

Minutes of Meeting of East Sussex Local Pharmaceutical Committee

Date Thursday 25th November 2021 starting at 09:30
Location: East Sussex National, Uckfield, TN22 5ES
Present: Sarah Davis, Vice Chair, Paul Antenen, Treasurer, James Grieves, Mark Weston, Susan Khlef (online).
In attendance: Julia Powell, CEO, Marie Hockley, Service Development & Support Lead, Micky Cassar, Business Administrator, Jess Turner, GPCPCS Training and Support Lead.

1: Welcome & Introductions

The Vice Chair welcomed the members and guests to the meeting.
CCA reporter: Mark Weston

2: Apologies for Absence

Craig McEwan, Shammi Radia, Sharon Waghorn.

The issue of member non-attendance was discussed. It was agreed that contractors need to be represented.

Action: Speak to Shammi Radia regarding attendance at meetings.

Action: JG to see if he can progress the CCA vacancy.

3: Governance Matters

The Vice Chair asked if there were any changes to the Declarations of Interest, none were raised.
The members were reminded by the Vice Chair of the LPC constitution and the Nolan principles.

4: Minutes & Matters arising:

The minutes from the last meeting on the 21st of September 2021 were reviewed. The minutes were signed off as accurate by the Vice Chair.

Actions in progress:

235 - to investigate using LinkedIn and other avenues to link in with locums – in progress.

244 – encourage more people to enrol to the free HLP training – in progress.

5: CEO report

Website update: MAKE were chosen to transfer the existing website to the new platform. The £1000.00 support option was decided on. PSNC have not gone live with their website, only Humber LPC has. PSNC have advised all but three LPCs to pause work on their websites. The workload for MAKE was underestimated by them. PSNC are now aware of the issues and have put the move on hold for all LPCs apart from 3 LPC, CPSS, Avon LPC and Humber LPC, all of which are still working on the project. There is an outstanding indemnity question with regards to the T&Cs which needs to be resolved before CPSS will sign the contract and go live with the website. CPSS are requesting a refund from Make for the support fee paid.

Action: Chase James Wood re indemnity question.

Action: Request refund from MAKE.

The Elephant Kiosk leaflet was distributed to members prior to the meeting. JP is on the Digital Board for Sussex who are funding a self-service kiosk (BP, weight measurements etc). The patient results are then sent through to the GP practice. There are 10 Pilot sites with 3 currently live. At this time footfall in GP practices is low and pharmacy could therefore assist for signposting. The members discussed if they would support this being rolled out to community pharmacy. It was agreed that a payment would be needed for the space this would take in the pharmacy and also, an admin fee for cleaning, queries etc.

Decision: JP to progress potential use of the Elephant Kiosk.

The members reviewed the Q3 plan.

Palliative care service is currently red. Commissioned by the CCG, and the contract has expired as of 31st of March. Fee increase has been requested and verbally agreed however at this time it has not been formally agreed. JP has raised with Ciara O’Kane and has a meeting with Eileen Callaghan on Monday and will chase this. The service is not under contract and no fee has been agreed. It has also been highlighted that there are payments from last year still outstanding so contractors will be advised to withdraw the service if this is not resolved. This will be chased with the CCG and contractors will be asked to notify of any outstanding payments.

Action: MH to chase outstanding Palliative Care payments for all pharmacies.

Action: JP to chase progression with the Palliative Care service.

The Anenta waste project is red as the updated manual from the Director is still outstanding after several months. This manual will assist contractors with registering and accessing the service. As some contractors are still not registered all the issues are not being logged correctly and therefore the issues are believed to be under reported. JP is chasing and will try once more and if this fails will escalate to NHSE. The current manual is not fit for purpose. It was highlighted that the waste is increasing due to the return of inhalers.

Action: JP to raise Anenta issue with the Director once more and if fails escalate to NHSE.

