

Minutes of Meeting of East Sussex Local Pharmaceutical Committee

Date Wednesday 20th July 2022 starting at 13:30
Location: Sandman Signature London Gatwick Hotel, 18-23 Tinsley Lane South, Crawley, RH10 8XH
Present: Craig McEwan, Chair, Sarah Davis, Vice Chair, Paul Antenen, Treasurer, Ankit Tyagi, Jas Condon, James Grieves.
In attendance: Julia Powell, CEO, Marie Hockley, Service Development & Support Lead.

1: Welcome & Introductions

CCA reporter: Sarah Davis

2: Apologies for Absence

Mark Weston, Joel Daniels

3: Governance Matters

The Chair asked if there were any changes to the Declarations of Interest, none were raised. The members were reminded by the Chair of the LPC constitution and the Nolan principles.

4: Minutes & Matters arising:

The minutes from the last meeting on the 19 May 2022 were reviewed and the minutes were signed off as accurate by the Chair.

Actions in progress:

- 250 - MH to chase outstanding Palliative Care payments for all pharmacies – In progress majority of all pharmacies now paid, couple still outstanding where bank details have not been received.
- 271 - Circulate the financial risk register for adoption decision – in progress, now agreed no issues received.
- 272 - MC to set up a separate CPSS account for possible additional grant funds – in progress.
- 273 - Circulate the incident reporting contact details – awaiting response from SECAM.
- 274 - CC to update re electronic form use – awaiting response from SECAM.
- 276 - MC to chase outcome of market entry appeal – completed.

5: Finance update

The East Sussex and CPSS accounts have been received back from the accountant. The members reviewed the finalised figures from last year. The members reviewed the East Sussex and CPSS accounts YTD. No issues or queries identified.

6: Market entry

Awaiting outcome

- Application for inclusion - Westham
- No significant change relocation – Lewes Rd, Brighton
- No significant change relocation – Rye

7: RSG Recommendations

The committee reviewed all the RSG recommendations with particular emphasis on those which apply to LPC committees. The members reviewed where actions would need to be taken to put into place the recommendations and a discussion was had around the recommendation on the LPC footprint matching an ICS. Awaiting further information from PSNC in terms of transformation.

8: ICS Update by Amy Galea, Chief Primary Care Officer and Eileen Callaghan, Director of Medicines Management and Optimisation

Amy introduced herself and the members were given an update. The Health and Social Care Bill came into place 1st of July 2022. The ICB have taken on some functions from NHSE, including the pharmacy contract. There are 6 integrated care boards in the South East region who expressed interest on becoming early adopters, all others will be on 1st April 2023. The transition will be more phased for pharmacy. Governance structures from 1st July will be an Integrated Care Board consisting of 15 people, 5 Execs of the new organisation, 5 Non-Exec Directors and 5 partner members. They will be responsible for delivering the Sussex plan and allocation of resources.

Another forum that will be established is the Sussex Health and Care Assembly with partners from different organisations including universities, housing and environmental. They will have the remit to develop a 5-year strategic plan for the population of Sussex in terms of health and wellbeing improvement. Governance arrangements will be at system level. For primary care, 3 place-based forums which will be based on primary care footprints – WS, ES and B&H. These groups will evolve to also include community pharmacy, dentistry, and optometry. The Primary Care Operational Group will be expanded to include representatives of community pharmacy. A Primary Care Provider Forum is planned to be in place from 1st April 2023. Knowledge session on pharmacy for senior leaders discussed with support from the LPC.

9: Service development and Support

Slides were shared on the latest locally commissioned services data prior to the meeting.

Updates included:

West Sussex

- AccuRx roll out to support hypertensive case finding service Coastal and South Downs PCN's due to go live imminently. Cissbury PCN pharmacies were contacted but no pharmacies live.
- Public health meeting - plans to support service delivery in progress.
- EHC PGD's in progress expires August.
- Fee uplift and Service specification reviews confirmed to be a public health priority.

East Sussex

- AccuRx roll out to support hypertensive case finding service Bexhill PCN live - 1st set of data showed 31 responses to 71 text messages.
- NHS Health Checks LCS - meeting with Dan Ford to discuss EOI for additional pharmacies to be onboarded. Training needs were collated and sent across this has been organised directly by Thrive Tribe.
- Smoking LCS - In process of collating data of which pharmacies require training, once this is collated Tanya Sutton will organise training sessions.
- Monthly meetings with Colin Brown Public health tobacco lead.
- Service specification reviews to take place September.
- Varenicline PGD not renewed as unable to supply.

Brighton

- AccuRx roll out to support hypertensive case finding service West Hove will be using less structured referral pathway and East Deans/Central PCN are in implementation phase due to go live in next few weeks.
- EHC PGDs circulated to pharmacies.
- Smoking service specification in discussion and review taking place.
- Flu plans in discussion regarding council colleagues.

