

## Essential Guide to Locally Commissioned Services: Brighton & Hove

### Public Health Services Commissioned by Brighton and Hove City Council

Public Health Service	Training Requirements	Overview of Fees	Service Level Agreement (SLA) Expiry
Emergency Hormonal Contraception (EHC)	<p>Pharmacist providing the service should have signed the PGD. The pharmacist providing the service will have the necessary knowledge and skills to provide the service by completing the Emergency Contraception Declaration of Competence (DoC) on <u>CPPE</u>.</p> <p>To provide the Emergency Contraception Service you should complete the Declaration of Competence framework at least every two years</p> <p>The contractor should offer a chlamydia/gonorrhoea self-test to all young people (aged 25 or younger) as part of the provision of EHC as well as to young people requesting condoms via the C card scheme. Tests should also be offered to all people identified at risk of having contracted a STI.</p>	<p>Supply of EHC under PGD Consultation- £17.46 + Latest drug tariff price of cost of treatment</p> <p>In exceptional circumstances where EHC is requested Out of Hours (OOH) and the pharmacist on duty is not trained to provide EHC under the B&amp;H PGDs, then EHC can be issued over the counter (OTC) according to Pharmacy (P) medicine regulations. Contractors can claim payment at the current retail price of the EHC medicine and an administration fee from BHCC through PharmOutcomes. OOH is defined as 6.30pm to 8am on weekdays and all days at the weekends and on bank holidays. A maximum of 12 claims can be made per pharmacy per year. Further claims must be agreed with the service commissioner.</p> <p>Supply of EHC OTC OTC supply of LGN=Retail price</p>	<p>31<sup>st</sup> March 2026</p> <p>PGD Levonorgestrel Expiry- 31<sup>st</sup> July 2024</p> <p>PGD Ella One Expiry- 31<sup>st</sup> July 2024</p>

	<p>This service can be provided by Pharmacists who have completed all necessary training and updates.</p>	<p>OTC supply of UPA=Retail price</p> <p>Administration fee= £2.00</p> <p>Treatment – Levonorgestrel or Ella One (Ulipristal acetate 30mg tablet).</p> <p>Payments to be claimed via <u>PharmOutcomes</u></p> <p>Payments are made monthly.</p>					
Chlamydia treatment under PGD	<p>Pharmacist providing the service should have signed the PGD. The pharmacist should have completed the Emergency Contraception and Chlamydia Testing and Treatment Service Declaration of Competence (DoC) on the <u>CPPE</u>.</p> <p>This service can be provided by Pharmacists who have completed all necessary training and updates</p>	<p>Supply of treatment under PGD</p> <p>Consultation- £17.46 + Latest drug tariff price of cost of treatment</p> <p>Treatment – Doxycycline</p> <p>Payments to be claimed via <u>PharmOutcomes</u></p> <p>Payments are made quarterly.</p>					<p>31<sup>st</sup> March 2026</p> <p>PGD Doxycycline Expiry: 31<sup>st</sup> March 2025</p>
Stop Smoking Service	<p>In order to provide the service it is mandatory to provide NRT voucher scheme.</p> <p>To book on the training please follow the link: <a href="https://learning.brighton-hove.gov.uk/courses/bookings/default.asp?ds=1&amp;keyword=smoking">https://learning.brighton-hove.gov.uk/courses/bookings/default.asp?ds=1&amp;keyword=smoking</a></p>	Stage	Intervention Type	Service Specification – Outcome	Time	£	31st March 2026
		Initial assessment	Face to Face	<ul style="list-style-type: none"><li>Assess the client's current readiness and ability to quit</li><li>Assess physiological and mental functioning</li></ul>	30 mins	Non-priority groups - £20	
		Quit Date set by patient					

