – CP work experience project.
- * East Grinstead Event June 24.
- * Hangleton and Knoll Event October 24.
- * Apprenticeships careers fair- Hastings and Eastbourne June and July – showcasing Community Pharmacy and supported people to access Technician careers.
- * Invited to all ICT/INT events and are working to upskill PCN Leads to take over locally.
- * Supporting Contractors with contract issues.

Forward view

- * AccuRx pathway and supporting Hypertension service
- * SCS Advanced service roll out working
- * DMS support
- * Surrey CDS service- Training webinars
- * Decommissioning H Pylori Sussex
- * Supporting DPS and PSR
- * Pharmacy/Area Manager engagement
- * PH and stakeholder meetings
- * Updating the website
- * CPE website updates for service database
- * TLHC project
- * IP Pathfinder
- * Task and finish groups
- * PNA
- * Supporting contractors with queries
- * CRM
- * PCN Lead support
- * PCN Lead Drop in sessions
- * Service Clinics
- * Essential Guide updates
- * Pharmacy Checklist updates
- * Services Mothership updates
- * Pharmacy First support
- * PCS Support – Promoting sexual health teams to support referral
- * Supporting the Learning Disability community to access services in Brighton
- * Face to Face promotional event
- * Sponsorship opportunities
- * Collaboration Webinars upskilling and education events for contractors
- * Negotiating LCS fee uplift from 1st April
- * Integrated Community Teams/Neighbourhoods

- * Annual Report
- * IPA Awards entry

PCN Leads and Updates

Hursh and Eve supporting – covering vacancies. Forward view – monthly lead catch ups.
 Drop-in sessions.
 WhatsApp groups.
 CRM live and active.
 Supporting via emails, phone.
 G&W ICB/PCN lead meetings successful.
 East Surrey ICB colleagues keen to engage.
 Increasing requests for PCN lead contact details from relevant PCN staff.
 Working on evaluation.

9: Finance Update

The members were updated verbally on the Surrey LPC accounts 2024–25 YTD, no questions were raised.
 The CPE levy is now paid by monthly DD.
 HMRC Surrey LPC payroll has now been set up.

The members reviewed the three updated finance documents and agreed to sign off (Finance sub-committee terms of reference/Financial Management Policy and Risk Register). The members agreed to keep the “percentage as agreed” in the Financial Management Policy rather than naming the number to allow for changes.

10: Market Entry Update

Awaiting response

No significant change relocation – Leatherhead
 No significant change relocation – Sheerwater, Woking

Response received:

No significant change relocation – Horley – Approved

The Surrey PNA was opened 6 months early. Two meetings have taken place to date, and it has been agreed what services will be looked at with regards to those viewed as essential services. They are currently data mapping. The first draft should be ready Sep/Oct and published around March 2025.

CPE have created a PNA working group which JP is sitting on.

11: AOB

LPC Committee Meetings

Sussex LPC	Surrey LPC
The East Sussex National, Uckfield, TN22 5ES 9.30am – 4.00pm	Tyrrells Wood Golf Club, Tyrrells Wood, Leatherhead, KT22 8QP 9.30am – 4.00pm
Thursday 12/09/24 + AGM	Wednesday 18/09/24 + AGM
Thursday 21/11/24	Wednesday 27/11/24
Thursday 06/02/25	Wednesday 12/02/25

Community Pharmacy Surrey & Sussex Executive Committee:

(Chairs, Vice Chairs and Treasurers to attend – options for conference call dial in)



3rd October 2024 – 13:45–15:00 Venue TBC

9th January 2025 – 13:45–15:00 Venue TBC

27th March 2025 – 13:45–15:00 Venue TBC

South East LPCs and Partners (Regional Meeting)

(Chairs, Vice Chairs to attend)

3rd October 2024, 10:00–13:00 Teams meeting online (to be hosted by Hampshire & IOW LPC)

27th March 2025, 10:00–13:00 Teams meeting online (to be hosted by Thames Valley LPC)

CPE Forward Dates:

Wednesday 11th to Thursday 12th September 2024 (London)

Wednesday 20th to Thursday 21st November 2024 (London)

Wednesday 5th to Thursday 6th February 2025 (London)

Wednesday 30th April to Thursday 1st May 2025 (London)

Wednesday 25th to Thursday 26th June 2025 (Location TBC)

Wednesday 24th to Thursday 25th September 2025 (London)

Wednesday 19th to Thursday 20th November 2025 (London)