A meeting with CGL is due to take place to discuss fees as a return to pre covid prescribing is not expected and patient care must be prioritised. PSNC have recommendations around a 2-tier system, not just supervising but also providing health advice re safe injecting etc. however it needs to be highlighted that pharmacy will not want to do more without payment. The College of Mental Health Pharmacists have been requested to complete an audit on the service to provide recommendations on changes to the service provision, this should be completed by March 2022.

The members reviewed the Q4 plan. GP CPCS is still a high priority also 2 further services, Hypertensive and Stop Smoking services. PNAs are currently being completed and need to be signed off October 2022. The PNA questionnaire for pharmacies will be circulated in January 2022 and completion will be encouraged by the LPC. The East Sussex questionnaire is almost complete as is Brighton & Hove, these will be kept as short as possible and likely to include capacity in pharmacy question.

CPCS update: Contractors need to select their provider pay model as the NHSE licence will be ending. These need to be in place by April 2022. NHS Digital need to sign up each individual contractor to ensure that any 111 referrals go through the new provider to pharmacy. There is a lack of awareness of this change and contractors will be reminded. GP CPCS in Sussex will use EMIS or PharmRefer, contractors can use other suppliers, but all GP CPCS will still go through PharmOutcomes. The licences for EMIS and PharmRefer have been signed off in Surrey and Sussex and are live for GP CPCS. The aim is that referral numbers will reach 1000 before Christmas. The LPC will be provided with data of referrals that are not accepted or completed and support will be offered. Digital First have provided the LPC with funding to assist with GP Surgery training to ensure the success of the rollout. This has allowed the appointment for Jess Turner as GP CPCS Training and Support Lead. JP will invoice for her time and an extra consultant is available to assist with extra training if needed.

Action: Remind contractors of the need to select their provider pay model.

The next rollout of CPCS is to pilot A&E and Urgent care centres, ESHT and Western are piloting. This will mean that patients arriving at these locations may be referred on to pharmacy if applicable. The pharmacies need to be near the location and therefore only nearby pharmacies are talking part currently.

Regional meetings attended:

JP presented at 4 LMC Liaison meetings across Surrey and Sussex on PQS and Hypertensive service. Looking at PQS elements which overlap with GPs incentive payments.

PSNC – PLOT meetings.

PNA progression – Surrey, East Sussex, B&H (West Sussex lack of progress currently).

Covid & Flu boards – Sussex, Surrey.

Digital First board – Sussex. Shared Care Record will be raised at the next meeting to establish if pharmacy can be funded for access.

Surrey Medicines Safety – Valproate audit funding. This was to be funded separately however is now part of the national audit.

HEE – early years steering group, clinical capacity, technician training. Preparation needs to take place to prepare for the IPs that will be joining the workforce as of 2026. The LPC need to discuss how much they wish to support this work. Moving forward all placements will be split sector. Prescribing elements experience can only be gained split sector as there are not enough IP's in community pharmacy. The members discussed how to move this forward in community pharmacy and how multiples will link up on a local level. This will involve liaising with GP practices and PCNs. It was agreed that multiples need to understand what their Head Offices are doing with regards to training and that any IND who are interested in a split sector placement pass on their details to HEE.

Action: LPC members to think what is happening in the own companies and who to link into once the split sector placements become available.

Consultation's update:

The members were advised of 2 consultations, the first which was responded to in October, if PPE should continue to be provided free of charge. The LPCs response was yes.

The second consultation is from GPhC which was due 23rd November and therefore taken to the Surrey LPC. This consultation was with regards to reviewing changing some requirements of how to become an IP. Should the two-year time requirement for entry to pharmacist independent prescribing training be removed? And should the requirement to have relevant experience in a specific clinical or therapeutic area be removed and replaced with the requirement to have relevant experience in appropriate clinical setting(s)? The members at Surrey LPC agreed to support removal of the 2 year requirement and the requirement of specific relevant experience to be lifted.

