



Minutes of Meeting of Surrey Local Pharmaceutical Committee

DateWednesday 29th of November 2023.Location:Tyrrells Wood Golf Club, Leatherhead, KT22 8QB.Present:Purvi Shukla, Jaymil Patel, Chris Scoble, Sejal Patel, Jay Patel, Mala Mahasuria, Jay Amin, Neha
Soni, Smita Patel, Kay Hau.In attendance:Julia Powell, CEO, Marie Hockley, Deputy Chief Officer, Simran Johal, Service Development &
Support Lead, Hursh Gagda, Community Pharmacy Clinical Lead Surrey Heartlands ICB,
Yinka Kurye, Kamal Mahasuria (Pharmacy Contractor)

1: Welcome & Introductions

The Chair welcomed the members and guests to the meeting. Priya Patel has resigned from the LPC and Kay Jau was welcomed as a new member.

2: Apologies for Absence

<u>3: Governance Matters</u>

The Chair asked if there were any changes to the Declarations of Interest, nothing was raised. The members were reminded by the Chair of the LPC constitution and the Nolan principles.

4: Minutes & Matters arising

The Chair asked the members if they had read the 20th of September 2023 LPC minutes and if there were any issues with the accuracy, no issues were raised. The Chair signed the September LPC minutes as a true account of the meeting.

The action/decision log was reviewed.

Actions in progress:

301 - Set up a Surrey payroll for honorariums. In progress.

Surrey Heartlands ICB update:

Hursh Gagda gave the members an update from Surrey Heartlands ICB. The members were given an update on CPCS referral numbers. Pharmacies with high numbers of outstanding referrals are being emailed. CPCS will shortly be part of Pharmacy First and in January there will be an increased effort to increase referral rates.

Dispensing Doctors update: NHSE have begun a workstream across the Southeast to look at patient lists of dispensing doctors to see their eligibility. This is usually that the patient lives further than 1.8 km away from a pharmacy. In Surrey Heartlands there are 8 dispensing doctors and there appear to be several patients using them that should be using community pharmacy.

Independent prescribing update: – more advanced stage now, new service spec and SLA have been created and there are 2 sites across Surrey Heartlands that will start the hypertension model. NHSE have delayed the project slightly and launch will now likely be late Dec/early Jan. IT testing is taking place.

Frimley ICB update:

Yinka Kuye gave the members an update from Frimley ICB. IP Pathfinder update: In Frimley there are 3 pharmacies taking part in the pilot (1 in Surrey LPC). In process of creating service specs. Our formulary will sit outside of Pharmacy First so contractors have maximum capacity to meet the threshold for Pharmacy First and can still engage in the IP pathfinder.

CPCS update: the members reviewed the referral numbers; the numbers have dropped significantly since last year. YK has reviewed the capacity and improvement plans, and they include CPCS. Segmentation

Community Pharmacy rrev & Sussex

system (red / amber / green category). Frimley are looking at segmenting patients into these colours and then this information can be used to support demand and capacity agenda. CPCS will come under green, and we will be looking to increase numbers quickly by referring green patients via CPCS to reinforce what pharmacy can do and rebuild faith in CPCS. Surrey Heath have not yet adopted this, Slough has, and they have seen an increase in referral numbers.

DMS update: DMS referrals have started to come through in Frimley pharmacies. Follow up support contact is taking place to make sure the process is robust and looking at other ways to support to increase referrals. Referrals are being received via NHSmail at this time.

Action: Communicate to Frimley contractors that they are live with DMS, and they may be receiving referrals via NHSmail that need actioning.

Connected care record update: This will assist access to more information (shared care records). If anyone would like to take part in the pilot let YK know.

DPP update: We have recruited a project manager to try and increase DPP numbers, they are working with Surrey Heartlands and looking at driving the momentum behind DPPs, creating a register of where they are and working with PCN DPPs so they can support community pharmacy.

Action: Share YK slides with the minutes.

5: Service Development and Support

The members reviewed the Q2 Surrey LCS data.

