

Minutes of the AGM Meeting of East Sussex Local Pharmaceutical Committee

Date Thursday 29th September 2022 starting at 09:30
Location: East Sussex National, Little Horsted, Uckfield, TN22 5ES
Present: LPC members present James Grieves, Craig McEwan, Jas Condon, Ankit Tyagi.
List of contractor representatives present available on request
In attendance: Julia Powell, Chief Executive Officer, Marie Hockley, Service & Development Lead, Micky Cassar, Business Administrator, Ciara O’Kane, Community Pharmacy Clinical Lead NHS Sussex.

1. Welcome

The Chair welcomed LPC members and contractor representatives to the meeting.

2. Apologies for absence

Paul Antenen, Dan Melrose, Sarah Davis, Mark Weston, Joel Daniels.

3. Minutes of the last meeting

The minutes from the last AGM were proposed and accepted by those present and signed as accurate by the Chair.

4. Presentation of the annual report for 2021 – 2022

The annual report was presented and reviewed with an opportunity to ask any questions. The PCN leads were thanked for their work during the year and a special thank you for those contractors who have been providing the Covid vaccinations over the year. Thanks were given to MH, JP and MC for their work. Jess Turner was welcomed and thanked for her work on GP CPCS. Paul Antenen was thanked for his work on the accounts.

5. Presentation of the financial statements for 2021 - 2022

The financial statements for both Community Pharmacy Surrey & Sussex and East Sussex LPC were highlighted by the CEO and reviewed by the committee members present.

6. Questions

7. Ballot of contractors (including all postal votes received by email)

65 postal vote responses were received and one contractor voted at the AGM all accepting the accounts. No votes to reject the accounts were lodged. Total of 66 votes accepting the accounts. This represented a voting turnout of 43% of contractors.

8. Any other business

9. Date of next AGM

The next AGM will be held within six months of the end of the 2022/2023 financial year and the date will be announced with at least 30 days’ notice.

Close: 10:00am