

Minutes of Meeting of Sussex Local Pharmaceutical Committee

Date Thursday 20th of July 2023 starting at 09:30
Location: East Sussex National, Little Horsted, Uckfield, TN22 5ES
Present: Misha Patel, Sukhpreet Uppal, Dervis Gurol, Aakarsh Patel, Yola Barnard, James Grieves, Paul Antenen, Sarah Davis, Mark Donaghy, Dan Melrose, James Williams.
In attendance: Julia Powell, CEO, Marie Hockley, Deputy Chief Officer, Micky Cassar, Business Administrator

1: Welcome & Introductions

JP welcomed the members and guests to the meeting.
CCA reporter: CCA will meet at the end of the meeting.

2: Apologies for Absence

Sam Ingram, Ankit Tyagi.

3: Governance Matters

The members were welcomed to the first Sussex LPC meeting by JP. JP asked if there were any changes to the Declarations of Interest, nothing was raised.

4: Set up of the new committee

Nominations were received for:

Chair nominations: Mark Donaghy and Sarah Davis have been put forward and the members will vote. Both nominees gave a brief talk to explain why they wished to take on the role.

Vice Chair nominations: Yola Barnard.

Treasurer nominations: Paul Antenen.

The members voted:

Chair: The vote was tied 6/6. SD and MD agreed that they would be happy to share the role and review in 6 months' time. The members were asked for their thoughts, and it was agreed to proceed this way and then review in November. Due to this outcome the role of Vice Chair was reviewed. Yola Barnard agreed to withdraw her nomination for Vice Chair. All members agreed to not have a Vice Chair role at this time and review again in November.

Treasurer: All members voted for Paul Antenen.

It was agreed that SD would Chair the meeting.

5: Minutes & Matters arising:

The minutes from the last meeting on the East Sussex LPC 11th of May 2023 were reviewed and the minutes were signed off as accurate by the Chair.

The minutes from the last meeting on the West Sussex LPC 17th of May 2023 were reviewed and the minutes were signed off as accurate by the Chair.

Actions in progress:

299 – Invite Helen Porter to the May LPC meeting – In progress. HP is attending the September meeting.
312 – MD add to the account. – In progress.

It was noted that the CPE rep has not attended the last round of meetings or these meetings and there has been no communication. JP has raised this with CPE.

6: Sussex LPC and CPSS ways of working

The members were asked to split into 3 groups and discuss what the LPC should do and shouldn't be doing etc, what they would like the LPC to look like. It was explained that we have an operational plan which the CPSS team use for objectives and benchmark work streams with full transparency. The members were shown the business plan.

The members were asked for feedback. Extra support that the committee could offer contractors. Drug Tariff webinar discussed. Reporting of medication prices to CPE. Pointers of the process to report could be added to the website for guidance.

Action: Add guidance on the website of how to report shortages with a link to CPE.

Action: Ask CPE if there is information on contractor numbers who report pricing/shortages to support more contractors to report of required.

It was discussed how communications work and don't work. It was agreed that three key points from the LPC meetings to communicate out in the newsletter is a good idea to encourage contractors to engage. Also, the members need to communicate to contractors outside of the meetings to highlight what the LPC does.

GP CPCS – If surgeries are signposting and not referring properly this needs to be fed back to the LPC. Feedback also any issues with delivery expectations or requests for specific brands in dosage/pharmacy prescription line rather than product line.

ICB relationships, GP relationships and PCN relationships need to be encouraged and maintained.

7: CPE update

A roundtable discussion to discuss the Primary Care Recovery Plan with the Secretary of State for the Department of Health & Social Care took place on the 06/07/23 and was attended by Jay Patel. In the session issues CP are experiencing and solutions were discussed.

Discussion took place of current funding and services issues within community pharmacy.

The next CPE conference is in London 12/10/23 and the members were asked if they would wish to attend. DG, YB and SD expressed an interest in attending.

CPE Training Dates have been circulated including new member induction dates.

