

## Deadline Tracker for March 2023

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
NMS Quarterly Returns	Voluntary	Complete by the 19 <sup>th</sup> March 2023	<p>NHS England want to re-start collection of the quarterly returns to provide baseline data to support a long-term evaluation that will be conducted as part of ongoing work to expand the scope of NMS.</p> <p>PSNC have agreed with NHS England that the quarterly returns will initially be on a voluntary basis, with Q3 (October to December 2022) as the first quarter to be reported. PSNC has also agreed a longer than usual submission period over which submissions can be made.</p> <p>Voluntary submissions can be made via <a href="#">the NHSBSA</a> website.</p>	
Pharmacy Quality Scheme (PQS) EoL Drugs	Pharmacy Income	Update by 11.59pm on 31st March 2023 if applicable	<p><b>PQS:</b> NHS Profile Manager can be updated if the pharmacy routinely holds the 16 palliative and end of life critical medicines listed in the <a href="#">PQS Drug Tariff Determination</a> (if contractors are not a stockholder of these 16 palliative and end of life critical medicines, they are not required to update NHS Profile Manager).</p>	
Pharmacy Quality Scheme (PQS) Antibiotic Review	Pharmacy Income	Start at the latest by the 4 <sup>th</sup> February. Complete by 31st March 2023	<p><b>PQS:</b> Deadline to start antibiotic review (eight weeks till 31st March 2023).</p>	
Pharmacy Quality Scheme (PQS)	Pharmacy Income	Claim from 9am on 6th February 2023 and 11.59pm on 3rd March 2023	<p>To qualify for the Pharmacy Quality Scheme (PQS) 2022/23 payment, pharmacy contractors will have to meet all the gateway criteria by the end of 31st March 2023. Pharmacy contractors must claim payment for the PQS 2022/23 during the declaration period, which is between 9am on 6th February 2023 and 11.59pm on 3rd March 2023.</p>	
Mandatory Valproate Audit	Contractual Requirement	Start at the latest by the 17 <sup>th</sup> February. Complete by 31st March 2023	<p>PSNC and NHS England have agreed that the 2022/23 national clinical audit will focus on valproate, with the aim of reducing the potential harm caused by taking valproate during pregnancy. The audit must be completed by all community pharmacy contractors as this is part of their NHS contractual requirements.</p> <p><a href="#">Read the audit paperwork</a></p> <p>Contractors can choose the six-week period over which to complete the audit (as long as this is completed by 31st March 2023).</p>	
NHS Profile Manager	Contractual Requirement	Complete by 31 <sup>st</sup> March 2023	<p>Ensure the DoS and NHS.uk website pharmacy profile is comprehensive and accurate by updating via the NHS Profile Manager. Verify and where necessary, update the</p>	

			<p>information contained in the profile at least once each quarter. The financial quarters are:</p> <ul style="list-style-type: none"> <li>• 1st April to 30th June</li> <li>• 1st July to 30th September</li> <li>• 1st October to 31st December</li> <li>• 1st January to 31st March</li> </ul> <p>Reminder of the new <a href="#">NHS Profile Manager tool for updating DoS &amp; NHS website</a></p>	
<b>Data Security and Protection Toolkit</b>	<b>Contractual Requirement</b>	<b>Complete by 30<sup>th</sup> June 2023</b>	<p>PSNC has published new guidance to help community pharmacy contractors to complete the 2022/23 Data Security and Protection Toolkit. The Toolkit is used to make a pharmacy's information governance (IG) declaration and the deadline for completion is <b>Friday 30th June 2023</b>.</p> <p>Contractors are advised to read the guidance and consider the Toolkit in their workload planning.</p> <p><a href="#">Read our new Toolkit guidance</a></p>	
<b>Summary of payments including claiming deadlines</b>	<b>Pharmacy Income</b>	<b>At different dates please follow the summary to make claims</b>	<p>A summary of payment claiming deadlines can be found <a href="#">here</a>.</p>	
<b>Serious Shortage Protocols (SSPs)</b>	<b>Dispensing</b>		<p>Active SSPs Can be found <a href="#">here</a>.</p>	

**For further advice and support from Community Pharmacy Surrey & Sussex Team**

**Please contact us by** Email to [LPC@communitypharmacyss.co.uk](mailto:LPC@communitypharmacyss.co.uk); Call us on **01372 417726**;  
Or visit our website [www.communitypharmacyss.co.uk](http://www.communitypharmacyss.co.uk)

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