Surrey Update:

- Condom distribution service (CDS) Pilot extended to the 30th of September 2024 request for new pharmacies emailed.
- Evening Sexual health Training webinars January 24 and March 24- new FY dates set up.
- SCC FLU LCS 249 in launch month (Oct) and 42 so far (as of 14.11.23) total to date 291.
- SCC substance misuse shared CGL Sussex spec to discuss potential options for • commissioning models.
- No updates on the Inhalation kit LCS.
- Naloxone LCS can be commissioned as a standalone lot without providing Supervised consumption or Needle exchange.
- Update LCS Naloxone now able to stock NYXOID single dose nasal sprays as well as the • PRENOXAD injectable of Naloxone.
- Met with I-Access Productive meeting shared info and discussed how to improve relationships. They would like to progress with quarterly meetings, which would be useful.
- UTI service Surrey Downs and TBC date for Guildford and Waverley. Now that Pharmacy First has been announced, this may not be rolled out, waiting for clarification at this time. There is potential for a different service using these funds if there is something that could be beneficial locally.
- Invited to the Combating Drugs Partnership steering group.
- Anti-Viral service Covid and Flu, EOI received expected go live ASAP in Surrey but there is a slight delay in Sussex.

Advanced service updates:

SCS-182 pharmacies signed up, ES 68, WS 57, Surrey 57

- SCS: PharmOutcomes procured for UHS Sussex go live date, process details, and launch webinar TBC.
- ESHT- waiting for PharmOutcomes license confirmation however due to go live with UHSX.
- Surrey-Funding for PharmOutcomes allocated AFSP, RSCH, SABP, SASH, PharmOutcomes
- implementation likely new FY, SOP to be written for trusts but waiting for clarity on referral route.
- Frimley- no update.



Hypertensive case finding- 366 pharmacies signed up, ES 112, WS 115, Surrey 139.

Pharmacy Contraceptive service - 126 pharmacies signed up, ES 41, WS 43, Surrey 42.

LFD- no reports

General Updates

- Supporting new contractors (increase in number of calls to support existing contractors).
- Pharmacy Technicians Careers event well attended and promoted Community Pharmacy.
- Met with AccuRx discussion on AccuMail and pharmacy web access.
- IP Pathfinder Sussex met with GPs confirmed Foundry and ALPS Arlington Rd.
- Stoptober 2023 success feedback positive increase in patients accessing SCS.
- Community Pharmacy Diabetes webinar 28th November 7pm Guest speakers GP, East Sussex diabetes lead pharmacist and sponsored by AstraZeneca. Due to the success there will be more of these events held.
- AccuRx HCF map link changes GPs to use service finder not google map <u>Find a pharmacy</u> <u>that offers free blood pressure checks – NHS (www.nhs.uk)</u>. This pathway did initially open lots of doors and increase collaboration and is still going strong.
- New contractor webinar slides on website.

Brighton

- Needle exchange SLA to be sent to contractors.
- Targeted Lung Health Check (TLHC) Pilot Service 128 consultation, 14 28-day positive outcome, 60.8% quit rate, 3 pt completed full 12 weeks and 1 left program at 10 weeks. This is the most successful pilot site in the country.
- Meeting with Kaye to discuss hypertension opportunities (Trust for developing communities).
- Substance misuse service specifications Tina sent out to contractors, providing support and visits when required.
- Public Health visits to pharmacies Overall positive but during a few visits colleagues were not always aware of PH coming.
- HLP Alcohol service training online initially but CGL online webinar training available once date confirmed.
- Brighton and Hove PCN HI meeting presented services in conjunction with public health in December.
- Hangleton and Knoll outreach: represented community pharmacy at the being well in the west event on Saturday the 14th of October alongside Janet Rittman Brighton and Hove Public Health. We spoke to local people about their health, access to pharmacy services and general wellbeing. The event was extremely successful, and we were very busy at the community pharmacy stand speaking to patients and signposting.

West Sussex

- West Sussex Substance misuse service specifications Tina sent out to contractors, providing support and visits when required. Needle exchange pending confirmation from CGL. £2.00 across Sussex (supply).
- West Sussex Public health updates from meeting PH expected increase in delivery due to raise in tariffs SCS/NHSHC, Discussed ideas for additional funding into SCS. A face-to-face event will be held with commissioners to try and reinvigorate the services.
- 44 pharmacies commissioned for alcohol and brief intervention 37 commissioned NHS HC 40 commissioned SCS – 35 commissioned EHC.