8: Service Development and Support

NHS Sussex ICB are creating a film aimed at patients with learning disabilities and autism to highlight what pharmacy can do and that we are here, as sometimes their condition may limit contact. MH asked for suggestions for a pharmacy (in the Brighton area) who would be able to support with filming in their pharmacy. DG offered to assist.

The members reviewed the East Sussex, the Brighton & Hove, and the West Sussex LCS data. C-card service in East Sussex is reluctant to increase the fee. MH has proposed an increase of 3.2% and will continue pushing for this. In Surrey there is a training webinar for condom distribution once a quarter. In Sussex MH will be looking to do similar.

CGL Substance Misuse overview

CGL would like to thank pharmacies for improved recording of Missed Doses, this has enabled the DAAT to follow up with patients quickly. Due to interoperability of Nebular and case management systems Brighton cannot have the MAT Core SLA as in ES/WS and therefore supervised fees have been increased.

Targeted Lung Health Check Pilot: Brighton

The Targeted Lung Health Check service invites patients via letter aged 55–74 registered with their GP to discuss their lung health. The team state a time and date they will phone the patient and ask them questions about their lifestyle, if required the patients will be invited for a lung scan to check for early signs of lung cancer at a designated van.

If the patient is a smoker, they will be referred directly to a community pharmacy registered to participate in this pilot service.

This service has been designed to enable NHS TLHC screening services to send an electronic referral to a community pharmacy of their choice to initiate or continue their smoking cessation treatment, including providing medication and support as required. The ambition is for referral to community pharmacy to create additional capacity in the smoking cessation pathway. Referrals will come from the In Health team delivering the low dose CT scans. Consenting patients will be referred. All practices in PCN are aware that this is the route for patients to access smoking cessation. EOI went out to all contractors. Go live W/C 11th July with East and Central PCN then move through North and Central and Dean and Central on a surgery-by-surgery basis. Any trained staff can provide this service. LCS Pharmacy info can be shared with the TLHC team if patients decline an electronic formal referral.

New Weight Management app launched in West Sussex: Signposting

Free digital access to tailored education, expert one-to-one coaching, nutritionist-developed recipes and more to help people reach and maintain a healthy weight. Gro West Sussex County Council have partnered with Gro Health to provide a FREE digital service to help people reach and maintain a healthy weight. Has a QR code, website grohealth.com/west-Sussex. Eligibility tool for patients to use.

Promoting Community Pharmacy

The Pharmaceutical Journal published the Community Pharmacy Surrey and Sussex AccuRx Pathway “Using digital tools in community pharmacy to identify cases of undiagnosed hypertension”.

NHS Parliamentary awards 2023 SE Regional Runner-up

- The Excellence in Primary Care and Community Care Award.
- The Health Equalities Award.

Nominated by MPs Maria Caulfield, Nick Gibb, Tim Loughton, Huw Merriman, and Lloyd Russell-Moyle.

NHS Sussex Health & Care. Congratulations on winning the most innovative poster award.

Pharmacy Contraceptive service (PCS) started 24th April (LPC not promoting)

Sign Ups: Sussex 47 Surrey 22

Surrey and Sussex maps created for the website.

Advanced Service–GP CPCS

The members reviewed the Community Pharmacy Consultation Service (GP) FY 22/23 Total figures. MH has intervened when made aware that surgeries are signposting incorrectly and not using the GPCPCS referral route.

Advanced Service: Smoking Cessation Service (SCS)

There are two possible referral routes, PharmOutcomes or NHSmail.

PharmOutcomes leaves a clear audit trail, has less administration, is easier reporting for trusts, the trusts already have DMS license, allows direct referral route (same as DMS), reports can be run, supported IT system API enabled for MYS. The issue with this route is funding and finding the money for the additional PharmOutcomes service.

Alternatively, the service can go live with NHS Mail. This is more of an administration burden for both sides, CP must copy from email to PharmOutcomes template then return via NHSmail to trusts then to MYS, trusts may find this difficult to audit as they are required to submit data to NHSE. The trusts are keen to

work with pharmacy, but MH does not want this service to go live with NHSmail and is pushing for this to be on PharmOutcomes.

