

## Deadline Tracker for August 2023

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Business Continuity Plan	Contractual Requirement	By the 31 <sup>st</sup> July 2023	Reminder. Following <a href="#">changes to the NHS (Pharmaceutical and Local Pharmaceutical Services) Regulations 2013 that were imposed earlier this year</a> , from 31st July 2023, it will become a Terms of Service requirement for each NHS community pharmacy owner to have a business continuity plan for a temporary suspension of service (closure) due to illness or other reason beyond their control, and to action this when necessary. <a href="#">Find out more here.</a>	
Hypertension Case-Finding Service	Pharmacy Income	From 1 <sup>st</sup> September 2023	NHS England has announced that pharmacy owners will need to use an NHS approved clinical IT system to make their clinical records and payment claims for the Hypertension case-finding service from <b>1st September 2023</b> .  Four IT suppliers are initially expected to develop their systems to support the, but others suppliers may also add the service to their systems in the future. Pharmacy owners providing the service will need to consider which system they want to use and will then need to enter into a contract with that supplier. <a href="#">Find out more</a>  <b>All service provisions within June, July and August 2023 must be claimed by the current manual MYS process by Tuesday 5 September.</b>	
Pharmacy Quality Scheme Aspiration payment	Voluntary	Complete on MYS (Can claim between 9am on 4th September 2023 and 11.59pm on 29th September 2023)	The maximum number of points for which a contractor can be paid an Aspiration payment is 70% of the number of points within the band in which they are placed. The value of each point for the aspiration payment is set at £68.75 (i.e., the minimum value of a point for PQS 2023/24).  Contractors can claim for the aspiration payment on the MYS portal this will be paid on the 1 <sup>st</sup> of November 2023.	
NHS Profile Manager	Contractual Requirement	Complete by 30 <sup>th</sup> September 2023	Ensure the DoS and NHS.uk website pharmacy profile is comprehensive and accurate by updating via the NHS Profile Manager. Verify and where necessary, update the information contained in the profile at least once each quarter. The financial quarters are: <ul style="list-style-type: none"> <li>• 1st July to 30th September</li> <li>• 1st October to 31st December</li> <li>• 1st January to 31st March</li> <li>• 1st April to 30th June</li> </ul>	

			Reminder of the new <a href="#">NHS Profile Manager tool for updating DoS &amp; NHS website</a>	
Hypertension Case-Finding Service	<a href="#">Pharmacy Income</a>	Complete by 31 <sup>st</sup> March 2024	Contractors can start working towards achieving their incentive fee for 2023/24 (need to provide 20 ABPMs between 1st April 2023 and 31st March 2024 to achieve the incentive fee).	
Summary of payments including claiming deadlines	<a href="#">Pharmacy Income</a>	At different dates please follow the summary to make claims	A summary of payment claiming deadlines can be found <a href="#">here</a> .	
Serious Shortage Protocols (SSPs)	<a href="#">Dispensing</a>		Active SSPs Can be found <a href="#">here</a> .	

**For further advice and support from Community Pharmacy Surrey & Sussex Team**

**Please contact us by** Email to [LPC@communitypharmacyss.co.uk](mailto:LPC@communitypharmacyss.co.uk); Call us on **01372 417726**;  
Or visit our website [www.communitypharmacyss.co.uk](http://www.communitypharmacyss.co.uk)

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