East Sussex

- East Sussex: Consultation process- no updates on new FY specs.
- East Sussex: Tobacco strategy meetings sub groups to meet and recommendations to be worked through.
- Substance misuse service specifications Tina sent out to contractors, providing support and visits when required.
- Skills vision workshop document for employment growth strategy.





• A new marketing campaign commissioned Hitch Social Marketing agency to create new Stop Smoking messaging and toolkit.

Sussex

- Anti-Viral service Covid and Flu Spec Pricing confirmed Spec to be signed off, EOI to be sent out- expected go live Jan 24.
- Palliative EOLC Service contracts gap now filled in East Grinstead pharmacy commissioned. Total 76 commissioned.

The following service is currently going through the recommission process Sussex wide.

• H Pylori

The following service is live in certain parts of West Sussex under the historic CCG contract and is going through the decommission/recommission process in due course.

• MAR Charts

Surrey Heartlands send out posters etc, to community pharmacy and have asked for feedback if these are useful, if there is anything that can be improved and if people display them in pharmacies. Is space an issue?

- Pdf copies are good and to send email copies.
- Leaflets to hand out are good.
- Screens are helpful.

Are there issues recruiting apprenticeship pharmacy technicians either through Government or through HEE? If any issues, please feedback to MH.

Forward view

- AccuRx pathway and supporting Hypertension service.
- SCS Advanced service roll out working.
- DMS support- working with clinical leads.
- Surrey CDS service- Training webinars.
- Recommissioning H Pylori Sussex.
- Commissioning Antivirals service.
- Supporting DPS Surrey and West Sussex procurement.
- Area manager forum Postponed.
- PQS support and Service Clinics.
- PH and stakeholder meetings.
- Updating the website.
- CPE website updates for service database.
- TLHC project.
- IP Pathfinder.
- CRM.
- PCN Leads.

PCN Lead update

The members were given an update as to current PCN leads and vacancies (8 in Surrey).

- CRM is almost live, working through slight technical issues. PCN leads will be given usernames and passwords to log into the platform.
- Via CRM, leads will be able to provide updates about the work they are doing, invoice for their time and participate in Topic of the Month.
- We will have a 'Topic of the Month' each month where we will encourage conversations within the PCNs.
- November's 'Topic of the Month' is around creating/reinvigorating their WhatsApp groups this will be key in ensuring effective communication.



- CPSS have organised a WhatsApp group for the leads. One for Surrey and one for Sussex and the leads are actively using this.
- CPCL's from Surrey and Sussex have been invited to these groups.
- PCN leads 'drop-in' sessions have been organised on MS Teams allowing leads to meet and discuss challenges/barriers and sharing best practice.
- First set of lunchtime sessions will be w/c 4th December. 5th Dec Surrey, 6th Dec WS and 7th Dec ES and B&H.
- These sessions will be arranged monthly, and we have asked for feedback around timings.
- CPSS SDSL will be offering one to one clinics where PCN leads can book onto for further support.
- Post training days CPSS SDSL liaising with training provider to ensure all leads are undertaking online training.
- Captivating Training Solutions are providing weekly dashboard updates to enable tracking on training progress.

PCN Leads Area – CPSS Website

We have created a page on our website specifically for the PCN leads. This is a protected area for the leads only where we can upload supporting documents e.g. FAQs and template intro letter. Password for this page has been shared.

6: Ben Sylvester Surrey County Council

There were 2996 drug related deaths registered in England and Wales in 2020. Office for National Statistics (ONS).

The Office for National Statistics (ONS) does not have access to post-mortem reports or toxicology results, so the accuracy of figures depends on the information provided by the coroner on the death certificate; because of incomplete information, figures for drug misuse and for specific substances are underestimates.

COUNTY	DEATHS	Per 100,000
Surrey	25	2.5
Kent	56	4.0
Oxfordshire	26	3.1
Hampshire	38	3.7

From harm to hope:

A 10-year drugs plan to cut crime and save lives.

By the end of 2024/25 we expect this whole-of-government mission to have:

- prevented nearly 1,000 deaths, reversing the upward trend in drug deaths for the first time in a decade.
- delivered a phased expansion of treatment capacity with at least 54,500 new highquality treatment places – an increase of 20% – including:
- 21,000 new places for opiate and crack users, delivering 53% of opiate and crack users in treatment.
- at least 7,500 more treatment places for people who are either rough sleeping or at immediate risk of rough sleeping a 33% increase on the current numbers.
- a treatment place for every offender with an addiction.