Surrey

- AccuRx roll out to support hypertensive case finding service SASSE 1 and 3 Live, Guildford East and Epsom PCN's want to go live and are in implementation phase. COCO and Woking Wise 2 PCN's contacted.
- Supported PCN leads with presentation material for PCN meetings and presented at Leatherhead PCN meeting to support our PCN lead.
- Condom distribution service - MOU agreement sent to SCC legal team to sign off, once completed EOI will go out to pharmacies who provide sexual health services.
- 2.8% fee increase applied to all LCS.
- DPS – portal to reopen.
- C difficile service approved - Service spec expected July, go to MOG for sign off in August then EOI's to start around September time.
- Frimley- Additional pharmacies to be onboarded for Simple UTI service.
- Sexual health needs assessment working group.

Other

- NHS Community Pharmacy Smoking Cessation Service - 52 pharmacies signed up – 25 Surrey, WS 11, ES 16
- Met with Rob Hebdon NHSE Programme lead for Smoking Cessation due to him being made aware of the work I'm doing across Surrey and Sussex to support the roll out i.e., One You Surrey/Sussex and meeting with trusts to present the service. They offer support to trusts to support the pathway and facilitate meetings for go live.
- Hypertensive case finding service – 356 signed up, 69.1% of our contractors and increasing week on week. Linking in with St Johns ambulance, Covid vaccination sites and GP referrals to explore addition pathways into the service.
- Substance misuse contract Sussex- comments received back from CGL, we will review this and submit comments back, next meeting due with public health/CGL/LPC.
- AccuRx model published on NHS Futures website.

- Discussion in Surrey and Sussex to develop additional services such as weight management.
- PCN leads claimed £800 part 2 of Enhanced service, we have 4 vacancies Hayward Central, Horsham Central, West Byfleet and Surrey Heath.
- Sussex GP Self-care domain 2022/23 Prescribing incentive scheme.
- HLP 69 courses requested: 32 passed, 37 in progress.
- Fortnightly meetings to support new colleagues: Ben Sylvester, new Public Health Lead for substance misuse in Surrey, Tina Fowler, Pharmacy Liaison Lead for CGL and Georgina Gillard, Pharmacy Services lead at Kent LPC.
- Palliative Care Sussex – Jo Piper and I have contacted the pharmacies with payments outstanding, I am waiting on an update on any outstanding.
- DMS –Access to PharmOutcomes have been removed, therefore we only have the NHSBSA data to report. Discussions with trusts is ongoing as this is now part of their [CQUIN CCG7](#): Timely communication of changes to medicines to community pharmacists via the Discharge Medicines Service. It is imperative pharmacies complete this service as is essential and now monitored via claims submitted for trusts to meet their targets.

Forward view:

- Continued roll out of the GP AccuRx pathway.
- Discussion and meetings ongoing with trusts regarding smoking cessation service.
- Expression of interest Surrey CDS service, training and rollout.
- Area manager forum – TBC.
- Service clinics.
- CGL substance misuse contracts.
- Palliative care.
- Continued collation of data for PCNs without funded lead for hypertensive case finding service.
- PCN Lead support.
- Next round of PH and stakeholder meetings.
- West Sussex PGD renewal.
- Annual Review.

10: AOB:

Nothing raised.

11: Close

12: Future meeting dates & venue

LPC Committee Meetings

| East Sussex LPC | West Sussex LPC | Surrey LPC |
|---|--|--|
| The East Sussex National, Uckfield, TN22 5ES 9.30am – 4.00pm | The Old Tollgate, Bramber, Steyning, BN44 3WE 9.30am – 4.00pm | Tyrrells Wood Golf Club, Tyrrells Wood, Leatherhead, KT22 8QP 9.30am – 4.00pm |
| September Meeting + AGM Thursday 29/09/22 | September Meeting + AGM Tuesday 27/09/22 | September Meeting + AGM Monday 26/09/22 |
| Thursday 24/11/22 | Wednesday 23/11/22 | Wednesday 30/11/22 |
| Thursday 09/02/23 | Wednesday 01/02/23 | Wednesday 08/02/23 |

Community Pharmacy Surrey & Sussex Executive Committee:

(Chairs, Vice Chairs and Treasurers to attend – options for conference call dial in)

8th September 2022 – 10:00 – 12:00 Venue TBC

12th January 2023 – 15:30 – 17:00 Venue TBC

30th March 2023 – 10:00 – 12:00 Venue TBC

South East LPCs and Partners (Regional Meeting)

(Chairs, Vice Chairs to attend)

8th September 2022 (Hosted by Surrey and Sussex) 10:00-13:00 Online

12th January 2023 (Hosted by Kent) 10:00-13:00 Venue TBC

PSNC Forward Dates:

2022 PSNC Meeting Dates
22nd September 2022