6: Service Development & Support

Meeting Groups – CS, Surrey Palliative and End of Life Care Medicines Clinical - concerns have been raised in Surrey regarding the availability of the palliative care drugs. MH now sits on a separate group to explore how they can alleviate the stress on 111. East Sussex Respiratory Clinical Leadership Group, HEE, LFT Testing, Public Health, East Sussex ICS MO Workforce steering group, Regional CGAG, DPS, Surrey PNA, Surrey Respiratory Network, Sussex Flu Planning Engagement Group, CDLIN – Sussex, CVD Brighton, DMS.

Attended- Surrey Heartlands ICS Partnership Forum, PM Academy Webinar Clinical Pharmacists in Primary Care leading the care of Diabetes patients, RSG Focus Group, LPC website workshop, PM Integrated Pharmacy and Medicines Optimisation Conference, PSNC Conference.

Presented at MOOG, Respiratory clinical leadership group, ES/WS/Surrey PH – Hypertension, PQS, Stop Smoking.

NHS England – linked up with Themba Mhlanga Pharmacy and Optometry Senior Commissioning Manager NHS England and NHS Improvement

Met with Novo Nordisk- support guide for pharmacist sent in newsletter – possibility of sponsorship.

Carers UK- Brighton - sharing of posters and events in our newsletter. Submitted an article for their newsletter to highlight pharmacy services in January.

Parkinson's UK- Linking with NMS, sharing of free training for pharmacists, event dates and possibility of sponsorship. Surrey Sexual Health Outreach Group (SHOG) Meeting.

East Sussex MECC CVD Project. The Primary Care team are looking at how to diagnose cardiovascular disease in the community. Offering free BP machines to patients.

Area Manager Forum – 7 attended, feedback was good, next forum date April 22.

Service clinic carried out in November and several support calls have still taken place.

Brighton & Hove Public Health Meetings: MH is having weekly calls with Janet Rittman and also presented at the Community Pharmacy Forum (quarterly meeting).

Alcohol awareness – linked in with the healthy living pharmacy commissioned service in Brighton. They will be asked to distribute the Alcohol Scratch cards. Launch was due in December but has now been postponed to January 2022 (approx. 20 pharmacies).

East Sussex Public Health meetings: Discussed funding for PCN leads and Clinical Director engagement however unlikely to progress. There is £9600.00 funding for a clinical services event in March, this will be discussed further at the January meeting. East Sussex Healthy Start meeting took place with discussions around vitamin distribution and how pharmacy could assist. Health inequalities was discussed and how pharmacy would like to support but not free of charge. MH asked the members for ideas of what this support could look like. It was suggested that the process should not be complicated and perhaps be like the LFT model.

Action: MH to progress vitamin discussion if like LFT model.

The members reviewed the East Sussex LCS data up until Q2. It was highlighted that despite pharmacies with needle exchange, the supply of Naloxone is still low. Public Health are looking at relaunching this service and any ideas that may assist should be fed back to MH.

The members reviewed the Brighton & Hove LCS. The revised simplified Naloxone service spec was circulated yesterday. The needle exchange menu has been relaunched with option for self-referral. It was highlighted that CGL do not advertise that community pharmacy provide Naloxone.

The members reviewed the DMS service figures. Data is now available via PharmOutcomes, MH can therefore resume follow up calls for pharmacies that need support.

Hypertensive Case Finding Service is a new Advanced Service which went live on the 1st of October 2021. 75 Pharmacies have signed up to date. This service supports the work that general practices and wider PCN teams will be undertaking on CVD prevention and management. The service involves the pharmacist identifying people over the age of 40 (or under 40 at the discretion of the pharmacist), with potential hypertension who have previously not had a confirmed diagnosis of hypertension. GP's can refer existing patients who are on medication or undiagnosed to the

pharmacy for BP clinic checks. The approved equipment list is published on PSNC, this can cost more than £1000.00 and the service must cease if this is damaged or not returned. The setup fee is £440 with £15 per clinic check and £45 per ABPM. An incentive fee of £1,000 will be available if 5 ABPM intervention are provided in 2021/22, followed by a payment of £400 in the subsequent years if the pharmacy reaches the thresholds for those years (15 ABPM interventions will be required in 2022/23 and 20 in 2023/24).