The members were asked if they would want to proceed with NHSmail or wait until PharmOutcomes is ready. The template is available, and all trusts have the DMS template and for a fee they can add the SCS template.

Decision: The members agreed to wait until PharmOutcomes is available.

Advanced Service: Hypertensive case Finding service

Signed up

West Sussex 113

East Sussex 111

Surrey 138

Surrey (since Oct 21 up to March 23)

Opportunistic BP checks 11,392

Refer BP checks 4222

Opportunistic ABPM 198

ReferABPM135

Sussex (since Oct 21 up to March 23)

Opportunistic BP checks 13,258

Refer BP checks 3471

Opportunistic ABPM 402

Refer ABPM 448

Sussex: AccuRx rollout

The map on our website shows the pilot sites in (P) Purple and the Surgeries/PCN that have started to roll out the pathway in (B) Blue.

DMS

Monthly meetings with Surrey DMS board

- Sussex BAU – Eve Rockell no has PharmOutcomes access which has led to an initial 25% reduction in not accepted.
- Surrey – Hursh Gagda – Royal Surrey have PharmOutcomes access.
- Sussex ESHT – Live, Queen Victoria – Live, University Hospitals Sussex West – Live, University Hospitals Sussex East – Live, SPFT & SCFT – Not Live.
- Surrey Ashford & St Peters – Live, Royal Surrey – Live, Surrey & Borders Partnership – Live.
- Epsom & St Helier – Not Live, SASH – Not Live.

LPC Updates

Brighton

The Public Health service specifications sent out for sign up – waiting for contractors to return.

Procurement following up. Public Health meeting discussed the landscape of pharmacies, service activity and HLP alcohol service.

Naloxone SLA sent to contractors. Targeted Lung Health Check (TLHC) Pilot Service. Supervised Consumption SLA – Finalised, sending to contractors' w/c 17th July.

East Sussex

Public Health Meeting discussed the landscape of pharmacies, service activity, agreed regular meetings and a more robust commissioning strategy for discussing and agreeing specifications.

East Sussex Tobacco strategy – steering group (LPC have been asked to be part of this).

West Sussex

PH Meeting discussed the landscape of pharmacies and service activity.

Service specification sent out for sign up and extension of sexual health services – Supported chasing of signing.

Webinar – PH team will review sign up activity and decide if a webinar is required.

Mat Core SLA and Naloxone sent to contractors.

East Grinstead PCN meeting – met with GPs, Tech's, Pharmacists and PCN colleagues to promote community pharmacy services and answer questions.

Sussex

Needle exchange CGL contract in process.

Anti-Viral service –Covid and Flu Spec TBC.

The following service is currently going through the recommission process Sussex wide: H Pylori

The following service is live in certain parts of West Sussex under the historic CCG contract and is going through the decommission/recommission process in due course: MAR Charts

Surrey

Fees increase 3.2%.

Condom distribution service (CDS) – evaluation of pilot.

Public Health Meeting July 23 –discussed the landscape of pharmacies, service activity and new inhalation service.

SCC FLU LCS –TBA.

Frimley

Fortnightly catch up with Yinka CPL

SCS – discussions in progress

Forward View

Ongoing roll out of the AccuRx pathway.

Discussion and meetings ongoing with trusts regarding SCS Advanced service roll out and DMS.

Surrey CDS service –Training webinars.

Recommissioning H Pylori Sussex.

New services – specification and fees TBC.

Support for DPS Surrey ongoing.

Area manager forum – Postponed until Q2/Q3 23.

PQS and Service Clinics.

CGL substance misuse contracts – Needle exchange TBC.

Continue Bitesize videos.

Next round of PH and stakeholder meetings.

Updating the website, essential guides, pharmacy checklist documents.

TLHC project.

10: CEO report

It was raised that CPSS create a summary sheet of the structure of the LPC/CPSS/CPE etc for new members.

Action: Create a structure sheet.

