

Minutes of Meeting of East Sussex Local Pharmaceutical Committee

Date Thursday 9th February 2023 starting at 09:30
Location: East Sussex National, Little Horsted, Uckfield, TN22 5ES
Present: Sarah Davis, Vice Chair, Jas Condon, Joel Daniels, Dan Melrose, Paul Antenen.
In attendance: Julia Powell, CEO, Marie Hockley, Deputy Chief Officer, Jess Turner, Service Development & Support Lead, Micky Cassar, Business Administrator, Sunil Kochhar, PSNC Representative (am)

1: Welcome & Introductions

The Chair welcomed the members and guests to the meeting.
CCA reporter: Jas Condon.

2: Apologies for Absence

James Grieves, Craig McEwan, Ankit Tyagi.

3: Governance Matters

The Vice Chair asked if there were any changes to the Declarations of Interest, none were raised. The members were reminded by the Vice Chair of the LPC constitution and the Nolan principles.

4: Minutes & Matters arising:

The minutes from the last meeting on the 23rd of November 2022 were reviewed and the minutes were signed off as accurate by the Vice Chair.

Actions in progress:

250 - MH to chase outstanding Palliative Care payments for all pharmacies. – In progress.
272 – MC to set up a separate CPSS account for possible additional grant funds. – In Progress.
277 – The members were keen to progress a potential LCS for late night opening in B&H. – In progress.
281 – MH to circulate information of which pharmacies provide the stoma service for signposting. – Closed.
287 - Give notice for the LPC office. – In progress. Waiting for formal acknowledgement.

5: PSNC Update

The PSNC election process for the new South East regional rep (moving from 2 reps to 1) has started and current IND contractors EOI have been requested. Gary Warner has expressed interest, if nobody else is nominated GW will automatically be elected. If more nominations were received a vote will take place, it should therefore be outlined shortly who the new rep is. The new rep will be in place for 1st April and invited to the May meeting.

The members discussed the possible impact of moving from 2 reps to 1 across the area. More resources will be given to the reps, presentation tools, newsletters etc. Comms is the biggest barrier as the reps have their own businesses. The area will be larger but the resources and support is also changing and standardising.

PSNC are doing a lot of publicity with MPs, reinforcing the message of funding and workforce pressures in community pharmacy. The pressure survey is currently open until the 20th of Feb and the members were encouraged to take part and highlight.

IP pathway EOI has been circulated. Frimley ICB and Surrey Heartlands ICB are taking this forward. Sussex ICB are slightly behind. The PQS declarations are open. PSNC are spending a lot of time encouraging investment in community pharmacy and help with uplift of funding.

SK updated that he was leaving as PSNC rep at the end of March. SK is happy to discuss the role with anyone thinking about applying. SK was thanked very much for all his work. SK was asked if he would consider becoming a DPP and JP and SK will discuss further. SK suggested that group work with IPs could be a good idea moving forward as not all the training needs to be 1:1.

Action: JP to contact SK re the possibility of becoming a DPP.

Action: MC to send SK details of the 12th of March conference.

Action: MC to arrange a leaving / thank you card for SK.

6: Market entry

Application approved.

No significant change relocation – Rye

The members reviewed upcoming closures. NHSE are looking at the impact on surrounding pharmacies in order to support the HWB for the PNAs (if supplementary statement will be needed or not). The ICBs have asked if there will be comms to GP practices however, NHSE declined as this is part of the pharmacy action plan not NHSE. West Sussex LPC have asked for a generic email to be sent out offering support if this affects workforce issues etc.

7: NHS Sussex

Eve Rockell has been appointed Community Pharmacy Project Manager and will be in post until March 2024, her main focus will be looking at hospital services, DMS and smoking cessation.

NHSE has approached all 42 ICBs with regards to IP pathfinder proposals (to show how IP's can contribute to a service for community pharmacy). The proposals have to include how it would work, what the pathway would look like and what the funding requirements will be (deadline 28th of Feb). Ciara O'Kane has agreed to do a proposal.

8: Service development & support update

The members reviewed the East Sussex LCS data. Regular meetings with Colin Brown (East Sussex smoking cessation). They are considering tariffs including Healthchecks and discussing what the NHS Healthchecks landscape looks like and what it should look like moving forward. The barriers remain the same, remuneration, consumables being expensive and going out of date, staff training / retention and the meetings discuss how this can be improved. West Sussex have also gone through this process which led to a new proposal being created. MH has submitted this to East Sussex for information of what another health commissioner is looking at.

