

Minutes of Meeting of East Sussex Local Pharmaceutical Committee

Date Thursday 11th May 2023 starting at 09:30
Location: East Sussex National, Little Horsted, Uckfield, TN22 5ES
Present: Sarah Davis, Vice Chair, Jas Condon, Dan Melrose, Paul Antenen, James Grieves, Craig McEwan, Chair, Ankit Tyagi.
In attendance: Julia Powell, CEO, Marie Hockley, Deputy Chief Officer, Micky Cassar, Business Administrator

1: Welcome & Introductions

The Chair welcomed the members and guests to the meeting.
CCA reporter: Sarah Davis.

2: Apologies for Absence

Joel Daniels.

3: Governance Matters

The Chair asked if there were any changes to the Declarations of Interest, none were raised.
The members were reminded by the Chair of the LPC constitution and the Nolan principles.

4: Minutes & Matters arising:

The minutes from the last meeting on the 9th of February 2023 were reviewed and the minutes were signed off as accurate by the Chair.

Actions in progress:

299 - Invite Helen Porter to the May LPC meeting – In progress attending the July meeting.

5: CEO Report

CPSS new Services Lead update: The role was advertised on Indeed and C&D. The applicants were shortlisted and interviewed. The position has been offered and accepted; they will be starting 21/08/23.

Q4 and Q1 Operating Plan update: The members were updated as to current work streams. Shared Care records update: Surrey Heartlands ICB and Frimley ICB will get access to these records shortly. This is in the testing stage). This will link into the IP pathway proposal as well.

PCN lead update: Funding has been secured from Surrey Heartlands ICB and Sussex ICB to enable backfill for leads one day / month. Also, a payment to the LPC for administration, support and training. Sussex has been invoiced and Surrey are deciding how they wish to invoice. HEE also have provided funds for PCN lead training for the South East region. Three training companies were contacted for training proposals which were reviewed by the Chief Officers. Captivating Solutions were chosen, and the training is due to be delivered in July/September. There will be prework, face to face training and then follow up training/support.

The new Sussex committee is being created as of 1st of July 2023. AIMp have put forward their nominations, CCA have not as yet. There is still an IND vacancy at this time.

Surrey Heartlands ICB are running an engagement event on the 17th of May. A number of directors from Surrey Heartlands ICB will be attending and contractors in Surrey are being encouraged to attend. Senior leadership meeting groups within Sussex ICB are being reviewed. These were traditionally GP focused. Amy Galea has stated community pharmacy will have a place.

Annual reports and AGM update: The members were asked if they wanted the September AGM to be a separate event or added on to an LPC meeting. The members agreed to add it on to the LPC meeting with an option to dial in.

Action: Add the AGM to the September LPC meeting.

Reports from local meetings

Feedback re CPCS 111 referrals: the members were asked if they had any issues or feedback with referrals. MH had meeting with PharmOutcomes as some referrals which should be going to PharmOutcomes are going to NHSMail. Contractors needed to sign up to a provider pays model by the end of March 2023. BaRS IT system will support sending the referral to the preferred provider pays IT platform (this is unlikely to be ready within the next 12

months). CDAO has been made aware of the issue that the CPCS 111 online system allows for requests to multiple pharmacies for co-codamol etc.

It was raised that IND had an issue getting through the backdoor number (at SEACamb). There was an issue with this and this was feedback. Starline phone numbers are now a separate line. Wait until after the 111 national message then you get transferred to the local system and at this point press the starline number.

The members were asked if they wished to attend the PSNC conference next week, its virtual and numbers are not limited.

The Primary Care Recovery Plan was circulated 2 days ago involving £645 million over 2 years to support community pharmacy. This includes support for the oral contraceptive service, hypertensive case-finding service and also Pharmacy First service which will cover 7 minor ailments. Details are not known as to how this will be broken down or what training will be required. PGDs will be written. This will likely start in winter 2023. In the meantime, PSNC have advised that contractors should think carefully if they want to offer the oral contraceptive service as this is currently funded from the global sum. The members were asked if they wanted CPSS to issue a communication with regards to this and that we support PSNCs stance.

