

Deadline Tracker for March 2022

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
PQS 2021-22	Pharmacy Income	Complete by 11.59pm on 2 nd March 2022	<p>The scheme officially started on 1st September 2021 with a declaration period between 9am on 3rd February 2022 and 11.59pm on 2nd March 2022. As with previous schemes, it has £75m funding available. Pharmacy Quality Scheme: PSNC Main site</p> <p>Community pharmacy contractors can make a claim for a PQS payment up until 11.59pm on Wednesday 2nd March 2022 through the MYS portal.</p> <p>Contractors are reminded that an extension has been agreed for meeting the requirements of the PQS 2021/22; however, contractors must make their declaration based on what they intend to meet by the extension deadline, by 11.59pm on Wednesday 2nd March 2022.</p> <p>Contractors have until 30th June 2022 to gather the evidence to demonstrate compliance. Please note that the extension is not being applied to the PCN domain or to advice on return of unwanted or unused inhalers.</p>	
Pandemic Delivery Service	Pharmacy Income	Only for people who need to self isolate until 11.59pm on the 5th March 2022	<p>Contractors are reminded that the Pandemic Delivery Service for people who have been notified of the need to self-isolate by NHS Test and Trace is still available.</p> <p>More information can be found here.</p>	
Annual Complaints Report	Contractual	As reasonably practicable after 31 st March 2022	<p>Each pharmacy contractor must prepare an annual report for each year, ending 31 March, which must—</p> <ul style="list-style-type: none"> • specify the number of complaints which the pharmacy contractor received; • specify the number of complaints which the pharmacy contractor decided were well-founded; • specify the number of complaints which the pharmacy contractor has been informed have been referred to the Health Service Commissioner to consider under the 1993 Act; and • summarise— <ul style="list-style-type: none"> ○ the subject matter of complaints that the pharmacy contractor received; ○ any matters of general importance arising out of those complaints, or the way in which the complaints were handled; 	

			<ul style="list-style-type: none"> ○ any matters where action has been or is to be taken to improve services as a consequence of those complaints. <p>The annual report must be available to any person on request.</p> <p>The pharmacy contractor must also send a copy of its annual report to the local NHS England team as soon as reasonably practicable after the end of the year to which the report relates.</p> <p>NHS England local team email addresses for community pharmacy matters</p> <p>More information can be found here</p>		
Pharmacy Earlier Payment Scheme (PEPS) – transitional arrangements: Earlier advance payments for all contractors	Pharmacy Income	From 1 st November 2021 move to MYS claiming from paper forms Deadline by March claim	<p>From November 2021, all contractors can access advance payments around 20 days earlier by submitting your FP34Cs using the Manage Your Service (MYS) portal no later than 5th of the month following that in which supply was made.</p> <p>The earlier advance payment will be made for pharmacy contractors who have submitted their bundle using MYS by the 5th of the month i.e., December prescription bundle submitted using MYS by 5th January 2022, will receive an earlier advance payment on 11th January 2022.</p> <p>Pharmacy contractors who continue to submit using the paper FP34C, will not receive any earlier advance payments but instead will receive advance payments in accordance with the current payment timetable i.e., on or around the 1st of the month following submission.</p> <p>Paper FP34C submission document will only be available until March 2022 (for February 2022 prescriptions) after which MYS will be the only route for all monthly submissions.</p>		
NMS PQS Gateway Criteria	Pharmacy Income	By 5th April 2022	Part of PQS for 2021-2022 requires 20 NMS completions claimed on MYS by 5 th April 2022 as part of the gateway criteria. For further information please click on the link New Medicine Service (NMS) : PSNC Main site		
Serious Shortage Protocols (SSPs)	Dispensing and supply	Valid currently until dates shown in middle column of table. Note these deadlines could be subject to further change.	SSP05: Fluoxetine 10mg tablets	13 May 2022	SSP05 guide
			SSP015: Paracetamol 120mg & 240mg suppositories	04 March 2022	SSP015 guide
			SSP016: Lipitor® 10mg chewable tablets	18 March 2022	SSP016 guide
			SSP017: Lipitor® 20mg chewable tablets	30 March 2022	SSP017 guide

Free Health Champion Training	Contractual Requirement		The Health Education England (HEE) South East Schools of Public Health and the HEE South School of Pharmacy are working with the South East LPCs in offering fully funded Health Champion training provided by the award-winning HLP specialists Pharmacy Complete. Currently you can book and get trained up to three health champions per pharmacy. More info can be found on our website here . To book a training place register here .	
COVID-19 Lateral Flow Device Distribution Service	Pharmacy Income	Claim each month via MYS by the 5 th day of the following month Service ends 31st March 2022	Contractors will be paid £1.70 + an allowance for VAT per transaction – where a collect code has been provided or £1.20 + an allowance for VAT per transaction using the anonymous collection route.	
Hypertension Case-Finding Service	Pharmacy Income	Claim via MYS for initial set-up fee and on going service claims	Contractors will be paid an initial set up fee of £440 as a one-off payment. £15 for each clinic check and if clinically indicated will be paid £45 for each ambulatory monitoring. An incentive fee of £1,000 will be available if 5 ABPM interventions are provided in 2021/22. This will change in 2022/23.	
Summary of new payments including claiming deadlines	Pharmacy Income	At different dates please follow the summary to make claims	Several service payments for community pharmacy contractors which includes Pandemic Delivery Service, Covid 19 Vaccinations and Hepatitis C testing service. A summary of it can be found here .	

Note for 2021/2022 – requirements removed

- Contractors will not be required to complete the Community Pharmacy Patient Questionnaire.
- The requirement for pharmacy teams to complete a national audit (intended to be on valproate) or to complete a contractor-chosen clinical audit has been waived.
- PSNC and NHSE&I have agreed that the requirement for contractors to report NMS data for Quarters 3 and 4 of 2021/22 be removed. This requirement will be reinstated from Quarter 1 of 2022/23 (April – June 2022), and contractors will be required to submit their quarterly data in early July 2022.

For further advice and support from Community Pharmacy Surrey & Sussex Team

Please contact us by Email to LPC@communitypharmacys.co.uk; Call us on **01372 417726**;
Direct Message us on Twitter [@CPSS LPCs](https://twitter.com/CPSS_LPCs) Or visit our website www.communitypharmacys.co.uk

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