West Sussex APC update: MD attended. The minutes will be circulated once ratified. A meeting next week will be attended by MD, fidaxomicin is on the agenda. In Surrey JP has arranged a stockholding service. MD has tried to get guidance for contractors of what to do if they get a prescription and cannot fulfil. NHS Sussex have now drafted a statement of what to do if you get a prescription and can't fulfil to signpost to A&E. The LPC have been asked to cascade this information, it was agreed to do this.

The members reviewed the Q1 and Q2 Operating Plan. Shared care records – CP Access in Surrey Heartlands and Frimley is in progress. It has been mentioned in Sussex and is on the agenda to move this forward. A contractor engagement event in Surrey Heartlands in conjunction with Surrey Heartlands ICB took place for all pharmacy contractors, these will take place every three months. They want to know what is going on in CP, what is going well and not well and how the ICB can support. The changes with the LPC committees and background work has been progressed (moving from 3 to 2 LPCs).

The annual reports need to go out beginning of August ready for the AGMs in September. SE Forum meeting has taken place. Funds are being held in this account for Careers development. There are left over funds and the forum discussed what these could be used for. 1 – to run a pharmacy careers event and 2 how we support contractors for work experience placements. JP discussed with HEE. JP will populate the proposal in writing for sign off and submit to Shane Costigan.

PCN leads update: Funds have been received from HEE for training events for the PCN leads across the southeast together with a service for PCN leads for backfill one day a month to improve engagement and relationships with GP practices. Funding from NHS Sussex has been received and awaiting the Surrey Heartlands funds. As part of the initial service training companies were approached to create a training package. Captivating solutions was the front runner and will be running the 2 training dates. The event dates are 25/07/23 and 07/09/23 (both same training). All PCN leads are being contacted to establish if they wish to continue in role and for any gaps, recruitment will take place.

CRM database update: This links in with our PCN leads who will have access to part of the database so they can upload meeting information and access etc. This will support the evaluation of the service to enable ongoing funding.

Reports from local meetings: Covid vaccination services have been discussed for autumn, the details have not been set yet.

JP met with the business director in SDHC and discussed funding for DPP's to support CP IPs. In Surrey Heartlands there was a successful bid, to reimburse a DPP for their time to support CP IP training. In GP practices there is no incentive to provide the support needed for IP training. The funding enables reimbursement to the GPs for supervising. This funding proposal was put to NHS Sussex. The barrier is they currently have no funds to support the proposal.

JP looking to get on the 3 PCPLG's, this is progressing. At the Primary Care Transformation board. meeting discussions took place regarding the primary care recovery plan.

NHSE changes: The South-East integrated care boards were early adopters of the management of the CP contract, leading to the committee in common being formed. From 1st July NHSE staff have now been moved to employees of Frimley ICB, still working across the 6 ICB's in the South-East. Email address changes have been circulated.

Contractor Support

Oral Hearing attended to support contractor.

ES Health and Wellbeing Board invite regarding PNA Supplementary Statement.

Surrey Heartlands changed to Derma Protective Plus causing out of pocket expense issues.

Surrey Heartlands – covid antiviral service provisionally starting 1st October. Discussions on a flu anti-virals service and in Sussex discussions on all anti-virals.

Pharmacy Vision

The summary of the vision was reviewed by the members. The members were asked if they would wish to submit a response which they agreed they would.

The survey is asking for your thoughts on key aspects of the vision and its recommendations. The vision has been developed by Nuffield Trust and The King's Fund following an extensive programme of research, interviews and meetings of the vision Steering Group, Advisory Panel, and Working Groups, all of which have contractors, LPCs and other representatives of the sector at their heart.

They are also hosting an online engagement event on **Tuesday 25th July at 7pm** so pharmacy owners can hear more from the authors of the report and to discuss their proposals:

[Click here to register for the online engagement event](#)

The deadline for responses is **11.59pm on Monday 14th August 2023**

- Does this vision align with your wishes for the future? –
- Do any elements stand out as particularly positive or exciting?
- Do any aspects of the vision worry you?