The Government published the first annual report on the Drug Strategy in July 2023. This set out the progress made in the first year of the delivery of the Drug Strategy and the Government's priorities going forward. Key achievements in the first year, to March 2023, include:

Closing over 1,300 county lines, against a three-year ambition to close 2,000 lines, with over 2,000 arrests and 3,200 safeguarding referrals.



- Increasing the drug and alcohol treatment workforce with 1,670 additional staff, including 1,255 drug and alcohol workers, 479 of whom are focused on criminal justice.
- Increasing the number of referrals from the criminal justice system by 8%.
- Expanding the use of drug testing on arrest across police forces to target recreational drug users and completing 43,333 tests.
- Establishing 106 Combating Drugs Partnerships across every area in England, overseen by Senior Responsible Owners, to drive local multi- agency delivery.

7: CEO Report

The members were given an update about workstream progress in Q3.

The new contractor webinar has taken place. Following this all the slides from this have been uploaded to the website.

The GPhC peer discussion webinar has also taken place. This has traditionally taken place once a year but will now be twice a year. A diabetes webinar was also run last night.

MP letters have been sent regarding the flu vaccination delay, winter pressures and the funding situation within community pharmacy. This led to one MP contacting a minister on our behalf with regards to the flu vaccination service.

Clinic dates for PCN leads are in place. Frimley shared care records are progressing, and more pharmacies will be approached to sign up. Surrey care record financing is in place and now pilot sites need to be identified. In Frimley discussions are taking place for all hospital discharge records to be added to the shared care records. For DMS we need a certain amount of information sent through, but this could then be dealt with via an email indicating a patient has been discharged and then the pharmacy could access the information needed on the shared care record. Currently they have an automated system which send messages to GP practices informing them of discharges. Looking into if community pharmacy could be added to this email notification of all patients nominated to the pharmacy who are being discharged from hospital.

PCN lead funding: The training package for the funds from HEE has now been finished with only the online parts left. There were funds left over from the career's website funding. It was proposed if this could be used to develop a work experience pack for community pharmacies to support students. WTE have agreed funding can be used for this and a project manager will also be provided. This will be rolled out across the southeast.

We are also looking at how we can support with the changes in the degree course. All contractors will need to take on students through the Oriel process. This cohort, (2025/26) you will also need to commit to having a DPP for the trainee pharmacist. This can either be an IP from community pharmacy (3 year qualified) or outside community pharmacy with GP practices / hospital. There is a national concern that community pharmacy contractors who have previously had trainee pharmacists may not continue due to the increased work needed.

PNAs: No supplementary statement has been published.

IP pathfinder: The MoU for funding for LPC funding has been agreed with Sussex ICB and Surrey Heartlands ICB.

Successes

- Antiviral service fees.
- Invites to present on community pharmacy GP Practice West Sussex, Hastings group.
- Invited to sit on Sussex Primary Care Clinical Reference Group.

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The members were given an update on the Surrey Antiviral service. The influenza antiviral EOI has been circulated. This service is looking at care homes, prisons etc not individual patients. The initial set up fee is $\pounds490.00$ (for SOP / training etc). All initial stock to be paid up front at drug tariff price and an annual fee of $\pounds956.00$ pounds. They also wanted Christmas and Easter on call cover which they will pay $\pounds500.00$ for with an additional $\pounds50.00$ fee should you be called out. It was decided that patient specific directives will be used for the service. Pharmacy will be paid $\pounds12.00$ per patient specific directive. Delivery fees also apply. This will hopefully be up and running in January 2024 (two-year contract).

Ongoing

- Surrey Heartlands have been successful in being granted 2 sites for the pathfinder service by NHSE, Frimley has 3 sites. The aim is to have the first sites live by January. LPC support via MOU.
- Contractor support blister pack LPC/LMC updated statement. Number of queries, and the joint statement has now been updated and is on the CPSS website.
- Meeting analysis.

9: LPC Self-Assessment

The LPC self-assessment is conducted on an annual basis. The members reviewed this document and made updates.

Action: Send new member day details to all new LPC members.