Action: Advise in the newsletter that we support that stance of PSNC regarding oral contraception.

Covid anti vials – This used to come via the CMDU, in Surrey Heartlands and Frimley they were using Frimley hospital to provide stock. The antivirals are now available to community pharmacy free of charge and reimbursed £2.50 to dispense. However, it cannot be guaranteed that a pharmacy will order in and hold stock Therefore an LCS is being looked into to commission a certain number of pharmacies to hold this stock across a geographical area so that patients can be signposted to these pharmacies for example, over Bank Holidays. There are 2 other localities in England that have this LCS (slightly different). The members discussed what the potential LCS should look like and what fees would be needed. This is being discussed and if agreed EOI will be sent to all pharmacies.

Document Updates: All references to East Sussex and West Sussex LPC and the logo on all documents will need to be changed. The members were asked if they were happy to agree that if there was no actual content change then these could be updated without further review. The members agreed to this.

CRM Database – This is in progress. The new database will be very beneficial for continuity and efficiency. The PCN leads will have limited access to this database which will enable them to upload information on what work they are doing etc.

6: Market entry

Applications – none

PNA East Sussex – East Sussex did their PNA October 2022 and since then notifications of Lloydspharmacy closures in Sainsburys have come through. 3 in East Sussex and 1 in B&H. In B&H the decision was made that this was not a gap in provision and no supplementary statement was published. The process followed in East Sussex was discussed with LPC members.

7: Finance Update

The members reviewed the East Sussex LPC Management accounts 2022-23. PA proposed at the last LPC meeting that a levy holiday should take place however at this time work is in progress to bring the West Sussex and East Sussex accounts in alignment prior to the merger so a levy holiday will be revisited following the LPC merger.

The members reviewed the CPSS accounts 2022-23.

The members reviewed the budget 2023-24.

8: TAPR Update

The members were given an update. The website will start being updated in June to be ready for July. PSNC promised TAPR toolkit 4 in March, but nothing has been received yet. Guidance needed on how and when to update NHSBSA regarding the legal LPC entities. The cut off in June needs to be met as July will be the new Sussex LPC entity. The levy in West Sussex levy is a fixed amount each month, East Sussex has a percentage of contractor income. Sussex needs to move forward to one way of collecting levy. PA proposed the new Sussex LPC levy be raised on a fixed amount. West Sussex levy is currently slightly higher than East Sussex so will reduce slightly. The members agreed to move the Sussex LPC levy collection to a fixed rate.

Action: Move the Sussex levy to a fixed rate.

Action: send the 3-month East Sussex budget to NHSE.

The South East forum account will be formally closed with any remaining funds distributed back to the respective LPC's in view of the change in membership. Moving to the new committee a finance check has been reviewed to ensure our financial governance is up to date. We will register for corporation tax and when not at that level will claim dispensation. Invoices will no longer be used we will use funding requests.

QuickBooks is used for CPSS, moving forward LPC accounts will still not use this due to the limited transactions. Honoraria payments go through payroll already for East Sussex.

Renaming East Sussex to Sussex LPC with HMRC. We need to change all indemnity insurances. Clyde & Co is in process already.

CPSS contribution recalculation. Contractor numbers will change due to merger. As of 1st of July Surrey 39%, Sussex 61%. Surrey previously had no coverage for employee advice with Clyde & Co as this went through East Sussex (HR advice).

9: PSNC Update

No update was received.

10: Service Development & Support

The members reviewed the East Sussex and the Brighton & Hove LCS data.

Contracts for CGL in East Sussex and West Sussex are the same but Brighton & Hove cannot be the same due to incompatible IT systems. Brighton use Nebula and CGL cannot work with this.

The East Sussex needle exchange spec is still under review. Naloxone fee – refused uplift. B&H naloxone supply levels are low. It was suggested that we send out a communication regarding Naloxone (in newsletter and comms). There are discussions at the substance misuse event in Brighton to highlight these services.

Action: send out Naloxone comms.

The Pharmacy Contraceptive service (PCS) started 24th April, sign up not encouraged due to funding. There are opportunities with the oral contraceptive service with AccuRx (same way as hypertensive), the identified cohorts could be texted. MH has started discussions with clinical leads and GP's.

