

## Deadline Tracker for August 2024

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Pharmacy First	<b>Pharmacy Income</b>	<b>From 1<sup>st</sup> August 2024</b>	<p><b>Pharmacy First:</b> The activity threshold of clinical pathway consultations increases to a <b>minimum of 15 clinical pathways per month</b>. This means pharmacy owners have to provide a <b>minimum of 15 consultations that pass the gateway point</b> (as detailed in the clinical pathways) to be eligible for the £1,000 monthly payment.</p> <p>Ensure pharmacy team members are aware of the increase in activity threshold and discuss actions that can support the team to reach the increased target.</p>	
Christmas and New Year Bank Holiday opening hours	<b>Contractual Requirement</b>	<b>Complete by 20<sup>th</sup> August 2024</b>	<p>In accordance with the Pharmaceutical Regulations, the SE Pharmacy Commissioning Hub is collating the detail of pharmaceutical provision during the Christmas and New Year holiday period to ensure adequate coverage across the region.</p> <p>At this stage they are asking about intentions to open e.g. the pharmacy is opening anyway and not expecting any payment for opening under the Enhanced opening service.</p> <p>Depending on the responses received, they will then ask separately (at the end of August) about willingness to open under the Enhanced Service (where the opening is paid for).</p> <p>Please could you complete the online declaration below, no later than Tuesday 20 August 2024. If you plan to be closed on all the bank holiday dates, please still complete the online form.</p> <p><a href="#">Click here to submit your response</a></p>	
Flu vaccination service	<b>Pharmacy Income</b>	<b>From 1<sup>st</sup> September 2024</b>	<p><b>Pregnant women only, can start to be vaccinated</b> under the 2024/25 Flu Vaccination Service (other eligible patients cannot be vaccinated until the 3rd October 2024).</p>	

NHS Profile Manager	<b>Contractual Requirement</b>	<b>Complete by 30<sup>th</sup> September 2024</b>	Ensure the DoS and NHS.uk website pharmacy profile is comprehensive and accurate by updating via the NHS Profile Manager. Verify and where necessary, update the information contained in the profile at least once each quarter. The financial quarters are: <ul style="list-style-type: none"> <li>• 1st July to 30th September</li> <li>• 1st October to 31st December</li> <li>• 1st January to 31st March</li> <li>• 1st April to 30th June</li> </ul> <p>Reminder of the new <a href="#">NHS Profile Manager tool for updating DoS &amp; NHS website</a>.</p>	
Flu vaccination service	<b>Pharmacy Income</b>	<b>From 3<sup>rd</sup> October 2024</b>	Flu vaccination of <a href="#">all eligible groups</a> can start under the 2024/25 Flu Vaccination Service (pregnant women could be vaccinated from 1st September 2024).  If not already done so, consider what promotional materials you can use or display to promote uptake of the service; promotional resources are available on the CPE website <a href="#">Flu Vaccination Service page</a> .	
Summary of payments including claiming deadlines	<b>Pharmacy Income</b>	<b>At different dates please follow the summary to make claims</b>	A summary of payment claiming deadlines can be found <a href="#">here</a> .	
Serious Shortage Protocols (SSPs)	<b>Dispensing</b>		Active SSPs Can be found <a href="#">here</a> .	
MHRA Drug Safety Newsletter	<b>Dispensing</b>		Download the monthly newsletter <a href="#">here</a> .	

**For further advice and support from Community Pharmacy Surrey & Sussex Team**

**Please contact us by** Email to [LPC@communitypharmacys.co.uk](mailto:LPC@communitypharmacys.co.uk); Call us on **01372 417726**;  
Or visit our website [www.communitypharmacys.co.uk](http://www.communitypharmacys.co.uk)

**Keeping you informed. Look out for:**

- [View news archive](#)
- To sign up to the CPSS news roundup please click [here](#).
- To sign up to the CPE newsletter please click [here](#).
- To view Locally Commissioned service and Advanced Service information please click [here](#)

**Disclaimer:** This guidance has been produced by Community Pharmacy Surrey and Sussex after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.