	<p>Training reimbursements (section 4 for training detail)</p> <ul style="list-style-type: none"> <li>• £75 per member of staff to attend one-day training</li> <li>• £25 annual update meeting</li> <li>• £25 new staff to complete online NCSCCT core assessment programme: <u>Stop smoking practitioner training</u></li> </ul>			<ul style="list-style-type: none"> <li>• Inform the client about the treatment programme</li> <li>• Assess current smoking</li> <li>• Assess past quit attempts</li> <li>• Explain how tobacco dependence develops and assess nicotine dependence</li> <li>• Explain and conduct carbon monoxide (CO) monitoring</li> <li>• Explain the importance of abrupt cessation and the 'not a puff' rule</li> <li>• Inform the client about withdrawal symptoms</li> <li>• Discuss stop smoking medications and vaping</li> <li>• Set the Quit Date</li> <li>• Prompt a commitment from the client</li> <li>• Plan for the week ahead – any social occasions?</li> <li>• Discuss preparations and provide a summary</li> <li>• Agree treatment plan – if NRT dispensed it must be provided to the individual upon setting a quit date</li> </ul>		<p>Priorities - £25</p>	
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				<ul style="list-style-type: none"> <li>Complete the relevant sections of the standard monitoring form</li> <li>Book in a face-to-face meeting or phone call for follow up</li> <li>Set a 4-week appointment for CO verification on that date</li> </ul>			
		Second week follow up appointment or as agreed with patient (a maximum of two follow up appointments between day 8 and 27)	Telephone support or Face to Face	<ul style="list-style-type: none"> <li>Check in on progress</li> <li>Validate success</li> <li>Reminder of coping mechanisms</li> <li>Discuss any issues with medication/vaping</li> <li>Repeat NRT if required</li> <li>Keep motivated</li> <li>CO reading (if face-to-face appointment)</li> <li>Confirm the importance of abrupt cessation</li> <li>Prompt a commitment from the client</li> <li>Discuss plans and provide a summary</li> </ul>	10 mins	Non-priority groups - £7.50  Priority groups - £8.50	
		Third week follow up appointment or as agreed	Telephone support or Face to Face	<ul style="list-style-type: none"> <li>Check in on progress</li> <li>Validate success</li> <li>Discuss any issues with medication/vaping</li> </ul>	10 mins	Non-priority groups - £7.50	

		with patient (a maximum of two follow up appointments between day 8 and 27)		<p>ensure that the client has sufficient supply</p> <ul style="list-style-type: none"> <li>• Discuss any withdrawal symptoms and cravings / urges to smoke that the client has experienced and how they dealt with them</li> <li>• Discuss any difficult situations experienced and methods of coping</li> <li>• Address any potential high-risk situations in the coming week</li> <li>• Confirm the importance of the 'not a puff' rule and prompt a commitment from the client</li> <li>• Provide a summary</li> </ul>		<p>Priorty group s - £8.50</p>	
		Four week follow up i.e. 4 weeks after Quit Day (must be carried out between day 28 and day 42 from	<p>Face to Face for CO verified</p> <p>Telephone for non-CO verified individual Self-reported quit</p>	<ul style="list-style-type: none"> <li>• Check on client's progress</li> <li>• Validate success</li> <li>• Measure carbon monoxide levels - CO verification must be undertaken for higher 4-week quit payment to be made</li> <li>• If client has not remained smokefree, record as not-quit (if the client is ready,</li> </ul>	15-20 mins	<p>Priorty group s - £85 for CO verified. £28 for non-CO</p>	

		the quit date)		<p>committed and confident to attempt another quit, consider setting a new quit date, assessing readiness to quit, and beginning new treatment episode or referring to council's Health Trainer Team:  <a href="http://www.brighton-hove.gov.uk/healthylifestyles">www.brighton-hove.gov.uk/healthylifestyles</a> 01273 294589)</p> <ul style="list-style-type: none"> <li>• Advise about continued medication or vape use and ensure that the client knows where to obtain further supplies</li> <li>• Discuss cravings / urges to smoke that the client has experienced and how they can deal with them in the future</li> <li>• Discuss any difficult situations experienced and methods of coping and address any potential high-risk situations in the future</li> <li>• Inform individual of further online quit support resources</li> </ul>		<p>verified.  Non-priority groups - £75 for CO verified. £25 for non-CO verified</p>	
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				<p>available via Smokefree website <a href="#">here</a>.</p> <ul style="list-style-type: none"> <li>Carry out weight management discussion and brief intervention as per section 3.4 of this specification and issues information sheet in Appendix 10. Confirm this on Pharmoutcomes.</li> </ul> <p><i>NOTE: A self-reported 4-week quitter (one without CO validation) is defined as someone who reports complete abstinence between days 15 and 28 from the quit date with the 4-week review to be carried out between day 28 and day 42 from the quit date. See Appendix 4 for guidance on the questions required to ask individuals via the telephone conversation in order to make a claim.</i></p>			
		12-week follow up for 4-week quitters from priority populations <u>only</u> (8 weeks after 4-	<p>Face-to-face for CO verified</p> <p>Telephone for non-CO verified individu</p>	<ul style="list-style-type: none"> <li>Check on client's progress</li> <li>Validate success</li> <li>Measure carbon monoxide levels - CO verification must be undertaken for higher 12-week quit payment to be made</li> </ul>	10 mins	CO verified. Priority groups - £40	