Community Pharmacy Consultation Service (CPCS/GP) - Hursh supporting pharmacies in Surrey, Ciara supporting Sussex with Eve Rockell. MH meets with them all every 3 weeks (including Yinka from Frimley ICB). Eve now has access to PharmOutcomes data for DMS. Some trusts are slow in giving permission but have for Sussex County and Brighton. MH is guiding Eve how to analyse this data and will then contact the worst performers.

List of contractors was obtained who hadn't yet signed up for provider pays. NHS Mail applicable to those not signed up to a provider IT platform calls made to pharmacies outstanding in Surrey. MH has met with PharmOutcomes Team to discuss the CPCS changes.

Smoking Cessation Service (SCS)- Bitesize video recorded and uploaded to website

- Steve King NHSE supporting implementation.
- Monthly meetings - Sussex/Surrey.
- UHS update meeting TBA, AFSP update meeting TBA, SASH moving forward, ESHT no update. CPL 's to attend monthly meeting.

Go live Plan (prelim go live dates available but unlikely to be met).

- TDAs in place.
- IT platform to be confirmed.
- Contact pharmacies - Check in.
- Launch webinar.

Hypertensive case Finding service

The AccuRx pathway has been nominated for the NHS Parliamentary awards in July and shortlisted as a finalist for the HSJ awards in June. The pharmaceutical Journal has reached out to publish the project and NHSE are using this to support May Measurement Month.

We are discussing other projects that can include pharmacies collaborating with GPs and are looking into the Pharmacy Contraception Service as a viable option.

DMS

Monthly meetings with Surrey DMS board to discuss the status of the trust, challenges, support needed and moving forward.

Sussex ESHT – Live, Queen Victoria – Live, University Hospitals Sussex West – Live, University Hospitals Sussex East – Live, SPFT & SCFT – Not Live

Surrey Ashford & St Peters – Live, Royal Surrey – Live, Surrey & Borders Partnership – Live, Epsom & St Helier – Not Live, SASH – Not Live

LPC update:

Brighton

- Service specification sent out for sign up - Supported chasing of signing
- Chlamydia treatment: New PGD sent out
- Monthly payments as of 1st April
- Public Health Meeting 10/7/23
- Networking event 13th June – sign up encouraged
- Member of B&H PCN Health inequality collaborative group
- Attended TDC (trust for developing communities) AGM AND Launch of Act on Cancer Together project

East Sussex

- Public Health Meeting TBA
- LCS Contract extension June 23
- New specification for EHC (£25.50 per supply), Smoking Fees TBA
- NHS Healthcheck- reviewing specification and fees
- Working with Colin Brown Public health tobacco lead on East Sussex Tobacco strategy – completed a peer review of the service

West Sussex

- PH Meeting 16th May 23
- Service specification sent out for sign up and extension of sexual health services- Supported chasing of signing
- Webinar - PH team will review sign up activity and decide if a webinar is required

Sussex

The following services are currently going through the decommission/recommission process – New fees agreed

- Gluten Free – Decommissioned April 23.
- H Pylori - £17.50 per test in Coastal West Sussex and £14.78 per test in Crawley, Horsham, Mid Sussex- Confirmed as Sussex wide Specification being worked on (hoping to launch around October). The fees have been increased.
- MAR Charts- fee increase to £10.20 per month per patient - Status of service in discussion.
- Palliative care – £1,027 per year 76 pharmacies confirmed.

Surrey

- BP+ Decommissioned
- Condom distribution service (CDS) Training webinars- the year planned in
- Public Health Meeting TBC July
- Substance misuse networking event 11th May
- Asthma Friendly Schools
- Green Inhalers
- UTI and infected bites PGD – no update
- C difficile
- H Pylori

Frimley

- Fortnightly catch up with Yinka CPL
- SCS- discussions in progress
- Integration of CP
- DMS – access to PO discussed and shared
- Shared AccuRx model

Sponsored webinar Bayer Presents: Practical Management of Anticoagulation Webinar: A Pharmacist's Perspective with guest speaker Dr Sharma consultant general and interventional Cardiologist from St Peter's Hospital. Tuesday 27th June 7.30pm-8.30pm.

