

Deadline Tracker for March 2024

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Covid Vaccination EOI	Pharmacy training	Complete by 11.59pm on 6th March 2024	NHS England is seeking Expressions of Interest (EOI) within the certain postcode areas for pharmacy contractors to deliver the COVID-19 vaccination service for Spring/Summer 2024. This email was sent to the shared NHS email address on the 28 th February. If any contractor would like a copy of this email contact us at lpc@communitypharmacyss.co.uk	
Pharmacy First	Pharmacy Income	Complete by 11.59pm on 31st March 2024	<p>Deadline for pharmacy owners to have delivered a minimum of five Pharmacy First – clinical pathway consultations that cross the Gateway point.</p> <p>If pharmacy owners have not delivered a minimum of five of these consultations by this date, they will have their £2,000 initial fixed payment recovered.</p>	
Hypertension Case-Finding Service	Pharmacy Income	Complete by 31 st March 2024	Contractors can start working towards achieving their incentive fee for 2023/24 (need to provide 20 ABPMs between 1st of April 2023 and 31st of March 2024 to achieve the incentive fee).	
NHS Profile Manager	Contractual Requirement	Complete by 31 st March 2024	<p>Ensure the DoS and NHS.uk website pharmacy profile is comprehensive and accurate by updating via the NHS Profile Manager. Verify and where necessary, update the information contained in the profile at least once each quarter. The financial quarters are:</p> <ul style="list-style-type: none"> • 1st January to 31st March • 1st April to 30th June • 1st July to 30th September • 1st October to 31st December <p>Reminder of the new NHS Profile Manager tool for updating DoS & NHS website.</p>	
Data Security and Protection Toolkit	Contractual Requirement	Complete by 30 th June 2024	Community Pharmacy England has published new guidance to help pharmacy owners complete the 2023/24 Data Security and Protection Toolkit. The Toolkit is used to make a pharmacy's information governance (IG) declaration and must be	

			completed by Friday 30th June 2024. We recommend that you log in to the Toolkit as soon as possible and begin reviewing the CPE guidance documents here .	
Summary of payments including claiming deadlines	Pharmacy Income	At different dates please follow the summary to make claims	A summary of payment claiming deadlines can be found here .	
Serious Shortage Protocols (SSPs)	Dispensing		Active SSPs Can be found here .	

For further advice and support from Community Pharmacy Surrey & Sussex Team

Please contact us by Email to LPC@communitypharmacyss.co.uk; Call us on **01372 417726**;
Or visit our website www.communitypharmacyss.co.uk

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