

Deadline Tracker for January 2024

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Pharmacy First	Pharmacy Income	Complete by 11.59pm on 31st January 2024	<p>Deadline for pharmacy owners to declare that they agree to the terms and scope of the three elements of the Pharmacy First service and therefore claim the £2,000 initial fixed payment; this will be paid on 1st March 2024.</p> <p>Note this will be reclaimed if pharmacy owners do not provide five clinical pathways consultations by the end of March 2024.</p> <p>Pharmacy owners can still declare that they agree to the terms and scope of the three elements of the Pharmacy First Service after this date, but they will not be entitled to the £2,000 initial fixed payment.</p>	
Pharmacy Quality Scheme	Pharmacy Income	Claim between 9am on 5th February 2024 and 11.59pm on 1st March 2024	The funding will be divided between qualifying pharmacies based on the number of points they have achieved up to a maximum £137.50 per point. Each point will have a minimum value of £68.75, based on all pharmacy contractors achieving maximum points. Payments will be made to eligible contractors depending on the band they are placed in, how many domains they have declared they are meeting, and hence points claimed.	
Pharmacy Contraceptive Service	Pharmacy Income	Complete by 29th February 2024	Contractors who have previously registered to deliver the current Tier 1 NHS Pharmacy Contraception Service on or before 30 November 2023 , must opt-in to the new extended service via the Manage Your Service (MYS) system, by 29 February 2024.	
Pharmacy First	Pharmacy Income	Complete by 11.59pm on 31st March 2024	<p>Deadline for pharmacy owners to have delivered a minimum of five Pharmacy First – clinical pathway consultations that cross the Gateway point.</p> <p>If pharmacy owners have not delivered a minimum of five of these consultations by this date, they will have their £2,000 initial fixed payment recovered.</p>	

Hypertension Case-Finding Service	Pharmacy Income	Complete by 31 st March 2024	Contractors can start working towards achieving their incentive fee for 2023/24 (need to provide 20 ABPMs between 1st of April 2023 and 31st of March 2024 to achieve the incentive fee).	
NHS Profile Manager	Contractual Requirement	Complete by 31 st March 2024	<p>Ensure the DoS and NHS.uk website pharmacy profile is comprehensive and accurate by updating via the NHS Profile Manager. Verify and where necessary, update the information contained in the profile at least once each quarter. The financial quarters are:</p> <ul style="list-style-type: none"> • 1st January to 31st March • 1st April to 30th June • 1st July to 30th September • 1st October to 31st December <p>Reminder of the new NHS Profile Manager tool for updating DoS & NHS website.</p>	
Summary of payments including claiming deadlines	Pharmacy Income	At different dates please follow the summary to make claims	A summary of payment claiming deadlines can be found here .	
Serious Shortage Protocols (SSPs)	Dispensing		Active SSPs Can be found here .	

For further advice and support from Community Pharmacy Surrey & Sussex Team

Please contact us by Email to LPC@communitypharmacyss.co.uk; Call us on **01372 417726**;
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