The members reviewed a 2 tier B&H smoking cessation service tariff, non-priority and priority cohorts with different fees attached. The higher fee would mean a viable service and this is also being considered for East Sussex. It is a positive step and looking to have same fees for GPs and community pharmacy. Targeted commissioning and targeted areas may be looked at as areas demographics change. Colin Brown has submitted a proposal for an uplift with a simple tariff so no change to the LCS, COV from £95.00 to £110.00 and non COV from £20.00 to £35.00. The training is a 2-day face to face training (mandatory in East Sussex) which is an issue. Colin has taken this feedback however is keen to incorporate f2f training. West Sussex will have NCSCT and f2f will be optional if staff want it.

In Hastings Peter Aston is leading on a translation project (for translation services to be available in pharmacy). In NHS Sussex as part of Primary Care community pharmacy now has access to all the translation services GP practices have (the link was sent in the newsletter). NHS Sussex are creating a user guide for pharmacy which they will circulate in due course. PA and MH are visiting Clarity Pharmacy to see how this works. If GP's made a note on EPS Rx re a language need pharmacy can see this which is helpful for awareness before the patient arrives at the pharmacy. MH working on this project.

Action: Update all details of translation services to the website.

The members reviewed the Brighton & Hove LCS data. Similar conversations are taking place with PH regarding services. Naloxone is a key focus. The HLP spec for Brighton has been received by the LPC to review and comments have been submitted (this should hopefully be finished for 1st of April).

LPC Updates:

Brighton

- Smoking service specification confirmed. Has been signed off by the LPC. The spec is a 2-tier priority group.
- Chlamydia treatment: PGD Doxycycline expires 31/12/22- service has been suspended as no long-term plan in place yet. The PGD will hopefully be reinstated within the next couple of weeks.
- Monthly payments have been agreed as of 1st of April.
- Public Health Meeting 9.1.23 – Discussed HLP service and incorporating Alcohol Brief intervention, training events and CGL.

Smoking LCS Brighton

- Must have at least 2 trained staff withing 6mths – NCSCT and attend 1-day F2F. LPC stressed that the training dates need to be available to cover staff moves etc.
- Must purchase CO monitor and consumables.
- LCS must achieve the minimum throughput of service clients of 9 patients per quarter, or 36 per year.
- LCS must deliver a minimum of 13 x 4-week quits per year.
- LCS must not exceed a maximum lost to follow up rate 15%.

- NRT voucher redemption is mandatory element of the specifications. The NRT voucher can be signed up to separately.
- NRT - A professional fee (claimed through PharmOutcomes) of £2.50 will be paid for each voucher redeemed.
- Additional elements are optional: young persons, Varenicline, Domiciliary and (NRT Voucher only)
- 2 DBS checks reimbursed per year.
- NRT reimbursed as per drug tariff + VAT.

The members reviewed the Smoking LCS (Brighton fees). Brighton have also agreed to pay monthly not quarterly.

The members were asked if an additional tariff for a self-reported quit for East Sussex should be requested (housebound patients etc). It was discussed that those who sign up should get as much support as possible rather than trying to push those that aren't really interested.

Action: Request an additional tariff for self-reported quit.

East Sussex: Public Health Meeting

Smoking

- Discussed working together with Colin Brown Public health tobacco lead on East Sussex Tobacco strategy.
- Reviewed the current Stop Smoking service specification – Training and fees.
- Proposed fee uplift COV (CO verified) Quit from £95 to £110 and Non COV from £20 to £35.

EHC and sexual Health

- Discussed low activity. In Brighton you can supply as an emergency even if not trained. The members discussed that this would boost service numbers which will assist in showing a need for the service and hopefully contribute to a fee increase in due course. It has been discussed if training could be recorded and made available on our website.

Action: MH to chase if a refresher training session for EHC could be provided by video.

- Looked at the service model and how this could be updated.
- Discussed geographical spread of pharmacies and mapping to be done.
- Fees discussed and are being considered.

NHS Healthchecks

- Fees has been increased recently and at top of budget currently however met with Public Health and discussed the barriers for delivery and review of fees and number of pharmacies commissioned.
- OYES – Have supported pharmacies with training, promotional materials and will investigate the commissioning criteria, map out the area, identify gaps, look at working with GPs to support CP. Challenge non delivery and support.

The members reviewed the Hypertensive case finding data. 40 patients have been diagnosed so far from AccuRx project. Arlington Rd went live last week, and the uptake numbers are good. Those surgeries that are showing indicators of needing this support are being targeted to enable them to get as much support as possible from pharmacy. A case study has been entered into the HSJ awards.

The following services are currently going through the decommission/recommission process.

