

Deadline Tracker for July 2023

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Data Security and Protection Toolkit	Contractual Requirement	Complete by 30 th June 2023	<p>PSNC has published new guidance to help community pharmacy contractors to complete the 2022/23 Data Security and Protection Toolkit. The Toolkit is used to make a pharmacy's information governance (IG) declaration and the deadline for completion is Friday 30th June 2023.</p> <p>Contractors are advised to read the guidance and consider the Toolkit in their workload planning.</p> <p>Link to new Toolkit guidance</p>	
NMS Quarterly Returns	Voluntary	Complete by the 14 th July 2023	<p>NHS England have re-started collection of the quarterly returns to provide baseline data to support a long-term evaluation that will be conducted as part of ongoing work to expand the scope of NMS.</p> <p>PSNC have agreed with NHS England that the quarterly returns will initially be on a voluntary basis, with Q4 (January to March 2023) as the next quarter to be reported.</p> <p>Voluntary submissions can be made via the NHSBSA website.</p>	
2023/24 Community Pharmacy Assurance Framework (CPAF) screening questionnaire	Contractual Requirement	Complete by Midnight on Sunday 30th July 2023	<p>There are 10 questions as part of the short screening questionnaire.</p> <p>Pharmacy owners who use the NHS Business Services Authority (NHSBSA) Manage Your Service (MYS) portal will be required to complete the questionnaire on the portal. Those who are not yet signed up to MYS will be able to complete the questionnaire online.</p> <p>The questions are due to be published on the NHSBSA website ahead of the 3rd of July 2023 go-live date.</p> <p>Once the screening questionnaires have been completed, NHS England will then select a small number of pharmacies for a monitoring visit and/or to complete the full CPAF questionnaire.</p> <p>Community Pharmacy England has published a briefing on the process. Read the briefing.</p>	
NHS Profile Manager	Contractual Requirement	Complete by 30 th September 2023	<p>Ensure the DoS and NHS.uk website pharmacy profile is comprehensive and accurate by updating via the NHS Profile Manager. Verify and where necessary, update the information contained in the profile at least once each quarter. The financial quarters are:</p>	

			<ul style="list-style-type: none"> • 1st July to 30th September • 1st October to 31st December • 1st January to 31st March • 1st April to 30th June <p>Reminder of the new NHS Profile Manager tool for updating DoS & NHS website</p>	
Hypertension Case-Finding Service	Pharmacy Income	Complete by 31 st March 2024	Contractors can start working towards achieving their incentive fee for 2023/24 (need to provide 20 ABPMs between 1st April 2023 and 31st March 2024 to achieve the incentive fee).	
Summary of payments including claiming deadlines	Pharmacy Income	At different dates please follow the summary to make claims	A summary of payment claiming deadlines can be found here .	
Serious Shortage Protocols (SSPs)	Dispensing		Active SSPs Can be found here .	

For further advice and support from Community Pharmacy Surrey & Sussex Team

Please contact us by Email to LPC@communitypharmacyss.co.uk; Call us on **01372 417726**;
Or visit our website www.communitypharmacyss.co.uk

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