10: CPE Update

There has been no update in relation to the CPE regional rep. The members discussed what can be done moving forward. JP will contact CPE regarding lack of contact and response. Action: JP to contact CPE regarding the performance of the regional CPE rep.

Recovery plan deal: Briefing for LPCs

Overview:

- Agreement has been reached on how the £645m Recovery Plan investment will be used to support community pharmacy services.
- The Committee unanimously agreed to the accept deal following many months of complex negotiations with DHSC and NHSE.
- The deal includes a national Pharmacy First service, plus some other changes to pharmacy funding and services.
- Pharmacy First: to include walk-ins and treatment for 7 common conditions, as well as incorporating CPCS.
- Hypertension Case-Finding: to re-launch with increased skill-mix and renewed focus on ABPM provision.
- **Contraception:** to expand to include initiation of contraception. Any pharmacy currently signed up will need to by the 1st of March confirm they are also doing initiation.
- **Fee over-delivery write-off:** to prevent recovery of a significant sum, worth £112m.
- Tripartite implementation group: to help monitor and manage delivery.

What's been agreed

Pharmacy First – service details

- To launch on **31st January 2024** (subject to IT being ready).
- Advice and treatment for **seven common conditions** (Sinusitis; Sore throat; Acute otitis media; Infected insect bite; Impetigo; Shingles; Uncomplicated UTIs in women).

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- It includes self-referring patients, plus referrals (existing CPCS routes).
- **CPCS** will be **incorporated** into the new service and renamed (will all be called Pharmacy First as of 31st of January). If you are already signed up to CPCS and do not sign up to Pharmacy First your CPCS will be discontinued.
- Distance selling pharmacies to be able to provide six clinical pathways (not ear infections), only via video consultations.
- We will work with DHSC and NHSE on the communications campaign: balancing driving uptake with preventing driving inappropriate demand.

Pharmacy First – payments

- Initial fixed payment of £2,000 available to claim ahead of service launch date (reclaimed if pharmacy doesn't provide 5 consultations by end of March 2024). The set-up fee must be claimed within the first 2 months (by 31st of January).
- Monthly fixed payments of £1,000, subject to meeting a minimum activity threshold.
- £15 payment per consultation.
- New tripartite implementation group to scrutinise uptake and activity volumes of Pharmacy First and to set caps for the second half of 2024/25.

Other funding and service changes

Service development

- Expansion of the Pharmacy Contraception Service to include initiation of contraception.
- Re-launch of **Hypertension Case-Finding Service** to make better use of skill mix and increase ABPM provision.
- Both to begin from 1st December 2023.
- Up to £30m per year will be funded from existing CPCF funding, with an **additional £75m per year** from Recovery Plan fund.
- Funding and regulatory
- £76m fee over-delivery written off for 2021/22 and 2022/23.
- £36m fee over-delivery permitted for 2023/24.
- DHSC and NHSE will **review separate terms of service** for distance selling pharmacies.

How we got there

Influencing and strategy

- In March 2022 we made a comprehensive bid for a Pharmacy First service.
- And briefed it in with successive Ministers and advisors through 2022.
- We then launched an extensive influencing campaign to build support for the service.
- The resulting investment is a crucial first step in recognising and properly funding the enormous

amount of healthcare advice that pharmacies provide.

Our negotiating strategy was driven by our aims to:

- incentivise sign-up for any new services.
- generate capacity.
- reduce risk for pharmacy owners.
- establish conditions for business growth.

Improvements secured

• The writing-off of previous funding over-delivery: worth £112m.

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- Protecting baseline CPCF funding: new money must be accessible ASAP.
- The inclusion of an upfront payment for Pharmacy First: £,2000 per pharmacy.
- Increasing service fees: monthly payments to support ongoing capacity.
- Reducing activity thresholds: agreed more achievable thresholds.
- Supporting implementation: IT systems ready and greater use of skill mix.
- **Revised deadline for bundling of services:** delayed linking payment for Pharmacy First to provision of HCFS and PCS.
- Service caps: different approach to cost control mechanisms. (3000 per contractor per month).

Action: Host a contractor webinar in January.

• CPPE training proposal. CPPE have been commissioned to run a session in each region (for 120 pharmacists). Kent LPC are running a session in January. Surrey & Sussex will look to hold an event as long as it is before March. The members agreed that this cost could be covered by CPSS.