- H Pylori - Sonar decommissioned – Agreed to have a Sussex wide service.
- Gluten Free – Sonar decommissioned – Confirmed as Decommissioned.
- MAR Charts- In process of discussion.
- Palliative care – All contractors paid apart from 7 outstanding (bank details are being obtained).

West Sussex

- Public Health meeting 1.12.22 - Discussed the fee uplift, review of service model and how pharmacies can be supported to deliver.
- Meeting 31st Jan 23 to discuss proposed tariffs.

Surrey

- SCC LCS FLU vaccinations (final figures outstanding).
- Condom distribution service (CDS) Training webinars (mandatory): Feb and March 23. (Pilot service running for 9 months).
- Public Health Meeting 19.1.23- Discussed BP+ and NHS Healthchecks, asked for review of fees and Substance misuse service spec to reflect unsupervised workload.
- Potential UTI and infected bites PGD.
- C difficile. EOI have been circulated.

- H Pylori. EOI have been circulated.

NHS Community Pharmacy Smoking Cessation Service

110 pharmacies signed up – 43 Surrey, WS 29, ES 23 B&H 15

Hypertensive case finding service.

388 signed up- Surrey 153, WS 74, ES 116, B&H 45

DMS

- Ciara O’Kane setting up meeting with SCFT. The trust can send PharmOutcome reports to CO and EK so we can get the information of which pharmacies need support.
- SASH, Epsom and St Hellier, SPFT, SCFT - Not live.

The members were given a GPCPCS update. The Strep A situation increased referrals from GP practices. 50000 referrals this financial year (10000 being in December) across SE. 86 practices in Sussex are actively referring through GPCPCS. The IIF for PCNs has been confirmed will continue next year.

Forward view:

- Continued roll out of the GP AccuRx pathway.
- Discussion and meetings ongoing with trusts regarding advanced services roll out.
- Surrey CDS service- Training webinars- Feb 23 and March 23 with more dates TBC.
- C Diff and H Pylori rollout Surrey.
- De/Recommissioning Gluten Free, H Pylori, MAR charts Sussex.
- Support for DPS Surrey ongoing.
- Pharmacy manager forum – Postponed until Q1/Q2 23. Possibly looking towards shorter sessions and moving it to all managers. Bitesize recordings for later access etc. The members agreed this was a good idea and lunchtime may be easier to attend.
- PQS and Service Clinics.
- CGL substance misuse contracts – Needle exchange and Naloxone.
- Palliative care.
- Continued collation of data for PCNs without funded lead for hypertensive case finding service.
- PCN Lead support- presenting at PCN meetings and advising on local matters.
- Next round of PH and stakeholder meetings.
- Service fees and contract renewal from 1st of April 23.

CGL update: Deadline is the 27th of Feb to get signed SLA to Tina.

9: CEO report

The members were given an update as to progress of the Q4 operating plan. In Surrey the shared care record access rollout is still in progress, in Frimley (pilot stage in Day Lewis). The shared care records give the pharmacist greater access to information to assist with clinical decisions. If we are successful with the IP pathfinder these pharmacies will get priority access to shared care records. CPCS+ service will be open to IP’s, coming from GP referrals and also walk in. Also looking at a hypertension+ service which would link the pharmacies with their nearest GP practice and would be run on a clinic basis.

PCN leads: Surrey Downs place are funding for backfill (one day a month), rollout of the UTI service and to pay for PharmAlarms. Surrey Heartlands and Sussex ICB have also placed successful bids for CP PCN Leads service. The LPC payments will be under MoU and an LCS will be in place to have a contract with PCN lead companies for their payments.

HEE have also provided funding for the 6 LPCs across South East for CP PCN Lead training. HEE have asked Surrey and Sussex to run a pilot and plans are being made to do a training day using these funds after Easter.

In December in response to the antibiotic shortages, a successful process was set up in Sussex which has been favourably mentioned as to the joint working between meds management, secondary care and community pharmacy. 6 pharmacies were identified that were open over the period across the Sussex locality and the local hospital supported them with antibiotic supplies. The outcome was a reduced attendance at Sussex hospitals and collaborative working was excellent. Eileen Callaghan has written a paper around what the system did, benefits, impact and what could be done differently should this happen again. This has been submitted to NHSE regional and national level.

PQS running currently however less pharmacies are participating this time. Comms have been sent out however contractors may be feeling it's too much work with the current pressures.

In the South East NHSE have devolved the NHS contract to ICB level. The South East was an early adopter (6 ICB's across the area). There is a committee in common with 1 rep from all 6 ICB's. This was a half-way stage to full devolving. This committee in common has now been extended to the end of June with the current aim of full devolvement from the 1st of July.