Forward view:

- Continued roll out of the AccuRx pathway and additional projects
- Discussion and meetings ongoing with trusts regarding SCS Advanced service roll out and DMS
- Surrey CDS service- Training webinars
- C Diff and H Pylori rollout Surrey
- De/Recommissioning Gluten Free, H Pylori, MAR charts, Palliative care Sussex
- Support for DPS Surrey ongoing
- Area manager forum – Postponed until Q2 2023
- PQS and Service Clinics
- CGL substance misuse contracts – Needle exchange
- Continue recording Bitesize videos
- Next round of PH and stakeholder meetings
- Service fees and contract renewal from 1st April 23 – ongoing conversations where contacts are extended
- Updating the website, essential guides, pharmacy checklist documents.

11: NHS Sussex

Helen Porter was appointed Chief Pharmacist (started April). Helen will be invited to the July LPC meeting.

IP Pathfinder – The 42 ICBs across England were asked to put in a proposal. In Surrey Heartlands the proposal was for minor ailment service and hypertension. Frimley did similar and the proposals are now at national moderation with NHSE to reply by the end of May if the proposal has been successful or not. It is possible that all 42 proposals will be selected but on a smaller scale which will involve smaller funds for each ICB. NHSE do not want a walk-in service for IP so all minor ailments need to be a sessional service.

ICB Paper – as part of management of the community pharmacy contract, management was delegated down for Pharmacy Optometry and Dental. In Sussex focusing on GP and Dental services. In Surrey they are focusing on community pharmacy engagement. It runs as a Committee in Common (reps from all 6 ICBs with rep from NHSE). Up until now Surrey Heartlands have been administering this. As of 1st of July this and it will move to Frimley ICB.

Community pharmacy have been invited to the reduction in violence and prevention partnership. Funding for the project will support recruiting a project lead for this. The work done to date has been for hospital trusts and now community pharmacy have been invited to join. Greater Manchester LPC did have funding to enable updating of security (panic buttons etc). Sussex were asked for similar, but they wish to focus on training to de-escalate situations, read body language etc. The next meeting will be held in 2 weeks' time with JP attending.

We have funding for designated prescribers support for community pharmacy in Surrey Heartlands ICB. JP is in talks with a Sussex GP federation and a proposal has been created and submitted to Sussex ICB to obtain the same funding as Surrey to train pharmacists to be IPs.

12: AOB

Surrey LPC suggested that the minutes be bullet pointed in the newsletter – 3 key things. Members agreed to do this.

CM relayed that this would be his last East Sussex LPC meeting. Sarah Davis highlighted the amount of care and work CM has given to the LPC and his generosity with his time on both a personal and professional level. CM thanked all the members for their work during his time.

13: Close

14: Future meeting dates & venue

LPC Committee Meetings

Sussex LPC	Surrey LPC
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The East Sussex National, Uckfield, TN22 5ES 9.30am – 4.00pm	Tyrrells Wood Golf Club, Tyrrells Wood, Leatherhead, KT22 8QP 9.30am – 4.00pm
Thursday 20/07/23	Wednesday 19/07/23
Thursday 14/09/23 + AGM	Wednesday 20/09/23 + AGM
Thursday 23/11/23	Wednesday 29/11/23
Thursday 08/02/24	Wednesday 14/02/24

Community Pharmacy Surrey & Sussex Executive Committee:

(Chairs, Vice Chairs and Treasurers to attend – options for conference call dial in)

8th June 2023 – 13:45-15:00. Venue: Sandman Signature London Gatwick Hotel, 18-23 Tinsley Lane South, Crawley, RH10 8XH

South East LPCs and Partners (Regional Meeting)

(Chairs, Vice Chairs to attend)

8th June 2023 – 10:00-13:00. Venue: Sandman Signature London Gatwick Hotel, 18-23 Tinsley Lane South, Crawley, RH10 8XH

PSNC Forward Dates:

Annual Conference of LPC Representatives 2023: Thursday 12th October, 10am-3pm, Location: London