		<p>week quit achieved) (must be carried out between the first day of week 12 and the last day of week 14 measured from the quit date)</p>	<p>al self-reported quit</p>	<ul style="list-style-type: none"> <li>• If client has not remained smokefree, record as not-quit (if the client is ready, committed and confident to attempt another quit, consider setting a new quit date, assessing readiness to quit, and beginning new treatment episode or referring to council's Health Trainer Team: <a href="http://www.brighton-hove.gov.uk/healthy_lifestyles">www.brighton-hove.gov.uk/healthy_lifestyles</a> 01273 294589)</li> <li>• Advise about continued medication or vape use and ensure that the client knows where to obtain further supplies</li> <li>• Discuss cravings / urges to smoke that the client has experienced and how they can deal with them in the future</li> <li>• Discuss any difficult situations experienced and methods of coping and address any potential high-risk</li> </ul>		<p>£16 for non-CO verified. Priority groups</p>	
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		<p>situations in the future</p> <ul style="list-style-type: none"> <li>• Inform individual of further online quit support resources available via Smokefree website <a href="#">here</a>.</li> </ul> <p><i>NOTE: A self-reported 12-week quitter (one without CO validation) is defined as someone who reports complete abstinence from the date of the confirmed 4-week quit date, with the 12-week review to be carried out between the first day of week 12 and the last day of week 14 measured from the quit date. See Appendix 4 for guidance on the questions required to ask individuals via the telephone conversation in order to make a claim.</i></p>		
Onward referrals to Health Trainers for non-quitters	Face-to-face, or phone online	When appropriate, via single point of contact to <a href="#">Health Trainers</a> or call 01273 294589	n/a	£3.50

It is important to enter all the conversations at different stages to claim via [PharmOutcomes](#).

		The pharmacy will be reimbursed for the cost price for the NRT product. (Drug tariff cost + 5% VAT).	
The Community Pharmacy Domiciliary Stop Smoking (DSS) Service	<p>Contractors offering the DSS must meet all the requirements of the Community Pharmacy Stop Smoking Service Specification above.</p> <ul style="list-style-type: none"> <li>• Contractors must ensure there are no exclusions to the DSS service before visiting an individual.</li> <li>• Lone working and risk assessment policies must be in place to safeguard and protect SSAs providing the domiciliary service.</li> </ul> <p>Contractors must ensure that all SSAs providing the domiciliary service have completed a successful enhanced DBS check.</p>	<p>The payment schedule and claim procedure for the delivery of the SS aspect of the domiciliary service is defined in the Community Pharmacy Stop Smoking Service Specification as above.</p> <p>Home visits provided as part of the optional Stop Smoking Services Domiciliary Service (Appendix 6) are paid at £40 per visit for up to three visits per patient.</p>	31 <sup>st</sup> March 2026
The Community Pharmacy Young Persons (aged 12-15 years) Stop Smoking Service (YPSS)	<p>Contractors offering the YPSS must meet all the requirements of the Community Pharmacy Stop Smoking Service Specification.</p> <ul style="list-style-type: none"> <li>• Contractors must ensure that all SSAs providing the YPSS service have completed a successful enhanced DBS check.</li> </ul>	<p>The payment schedule and claim procedure for the delivery of the YPSS is defined in the Community Pharmacy Stop Smoking Service Specification.</p> <p>The 4-week quit payment for the Young People's Stop Smoking Service (Appendix 7) is classed as a priority population and will be paid at that tariff plus an additional payment of £30 per patient provided, they achieve a CO verified four-week quit.</p>	31 <sup>st</sup> March 2026
HLP L2 Framework	RSPH Level 2 Understanding Health Improvement (for workplace health champions) can be accessed by community pharmacies free of charge. Training	Contractors will be paid an annual fee of £100 to participate in three local health promotion campaigns per year	31 <sup>st</sup> March 2026