The stop smoking advance service pilot is in place between 14 September 2020 and 31 January 2022. Pilot areas include Oldham - Greater Manchester and Southwark and Lambeth. The service will rely on working with Trusts and Public Health and linking in with ICS's. The service involves NHS Trusts referring patients discharged from hospital to a community pharmacy of their choice to continue their smoking cessation pathway including providing medications and behavioural support as required. This is in line with the NHS Long Term care model for tobacco addiction. There is a setup fee of £1,000, a fee for the first consultation of £30, a fee for each interim patient consultation of £10 and a fee for last consultation of £40. The service is due to be commissioned January 2022.

C-19 lateral flow device distribution service update:

The Pharmacy Collect service which started 4th October has seen a decrease in numbers since the new spec was released. It was highlighted that all patients can be supplied with or without the 16-digit code.

Pandemic home delivery advanced service update:

Due to the figures, it is likely that not all work is being claimed for. Service is live until March 2022. The payment is aligned to the banding for the transaction payment.

The members reviewed the flu vaccination figures and the covid phase 3 vaccination figures. Eastbourne CCG have requested information as to which pharmacies still have over 65 flu jabs. Update requested from Brighton & Hove as to how many County Council flu refunds have been requested. NHSE are taking on an additional 2 Covid Phase 3 vaccination sites and 10 localities have been identified where a further EOI will be circulated. There are approximately 48 pharmacies providing phase 3 across Surrey & Sussex, 28 of which did not participate in phase 1 or 2.

HLP update: 5 places filled between 1/9/21- 28/10/21 which leaves a number of spaces left to fill. The members were asked for any suggestions to increase the uptake of this training.

Other updates:

West Sussex

Met with public health - Sexual health service highlighted as potential to expand (Condoms, Chlamydia).

WS and ES ADHD potential new service – potentially monthly checks and use of IP's.

NHS Health check service plans to relaunch and increase delivery.

Brighton

Hepatitis C service- paused.

DBS question added in PharmOutcomes as a tick box – public health will reimburse contractors for enhanced DBS checks by submitting invoice.

Stop Smoking – Training barriers discussed, at the next forum meeting discussions will take place as to how to evolve the service and fees.

East Sussex

Progesterone Quick Start service 3 pharmacies – Janet Rittman supporting PGD completion.

Respiratory Clinical Leadership Group - Primary care would like a presentation in Jan from CP.

NHS health checks meeting with Fergal OYES – out of date consumables have been raised and MH waiting for response re replacements free of charge also discussion for relaunch.

Action: MH to feedback outcome of out-of-date consumables response.

JP has had initial meetings with the CCG regarding their ADHD service which is now on a risk register due to waiting times and they are looking for additional support. They are looking at community pharmacy potentially completing monthly checks for children including weight and height before prescribing occurs. This service is currently available in the New Forrest. Training would be provided to upskill in this area and potentially run IP clinics run with patients. This would only involve patients' maintenance visits. Scoping meeting only at this time.

Decision: Progress conversations re ADHD support in community pharmacy.

Other updates:

West Sussex, East Sussex and Surrey County Council are looking to review tariffs for LCS. Service evaluation tool completed and uploaded to website. Palliative care service Sussex is awaiting sign off £550.00 increase from £300.00 no update but has been escalated. Palliative care service Surrey - Fee increase from £300 to £548.17- signed off and live. Meeting with CCG to discuss out of hours provision and community pharmacy service.

Surrey CCG agreed new LCS for fidaxomicin and vancomycin for treatment of C. difficile.

