

# Minutes of Meeting of Surrey Local Pharmaceutical Committee

Date: Wednesday 20<sup>th</sup> July 2022 starting at 13:30  
Location: Sandman Signature London Gatwick Hotel, 18-23 Tinsley Lane South, Crawley, RH10 8XH  
Present: Jay Patel, Chair, Hemal Chudasama, Vice Chair, Sejal Patel, Purvi Shukla, Rupal Badiani, Chris Scoble.  
In attendance: Julia Powell, Chief Executive Officer, Marie Hockley, Service & Development Lead.

## **1: Welcome & Introductions**

The Chair welcomed the members and guests to the meeting.

CCA Reporter: Hemal Chudasama

## **2: Apologies for Absence**

Jay Amin, Jaymil Patel

## **3: Governance Matters**

The Chair asked if there were any changes to the Declarations of Interest. Nothing was raised.

The members were reminded by the Chair of the LPC constitution and the Nolan principles.

## **4: Minutes & Matters arising**

The Chair asked the members if they had read the 11<sup>th</sup> of May 2022 LPC minutes and if there were any issues with the accuracy. No issues raised. The Chair signed the May LPC minutes as a true account of the meeting.

The action/decision log was reviewed.

Actions still in progress:

- 257 - Create a banking mandate to change Treasurer and signatory details – in progress.
- 270 - Circulate the paper written by the College of Mental Health Pharmacy when final version available – still in draft format will circulate when finalised.
- 271 - MH to circulate her slides before the meeting to allow for previewing – completed.
- 278 - Review the budget again at the September meeting – on agenda for September.
- 279 – Look into insurance for LPC committee members – in progress.

## **5: Finance Update**

There is still an issue with finance committee members access to the Surrey LPC Lloyds Bank Account. This has been escalated as a complaint to Lloyds Bank and is awaiting resolution.

**Action:** MC to follow up with Lloyds Bank.

The CPSS accounts have been received back from the accountant. The members reviewed the finalised figures from last year. The members reviewed the Surrey and CPSS accounts YTD. No issues or queries raised.

## **6: Market entry**

### **Awaiting response**

- Unforeseen benefits – Guildford Road, Ash parish

### **Notification received - Approved**

- No significant change relocation – Chobham

### **Notification received – Refused**

- Inclusion in the pharmaceutical list – DSP – Ashvale

## **7: RSG Recommendations**

The committee reviewed all the RSG recommendations with particular emphasis on those which apply to LPC committees. The members reviewed where actions would need to be taken to put into place the recommendations and a discussion was had around the recommendation on the LPC footprint matching an ICS. Awaiting further information from PSNC in terms of transformation.

## **8: Service development and Support**

Slides were shared on the latest locally commissioned services data prior to the meeting. MH took members through the information and LPC members participated in a 15 question quiz.

Updates included:

## West Sussex

- AccuRx roll out to support hypertensive case finding service Coastal and South Downs PCN's due to go live imminently. Cissbury PCN pharmacies were contacted but no pharmacies live.
- Public health meeting - plans to support service delivery in progress.
- EHC PGD's in progress expires August.
- Fee uplift and Service specification reviews confirmed to be a public health priority.

## East Sussex

- AccuRx roll out to support hypertensive case finding service Bexhill PCN live - 1<sup>st</sup> set of data showed 31 responses to 71 text messages.
- NHS Health Checks LCS - meeting with Dan Ford to discuss EOI for additional pharmacies to be onboarded. Training needs were collated and sent across this has been organised directly by Thrive Tribe.
- Smoking LCS - In process of collating data of which pharmacies require training, once this is collated Tanya Sutton will organise training sessions.
- Monthly meetings with Colin Brown Public health tobacco lead.
- Service specification reviews to take place September.
- Varenicline PGD not renewed as unable to supply.

## Brighton

- AccuRx roll out to support hypertensive case finding service West Hove will be using less structured referral pathway and East Deans/Central PCN are in implementation phase due to go live in next few weeks.
- EHC PGDs circulated to pharmacies.
- Smoking service specification in discussion and review taking place.
- Flu plans in discussion regarding council colleagues.

## Surrey

- AccuRx roll out to support hypertensive case finding service SASSE 1 and 3 Live, Guildford East and Epsom PCN's want to go live and are in implementation phase. COCO and Woking Wise 2 PCN's contacted.
- Supported PCN leads with presentation material for PCN meetings and presented at Leatherhead PCN meeting to support our PCN lead.
- Condom distribution service - MOU agreement sent to SCC legal team to sign off, once completed EOI will go out to pharmacies who provide sexual health services.
- 2.8% fee increase applied to all LCS.
- DPS – portal to reopen.
- C difficile service approved - Service spec expected July, go to MOG for sign off in August then EOI's to start around September time.
- Frimley- Additional pharmacies to be onboarded for Simple UTI service.
- Sexual health needs assessment working group.