Action: Arrange a training day for Pharmacy First.

The members were asked if CPSS should be doing anything else for contractor support for this service.

11: Market Entry

Awaiting response

- Unforeseen benefits Guildford Road, Ash parish Appeal.
- Unforeseen benefits Burpham.
- No significant change relocation West Byfleet.
- Consolidation Horley.

Response received:

• Inclusion on the pharmaceutical list – DSP – Ash Vale – approved.

Surrey PNA – supplementary statement.

Closure notices.

12: Finance Update

The members reviewed the Surrey LPC accounts YTD, the members discussed the levy level and contractor value for money. The members reviewed the CPSS accounts YTD, no questions were raised. PA the treasurer for CPSS will raise a potential levy holiday for the LPCs paying into CPSS at the CPSS Exec meeting in January.

The updated LPC Finance Guide was circulated to members prior to the meeting. Members are held to account the LPC finances. This guide offers advice on tax etc. The LPC have previously discussed sponsorship for LPC meetings, if this is from a pharmaceutical company this is liable for corporation tax. HMRC have advised that currently we do not pay corporation tax as we do not receive any funding liable for corporation tax. HMRC have updated their exemption for Surrey LPC until May 2028. It was therefore proposed that we do not receive any funding into Surrey LPC that would be liable for corporation tax due to the added workload this would bring only contractor levy will go through the Surrey LPC account.

13: HR Update

CPE would like the following discussed by the committee.

Key questions/consideration for committee members -

Are committee members aware of the core support provided to all LPCs and when were your policies, and terms last reviewed? Are you using the LPC network standard documents, if not why?





- Does the committee have access to HR advice and guidance, can you access it if the need arises?
- Discuss with the whole committee your responsibility as an employer and agree principles for HR advice and support – and link to budget setting process. Subscription model for advice beyond the core templates as above, may need to be considered for the budgeting purposes ahead of 2024/25 FY.

The support in place was discussed and members were asked if they had any concerns or questions.

<u>14: AOB</u>

It was asked if DSPs could be raised at the next LPC meeting as some issues have arisen. Action: Add DSPs to the agenda at the next LPC meeting.

15: Future meeting dates & venue

LPC Committee Meetings

Sussex LPC	Surrey LPC
The East Sussex National,	Tyrrells Wood Golf Club,
Uckfield, TN22 5ES	Tyrrells Wood, Leatherhead,
9.30am – 4.00pm	KT22 8QP
	9.30am – 4.00pm
Thursday 28/12/23 Short AGM	Thursday 28/12/23 Short AGM
Thursday 08/02/24	Wednesday 08/02/24
Thursday 16/05/24	Wednesday 08/05/24
Thursday 18/07/24	Wednesday 10/07/24
Thursday 12/09/24 Short	Wednesday 18/09/24 Short
meeting + AGM – Venue TBC	meeting + AGM – Venue TBC
Thursday 21/11/24	Wednesday 27/11/24
Thursday 06/02/25	Wednesday 12/02/25

Community Pharmacy Surrey & Sussex Executive Committee:

(Chairs, Vice Chairs and Treasurers to attend – options for conference call dial in)

11th January 2024 – 13:45–15:00 Venue TBC

28th March 2024 - 13:45-15:00 Venue TBC

6th June 2024, 13:45-15:00 – Venue: Sandman Signature London Gatwick Hotel, 18-23 Tinsley Lane South, Crawley, RH10 8XH - To be Chaired by

3rd October 2024 – 13:45–15:00 Venue TBC

9th January 2025 – 13:45-15:00 Venue TBC

27th March 2025 – 13:45–15:00 Venue TBC

South East LPCs and Partners (Regional Meeting)

(Chairs, Vice Chairs to attend)

28th March 2024, 10:00–13:00 Teams meeting online (to be hosted by Thames Valley LPC) 6th June 2024, 10:00–13:00 – Venue: Sandman Signature London Gatwick Hotel, 18–23 Tinsley Lane South, Crawley, RH10 8XH

3rd October 2024, 10:00–13:00 Teams meeting online (to be hosted by Hampshire & Isle of Wight LPC)

27th March 2025, 10:00–13:00 Teams meeting online (to be hosted by Thames Valley LPC)

<u>PSNC Forward Dates:</u> TBC