Surrey Flu vaccination LCS - 27 commissioned, 196 vaccines delivered – schools being approached for pop up clinics
New ondansetron service in Frimley - waiting for Training dates.

Surrey Blood Pressure Plus (BP+) Launch webinar 23rd Nov – 26 pharmacies to go live. Pharmacies has been contacted who were unsuccessful and equipment asked to be returned.

CDS - Condom distribution service – discussion for LCS.

HPV and Depo service discussed.

Hosting webinar for chlamydia training 2 dates in Feb 22- focusing on claiming, process, and barriers.

NHS Health check service plans to relaunch and increase delivery – Survey sent out.

Surrey Dynamic Purchasing System update: Pharmacies register online on a portal called Proactis, bid for all or combination of 7 LCS contracts, Contract length of 5+2 years. Pharmacies must complete the tender process by 12 noon on Monday 6 December 2021. Additional Support put in place includes contact with independent pharmacies to offer support, DPS clinic dates in diary. A step-by-step process and supporting documents from the portal to pharmacies to prompt them to complete has been circulated, the process is advertised in the CPSS newsletter, weekly meetings with SCC to review progress.

7: Local elements of PQS

MH and MC are trying to fill the PCN lead vacancies (10 vacancies currently). CPSS is supporting flu surveys for localities with no lead until one is in place. At this time, they are checking with all current leads to see where they are at with these tasks, as needs to be completed by 31st December. Any contractor the PCN lead states is not taking part is also being contacted by CPSS to get this confirmed via email from the contractor. The contractors have also been reminded through the newsletter with regards to the 20 NMS needed and via direct email. The members were asked if there is anything else we should be doing to support contractors.

8: LPC self-evaluation & governance audit

On an annual basis the LPC should self-evaluate themselves of where they sit on the PSNC criteria and create an action plan if lacking in any areas. The members completed this. All topics were agreed to be purple apart from: Chief Officer and Treasurer Roles – Green. Operational Capacity – Green. Capability and Expertise – Green. Size and Structure – Green. Members' Competence – Amber. Expenses – Green. Press Relations – Amber. Contractor Proactive Engagement – Amber. Patients and Representatives – Green. Strategic Health Partnerships – Green.

9: PSNC Update:

The members were given an update from PSNC taken from WS LPC meeting as SK was unable to attend. They were reminded to submit data via MYS and lots of contractors have now received the early advanced payment on the 11th of November. A few contractors are still paper based, but this will eventually all move over to MYS. There is currently no update from the RSG steering group however PSNC have a two-day meeting next week so hopefully an update will be provided then. The audits have been established and reevaluating what happened last year. There has been lots of feedback re workforce issues and lack of pharmacists/staff. Currently there is no replacement for Simon Dukes and the position will readvertised. It was asked if there was an update on Cat M and how it affected community pharmacy. There is no update, but SK will feedback that this is still affecting community pharmacy. It was discussed at the PSNC conference that a further minor ailments audit would take place and SK was asked if it was known when this would be circulated to contractors however at this time this is unknown. It was asked if PSNC are highlighting the workforce issue, and this is being done. At this time there is no conference feedback but once received this will be circulated. The members within CPSS that attended the conference highlighted that there was not a great deal of information shared. The members were reminded to make sure when the RSG outcomes vote comes out contractors are well informed to vote, contractors may not vote if not engaged or informed.

10: PSNC conference

The members were given an update from the recent PSNC conference. The hybrid meeting format model worked but there was no real update in relation to content. Mark Donovan gave an update on upskilling the workforce. Contractors should be encouraged to vote on the RSG prospectus once available. It will be a big document however there is a plan to have a one-page summary of the main points that need to be voted on. The recruitment for Simon

Dukes replacement is still ongoing, interviews did take place however a suitable candidate was not found, and this has now gone to head hunting.