Where will community pharmacy owners and their teams need the most support to implement this vision? Please rank in order of importance:

- investment in facilities.
- Investment in IT.
- skills development (as long as this is for all teams and funded).
- time to engage in system planning and leadership.

What are the most important changes needed nationally and/or at local level.

- changes to economic regulation.
- Increased investment in community pharmacy services.
- investment in IT and facilities.
- changes to clinical and professional regulation.
- workforce planning and development.

The members were asked for their thoughts. Don't mind moving towards more service orientated but the challenge is remuneration to allow pharmacy to be viable. The members were asked to submit their responses to JP by the 7th of August so she can submit an LPC response.

Action: All members to respond to the questions by 7th August.

11: TAPR Update

The only outstanding recommendation is with regards to branding. The members were advised that the LPC need to decide if they wished to adopt the branding that has been provided by CPE. The members voted unanimously to change to the new branding.

Decision: Adopt the CPE branding proposal.

12: Finance update

The members reviewed the draft final annual accounts 2022–23 for the annual report (for both West Sussex LPC and East Sussex LPC).

The members reviewed the East Sussex LPC, West Sussex LPC and CPSS accounts YTD.

The new service development and support lead is starting 21st August.

A finance subcommittee and a governance subcommittee need to be set up.

Finance committee: Paul Antenen, Suki Uppal, Aakarsh Patel, James Grieves, Ankit Tyagi.

Governance committee: Misha Patel, Dervis Gurjal, Dan Melrose, Yola Barnard, Sam Ingram, James Williams.

The LPC needs a further signatory for the account. DG volunteered.

Action: Get DG added to the Sussex LPC account.

The current collaborative agreement finished on the 30th of June and a new one needs to be created for Sussex LPC and Surrey LPC. The LPC is an unincorporated association, the LPC members are financially accountable. Therefore, we were looking to get insurance for members. CPE are looking into a block booking for any LPCs who would be interested in member insurance. Due to the CPSS structure it would still need to sit under the Sussex LPC. The members were asked if they wished to sign up to the insurance.

Decision: The members unanimously agreed to sign up to the CPE insurance.

The members were asked if they would be happy to be added to a new Sussex LPC WhatsApp group.

Action: MC to set up new WhatsApp group.

13: Market Entry

Awaiting outcome:

Application for inclusion – DSP – Crawley
 Consolidation – East Grinstead (chase PCSE for outcome)
 Chichester – Controlled localities
 Application offering unforeseen benefits – Arundel

Response received:

Application to offer identified future need – Forge Wood – Refused

Action: MC to chase outstanding applications.

14: AOB

The members discussed the option of having a joint meeting with Surrey LPC.

Decision: The members agreed to have a joint LPC meeting with Surrey LPC in Feb 2024.

The website needs to be updated with new log and LPC structures.

The members were thanked for all their help with the meeting.

15: Future meeting dates & venue

LPC Committee Meetings

Sussex LPC	Surrey LPC
The East Sussex National, Uckfield, TN22 5ES 9.30am – 4.00pm	Tyrrells Wood Golf Club, Tyrrells Wood, Leatherhead, KT22 8QP 9.30am – 4.00pm
Thursday 14/09/23 + AGM	Wednesday 20/09/23 + AGM
Thursday 23/11/23	Wednesday 29/11/23
Thursday 08/02/24	Wednesday 14/02/24

Community Pharmacy Surrey & Sussex Executive Committee:

(Chairs, Vice Chairs and Treasurers to attend – options for conference call dial in)

5th October 2023 – 13:45-15:00 Venue TBC

11th January 2024 – 13:45-15:00 Venue TBC

28th March 2024 – 13:45-15:00 Venue TBC



South East LPCs and Partners (Regional Meeting)

(Chairs, Vice Chairs to attend)

5th October 2023 10:00–13:00 Teams meeting online (to be hosted by Hampshire & Isle of Wight LPC)

28th March 2024 10:00–13:00 Teams meeting online (to be hosted by Thames Valley LPC)

PSNC Forward Dates:

**Annual Conference of LPC Representatives 2023: Thursday 12th October, 10am–3pm, Location:
London**