

Deadline Tracker for April 2022

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Pandemic Delivery Service	Pharmacy Income	Complete by 5 th April 2022	The last claim date for the Pandemic Delivery Service (Advanced service) must be made no later than 5th April 2022 to be remunerated for any deliveries made on or before 5th March 2022 (when the service ended).	
Deadline for claiming for catch-up NMS	Pharmacy Income	Complete by 5 th April 2022	The last claim date for activity for catch-up NMS through the NHSBSA MYS application must be made no later than 5th April 2022 as the catch-up NMS service ended on 31st March 2022.	
NMS PQS Gateway Criteria	Pharmacy Income	Complete by 5 th April 2022	To meet the Advanced Services gateway criterion, contractors are required to have claimed payments for the completion of a minimum of 20 NMSs on MYS between 1st April 2021 and 5th April 2022. Any claims received by NHSBSA after 5th April 2022 will not count towards meeting the PQS gateway criterion. For further information please click on the link New Medicine Service (NMS) : PSNC Main site .	
Annual Complaints Report	Contractual Requirement	As reasonably practicable after 31 st March 2022	Each pharmacy contractor must prepare an annual report for each year, ending 31st March. The pharmacy contractor must also send a copy of its annual report to the local NHS England team as soon as reasonably practicable after the end of the year to which the report relates. NHS England local team email addresses for community pharmacy matters More information can be found here .	
Pharmacy Collect service	Pharmacy Income	Complete by 30th April 2022	Contractors are not legally able to distribute free NHS test kits to customers (and will therefore not be paid for any further distribution of test kits) after the 31st of March 2022 . Claims will be accepted by the NHS Business Services Authority (NHSBSA) via the Manage Your Service (MYS) application until 30th April 2022 ; this includes any distributions made in February 2022 that contractors may not have claimed for at the beginning of March 2022. View further information on the end of service preparations .	
DOS pharmacy hours	Contractual Requirement	By 30 th June 2022	Pharmacy contractors must ensure there is a comprehensive and accurate profile for their pharmacy in the Directory of Services (DoS). Contractors must also ensure they verify and, where necessary, update the	

			<p>information contained in DoS at least once each quarter of the financial year. The financial quarters are:</p> <ul style="list-style-type: none"> • 1st April to 30th June • 1st July to 30th September • 1st October to 31st December • 1st January to 31st March 													
NHS Website profile	Contractual Requirement	By 30 th June 2022	<p>Ensure the NHS.uk website pharmacy profile is comprehensive and accurate. Verify and, where necessary, update the information contained in the profile at least once each quarter. The financial quarters are:</p> <ul style="list-style-type: none"> • 1st April to 30th June • 1st July to 30th September • 1st October to 31st December • 1st January to 31st March 													
PQS 2021-22	Pharmacy Income	Complete by 11.59pm on 30 th June 2022	<p>The scheme officially started on 1st September 2021 with a declaration period between 9am on 3rd February 2022 and 11.59pm on 2nd March 2022. As with previous schemes, it has £75m funding available.</p> <p>Contractors are reminded that an extension has been agreed for meeting the requirements of the PQS 2021/22.</p> <p>Contractors have until 30th June 2022 to gather the evidence to demonstrate compliance. Please note that the extension does not apply to all criteria. Further information is available here. Pharmacy Quality Scheme: PSNC Main site</p>													
Flu vaccination service 2021/22	Pharmacy Income	Complete by 31 st August 2022	<p>Contractors should not administer any further vaccinations under this service after the 31st of March 2022.</p> <p>Claims will be accepted by the NHSBSA using the MYS application within six months of administration of the vaccination or by 31st August 2022, whichever date is earlier, in accordance with the usual Drug Tariff claims process.</p>													
Serious Shortage Protocols (SSPs)	Dispensing and supply	Valid currently until dates shown in middle column of table. Note these deadlines could be subject to further change.	<table border="1"> <thead> <tr> <th>SSP</th> <th>Expiry Date</th> <th>Supporting Information</th> </tr> </thead> <tbody> <tr> <td>SSP05: Fluoxetine 10mg tablets</td> <td>13 May 2022</td> <td>SSP05 guide</td> </tr> <tr> <td>SSP017: Lipitor® 20mg chewable tablets</td> <td>22 April 2022</td> <td>SSP017 guide</td> </tr> <tr> <td>SSP014: Salazopyrin® EN-Tabs 500mg</td> <td>1 April 2022</td> <td>SSP014 guide</td> </tr> </tbody> </table>	SSP	Expiry Date	Supporting Information	SSP05: Fluoxetine 10mg tablets	13 May 2022	SSP05 guide	SSP017: Lipitor® 20mg chewable tablets	22 April 2022	SSP017 guide	SSP014: Salazopyrin® EN-Tabs 500mg	1 April 2022	SSP014 guide	
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Free Health Champion Training	Contractual Requirement		<p>The Health Education England (HEE) South East Schools of Public Health and the HEE South School of Pharmacy are working with the South East LPCs in offering fully funded Health Champion training provided by the award-winning HLP specialists Pharmacy Complete.</p>													

			<p>Currently you can book and get trained up to three health champions per pharmacy.</p> <p>More info can be found on our website here.</p> <p>To book a training place register here.</p>	
<p>Summary of payments including claiming deadlines</p>	<p>Pharmacy Income</p>	<p>At different dates please follow the summary to make claims</p>	<p>A summary of payment claiming deadlines can be found here.</p>	

For further advice and support from Community Pharmacy Surrey & Sussex Team

Please contact us by Email to LPC@communitypharmacys.co.uk; Call us on **01372 417726**;
Direct Message us on Twitter [@CPSS LPCs](https://twitter.com/CPSS_LPCs) Or visit our website www.communitypharmacys.co.uk

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