11: Finance update

The members reviewed the East Sussex LPC budget. The members reviewed the CPSS budget. The committee asked what steer they wished to give the CPSS Exec for the end of the financial year. Should the underspend be given back to the LPC's by a levy holiday or keep as funds in CPSS. It was suggested that comms and pharmacy visits may increase next year to try and get pharmacies the support they need post Covid. The budget will be on the Exec agenda in January. The recommendations from the RSG may have an impact on this and we also need to review the memorandum of understanding for CPSS once these recommendations are received.

Decision: Keep the surplus in the CPSS account until more information is received.

12: Market entry

No significant change relocation – Refused awaiting appeal

13: Proposal for 2022-23 committee dates

These were circulated prior to the meeting. There were no issues raised so these will be implemented. The members discussed if they would like to have a joint meeting or leave separate for February and then have a joint one in the next financial year cycle. It is possible that there may be a number of next steps from the RSG that may need a further scheduled meeting.

Decision: ES agreed for separate meeting in February.

Decision: The members agreed for face-to-face meeting for next meeting.

14: AOB:

It was raised that the 1st of January will cause issues due to NHSE refusal to allow closures. If contractors are struggling to fill vacancies, please alert NHSE at the earliest opportunity.

It was asked what was happening with Kent LPC as Shilpa is leaving 31st December. Kent LPC have interviewed but unknown at this time if an offer has been made. CPSS will support their administrator where possible if there is a gap in recruiting.

It was suggested that Eileen Callaghan be invited to the next LPC to discuss ICS structure.

Action: Invite Eileen Callaghan to the next LPC meeting.

15: Close

16: Future meeting dates & venue

LPC Committee Meetings

East Sussex LPC	West Sussex LPC	Surrey LPC
The East Sussex National, Uckfield, TN22 5ES 9.30am – 4.00pm Please note these will be online Zoom meetings until further notice.	The Old Tollgate, Bramber, Steyning, BN44 3WE 9.30am – 4.00pm Please note these will be online Zoom meetings until further notice.	Tyrrells Wood Golf Club, Tyrrells Wood, Leatherhead, KT22 8QP 9.30am – 4.00pm Please note these will be online Zoom meetings until further notice.
Thursday 10/02/22	Wednesday 02/02/22	Wednesday 09/02/22
Thursday 12/05/22	Wednesday 04/05/22	Wednesday 11/05/22
Thursday 21/07/22	Wednesday 13/07/22	Wednesday 20/07/22
Thursday 22/09/22 Short meeting + AGM – Venue TBC	Wednesday 14/09/22 Short meeting + AGM – Venue TBC	Wednesday 21/09/22 Short meeting + AGM – Venue TBC
Thursday 24/11/22	Wednesday 23/11/22	Wednesday 30/11/22
Thursday 09/02/23	Wednesday 01/02/23	Wednesday 08/02/23

Community Pharmacy Surrey & Sussex Executive Committee:

(Chairs, Vice Chairs and Treasurers to attend – options for conference call dial in)

13th January 2022 – 15:30 – 17:00 Venue TBC

31st March 2022 – 10:00-12:00 Venue TBC

2nd June 2022 – 15:30 – 17:00 Venue TBC
6th October 2022 – 10:00 – 12:00 Venue TBC
12th January 2023 – 15:30 – 17:00 Venue TBC
30th March 2023 – 10:00 – 12:00 Venue TBC

South East LPCs and Partners (Regional Meeting)

(Chairs, Vice Chairs to attend)

13th January 2022 (hosted by Surrey & Sussex) 10:00-13:00 Venue TBC
2nd June 2022 (hosted by Kent) 10:00-13:00 Venue TBC
12th January 2023 (hosted by Surrey & Sussex) 10:00-13:00 Venue TBC

PSNC Forward Dates:

2022 PSNC Meeting Dates

2nd and 3rd February 2022
18th and 19th May 2022
6th and 7th July 2022
14th and 15th September 2022
23rd and 24th November 2022