Surrey are looking at an engagement plan for pharmacy, optometry and dental and how to fully integrate into the ICB system. PCN leads will be recruited for optometry and dental. JP has received invites to sit on various primary care boards which traditionally wouldn't have had pharmacy representation on. Surrey Heartlands are holding an event on April 26th in the evening for ICB and contractor engagement.

JT and JP attended a surgery event in Reigate which was aimed at networking. All community pharmacies around that surgery attended as well as all the GPs and a number of PCN pharmacists. It was very positive and helped understanding around what each healthcare professional does and this is likely to become a regular meeting. They were happy to provide short clinical sessions for community pharmacists which may be of benefit to patients.

MP comms. PSNC have asked MP to sign the workforce pressures / funding cuts letter. CPSS wrote to MP's across Surrey and Sussex asking them to sign the letter. Three MP's responded positively, and one MP completed a pharmacy visit.

Action: Comms in newsletter asking contractors to write to MPs as this is powerful.

Reports from local meetings:

It was asked if Helen Porter should be invited to the May LPC meeting.

Action: Invite Helen Porter to the May LPC meeting.

Action: Invite Ash Soni to the July LPC meeting.

Janet Morrison has pulled out of the CPSS conference but will be prerecording a message for the day. Delegate sign ups will be asked if they have specific questions for JM which can be responded to this way.

Action: Ask delegate sign-ups for questions for Janet.

Action: Email all sponsors to ask for payment with 28 days.

10: TAPR Update

The East Sussex LPC SGM is tonight, the members reviewed the slides for the event. Surrey and West Sussex SGMs have taken place with contractors voting entirely to approve the proposals. After tonight's meeting, if East Sussex contractors agree to move ahead with the changes the LPC will need to go out for their new Sussex committee which will be in place by 1st of July. The election process needs to start next week. CCA and AIMp will be contacted to relay how many spaces they have on the committee for them to nominate. IND contractors will be contacted and asked for EOI if they wish to sit on the committee. If more EOIs are received than spaces this will go out to IND contractor vote.

If the Sussex committees merge there will need to be a levy holiday for West Sussex. After this there will be a need for account changes. Surrey LPC are going to their new committee as of 1st of April. 30th June would look to close the 2 individual Sussex LPCs accounts (with all claims signed off) to merge.

11: Finance Update

The members reviewed the East Sussex LPC accounts YTD. The members reviewed the CPSS accounts YTD. The members were reminded to submit their expense claims promptly.

12: Operating plan

The operating plan was discussed, and the points noted to amend the draft following feedback from all 3 LPC's.

13: AOB

Joel raised an issue with a CGL client and the pharmacy which has resulted in security being called in. Tina at CGL is liaison between pharmacy and keyworker.

Action: MH will give Tinas details to Joel.

It was asked if we should be more inclusive in terms of pro nouns. (the Nolan principles for example).

Action: Update Nolan principles and other documents to include more inclusive pro nouns.

14: Close

15: Future meeting dates & venue

LPC Committee Meetings

East Sussex LPC	West Sussex LPC	Surrey LPC
The East Sussex National, Uckfield, TN22 5ES 9.30am – 4.00pm	The Old Tollgate, Bramber, Steyning, BN44 3WE 9.30am – 4.00pm	Tyrrells Wood Golf Club, Tyrrells Wood, Leatherhead, KT22 8QP 9.30am – 4.00pm
Thursday 18/05/23	Wednesday 03/05/23	Wednesday 10/05/23
Thursday 20/07/23	Wednesday 12/07/23	Wednesday 19/07/23
Thursday 14/09/23 Short meeting + AGM – Venue TBC	Wednesday 13/09/23 Short meeting + AGM – Venue TBC	Wednesday 20/09/23 Short meeting + AGM – Venue TBC
Thursday 23/11/23	Wednesday 22/11/23	Wednesday 29/11/23
Thursday 08/02/24	Wednesday 07/02/24	Wednesday 14/02/24

Community Pharmacy Surrey & Sussex Executive Committee:

(Chairs, Vice Chairs and Treasurers to attend – options for conference call dial in)

30th March 2023 – 10:00 – 12:00 Venue TBC

South East LPCs and Partners (Regional Meeting)

(Chairs, Vice Chairs to attend)

PSNC Forward Dates:

National Meeting of PSNC and LPCs 2023: Thursday 18th May 2023, 10am-3pm, Location: Online

Annual Conference of LPC Representatives 2023: Thursday 12th October, 10am-3pm, Location: London