	<p>sessions are available via Brighton and Hove Learning Gateway</p> <p>Alcohol Intervention and brief advice is part of the service specification.</p> <p>Pharmacy Contractors must also sign up to provide at least one of the following public health locally commissioned services, either the sexual health and contraceptive or the stop smoking service (refer to the service specifications).</p> <p>Pharmacies must actively promote and recruit people into the services.</p>	<p>Alcohol IBA (identification and brief advice)</p> <p>E-learning Accessed via E-Learning for Healthcare. You will need to register or have a log-in.</p> <p>Please note: a maximum claim of £40.00 (two sessions) can be claimed per annum.</p> <p>Payment will be confirmed upon receipt of certificate. £20.00</p> <p>Online training delivered via zoom Alcohol Screening and Brief Interventions Bookable via the learning platform Eventbrite &amp; delivered via the Brighton and Hove Recovery Service. Please note: a maximum claim of £80.00 (one session) can be claimed per annum per pharmacy.</p> <p>Payment will be confirmed upon receipt of certificate £80.00</p> <p>Screening Brief Advice delivered to existing patients following a positive score (8-19) on the Full AUDIT Target of 1 patient per month per pharmacy £10.00</p> <p>Payment will be made monthly on receipt of appropriate documentation and completion of the data capture templates on <u>PharmOutcomes</u>, and submitted to BHCC.</p>	
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### Public Health Services commissioned by Change, Grow Live (CGL)

Public Health Services	Training Requirements	Overview of Fees	Service Level Agreement (SLA) Expiry
Supervised Consumption	<p><u>CPPE</u> pack for Substance Use and Misuse every 3 years</p> <p>The Service can be provided by Pharmacist and trained pharmacy staff who have meet the requirement of training.</p> <p>All pharmacists will be required to complete the CPPE Declaration of Competence for Supervised Administration of prescribed medication. It is recommended that all registered pharmacy technicians complete the same declaration. The declaration training and reading and signing the SOP will need to be confirmed on PharmOutcomes via enrolment.</p>	<p>Methadone and Espranor £2.60 Buprenorphine £3.50 Per Supervised dose Payments to be claimed monthly via <u>PharmOutcomes</u>.</p>	31 <sup>st</sup> March 2025
Needle Exchange	<p><u>CPPE</u> Training and Declaration of Competence for Needle Exchange and Supervised services as part of other service provisions.</p> <p><u>e-learning for healthcare</u> (elfh) e-learning module Safeguarding Children &amp; Vulnerable Adults and the associated e-assessment</p> <p>The Service can be provided by Pharmacist and trained pharmacy staff who have meet the requirement of training.</p>	<p>Needles Exchange payment per transaction: £2.00 Payments to be claimed monthly via <u>PharmOutcomes</u>.</p>	31 <sup>st</sup> March 2025

	All pharmacists will be required to complete the CPPE Declaration of Competence for Needle Exchange Programme. It is recommended that all registered pharmacy technicians complete the same declaration.		
Take Home Naloxone Service	Naloxone training can be accessed <a href="#">HERE</a>	Naloxone Supply: £10.00 (VAT exempt) + cost price (including VAT).  Payments to be claimed monthly via <a href="#">PharmOutcomes</a> .	31 <sup>st</sup> March 2025

### Locally commissioned services by NHS Sussex Commissioning

NHS Sussex Services	Contact Details	Overview of Fees
Palliative Care Scheme	<a href="mailto:sbs.apinvoicing@nhs.net">sbs.apinvoicing@nhs.net</a> Jo Piper- Email: <a href="mailto:jopiper@nhs.net">jopiper@nhs.net</a>   Mobile: 07717 733334	£1027 per annum. Pharmacies will be reimbursed to compensate for date expired medicines in the formulary and Community Pharmacy should submit a list of expired stock as per specification.

Brighton and Hove City Council Local Enhanced Services now known as Public Health Local Service Agreements (PHLSA) - Key Contact Details		
Service	Contact	Email address

Substance Misuse	CGL Tina Fowler Pharmacy Liaison Lead 07789414270	<a href="mailto:Tina.Fowler@cgl.org.uk">Tina.Fowler@cgl.org.uk</a>
Sexual Health Team	Stephen Nicholson 01273 296554	<a href="mailto:Stephen.Nicholson@brighton-hove.gov.uk">Stephen.Nicholson@brighton-hove.gov.uk</a>
Stop Smoking Service	Jimmy Burke	<a href="mailto:Jimmy.Burke@brighton-hove.gov.uk">Jimmy.Burke@brighton-hove.gov.uk</a>
HLP Level -2 Framework	Roisin Thurstan	<a href="mailto:Roisin.Thurstan@brighton-hove.gov.uk">Roisin.Thurstan@brighton-hove.gov.uk</a>

**Disclaimer:** All the participating pharmacies must read and understand the service specification for each service. This document must be read and used in conjunction with the service specification/overarching contract for each service. Please always refer to the updated version of the service specification. This guidance has been produced by LPC after reviewing all the information available to us concerning pharmacy services. Every care has been taken in the completion of this Essential Services reference guide – no responsibility can be accepted for any error or consequence of such an error.