## Other

- NHS Community Pharmacy Smoking Cessation Service - 52 pharmacies signed up – 25 Surrey, WS 11, ES 16
- Met with Rob Hebdon NHSE Programme lead for Smoking Cessation due to him being made aware of the work I'm doing across Surrey and Sussex to support the roll out i.e., One You Surrey/Sussex and meeting with trusts to present the service. They offer support to trusts to support the pathway and facilitate meetings for go live.
- Hypertensive case finding service – 356 signed up, 69.1% of our contractors and increasing week on week. Linking in with St Johns ambulance, Covid vaccination sites and GP referrals to explore addition pathways into the service.
- Substance misuse contract Sussex- comments received back from CGL, we will review this and submit comments back, next meeting due with public health/CGL/LPC.
- AccuRx model published on NHS Futures website.
- Discussion in Surrey and Sussex to develop additional services such as weight management.
- PCN leads claimed £800 part 2 of Enhanced service, we have 4 vacancies Hayward Central, Horsham Central, West Byfleet and Surrey Heath.
- Sussex GP Self-care domain 2022/23 Prescribing incentive scheme.
- HLP 69 courses requested: 32 passed, 37 in progress.
- Fortnightly meetings to support new colleagues: Ben Sylvester, new Public Health Lead for substance misuse in Surrey, Tina Fowler, Pharmacy Liaison Lead for CGL and Georgina Gillard, Pharmacy Services lead at Kent LPC.
- Palliative Care Sussex – Jo Piper and I have contacted the pharmacies with payments outstanding, I am waiting on an update on any outstanding.
- DMS –Access to PharmOutcomes have been removed, therefore we only have the NHSBSA data to report. Discussions with trusts is ongoing as this is now part of their [CQUIN CCG7](#): Timely communication of changes

to medicines to community pharmacists via the Discharge Medicines Service. It is imperative pharmacies complete this service as is essential and now monitored via claims submitted for trusts to meet their targets.

**Forward view:**

- Continued roll out of the GP AccuRx pathway.
- Discussion and meetings ongoing with trusts regarding smoking cessation service.
- Expression of interest Surrey CDS service, training, and rollout.
- Area manager forum – TBC.
- Service clinics.
- CGL substance misuse contracts.
- Palliative care.
- Continued collation of data for PCNs without funded lead for hypertensive case finding service.
- PCN Lead support.
- Next round of PH and stakeholder meetings.
- West Sussex PGD renewal.
- Annual Review.

LPC members discussed how NHS Health Checks is becoming unviable due to cost of consumables. MH highlighted to combine BP+ and NHS H/C to maximise income and would raise to SCC.

**Action:** Surrey LPC members asked for a log in for Virtual Outcomes to do the CPCS training so they can see from GP end what it looks like.

**9: AOB**

Nothing raised.

**10: Close**

**11: Future meeting dates & venue**

**LPC Committee Meetings**

East Sussex LPC	West Sussex LPC	Surrey LPC
The East Sussex National, Uckfield, TN22 5ES 9.30am – 4.00pm	The Old Tollgate, Bramber, Steyning, BN44 3WE 9.30am – 4.00pm	Tyrrells Wood Golf Club, Tyrrells Wood, Leatherhead, KT22 8QP 9.30am – 4.00pm
September Meeting + AGM Thursday 29/09/22	September Meeting + AGM Tuesday 27/09/22	September Meeting + AGM Monday 26/09/22
Thursday 24/11/22	Wednesday 23/11/22	Wednesday 30/11/22
Thursday 09/02/23	Wednesday 01/02/23	Wednesday 08/02/23

**Community Pharmacy Surrey & Sussex Executive Committee:**

(Chairs, Vice Chairs and Treasurers to attend – options for conference call dial in)

8<sup>th</sup> September 2022 – 10:00 – 12:00 Venue TBC

12<sup>th</sup> January 2023 – 15:30 – 17:00 Venue TBC

30<sup>th</sup> March 2023 – 10:00 – 12:00 Venue TBC

**South East LPCs and Partners (Regional Meeting)**

(Chairs, Vice Chairs to attend)

8<sup>th</sup> September 2022 (Hosted by Surrey and Sussex) 10:00-13:00 Online

12<sup>th</sup> January 2023 (Hosted by Kent) 10:00-13:00 Venue TBC

**PSNC Forward Dates:**

**2022 PSNC Meeting Dates**

22nd September 2022