

## Deadline Tracker for June 2021

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
CPAF – short survey	<b>Contractual Requirement</b>	<b>By 11.59pm on 24<sup>th</sup> July 2021</b>	The 2021/22 Community Pharmacy Assurance Framework (CPAF) screening questionnaire will be available for completion between Monday 28 June 2021 and Friday 24 July 2021 via the NHSBSA <a href="#">MYS portal</a> . The screening questionnaire consists of 10 questions asking contractors about how they are meeting their contractual obligations.	
HEE Workforce Survey	<b>Good Practice and vital to respond</b>	<b>By 11.59pm on 18th June 2021</b>	On Friday 7 May all contractors should have received an email from the NHS Business Services Authority (NHSBSA) inviting them to participate. The survey questionnaire will ask for the number of people, the number of full-time equivalents (FTE) and any vacancies in each of nine staff categories employed in community pharmacy and will allow workforce trend analysis to be undertaken to understand how the size of the community pharmacy workforce has changed over this period. <a href="#">FAQs about the survey are on PSNCs website.</a>	
CPCS –GP referral pathway engagement and set up	<b>Pharmacy Income</b>	<b>Deadline extended to 11:59pm 5th July</b>	Following completion of the Annex F document which is found within the GP CPCS toolkit, the £300 engagement and set-up fee can be claimed via MYS. Information on how to complete Annex F can be found on the CPSS website and includes a webinar, presentation slides and FAQ's.	
DOS pharmacy hours	<b>Contractual Requirement</b>	<b>By 30<sup>th</sup> June 2021</b>	Pharmacy contractors must ensure there is a comprehensive and accurate profile for their pharmacy in the Directory of Services (DoS). Contractors must also ensure they verify and, where necessary, update the information contained in DoS at least once each quarter of the financial year. The financial quarters are: <ul style="list-style-type: none"> <li>• 1st April to 30th June</li> <li>• 1st July to 30th September</li> <li>• 1st October to 31st December</li> <li>• 1st January to 31st March</li> </ul>	
The NHS community pharmacy COVID-19 lateral flow device distribution service	<b>Pharmacy Income</b>	<b>By the end of each week</b>	This service, which <b>pharmacy contractors can choose to provide</b> , aims to improve access to <b>asymptomatic COVID-19 testing</b> by making lateral flow device (LFD) test kits readily available at community pharmacies. The service is part of the NHS Test and Trace offering to the public and people <b>will self-administer the tests away from the pharmacy</b> , for example, at home. In NHS Test and Trace marketing and communications aimed at the public, the service will be referred to as <b>Pharmacy Collect</b> . <ul style="list-style-type: none"> <li>• <b>Information on funding including set up fees can be found <a href="#">here</a>.</b></li> <li>• <b>Information on how to enrol on the service and some FAQ can be found <a href="#">here</a>.</b></li> </ul>	

Free Health Champion Training	Contractual Requirement		The Health Education England (HEE) South East Schools of Public Health and the HEE South School of Pharmacy are working with the South East LPCs in <b>offering fully funded Health Champion training</b> provided by the award-winning HLP specialists Pharmacy Complete. <b>Currently you can book and get trained up to three health champions per pharmacy.</b> More info can be found on our website <a href="#">here</a> . To book a training place register <a href="#">here</a> .	
Pandemic Delivery Service	Pharmacy Income	Only for people who need to self isolate until 23:59 on the 30 <sup>th</sup> June 2021	The Pandemic Delivery Service for clinically extremely vulnerable (CEV) patients ended on 31st March 2021. <b>Contractors are reminded that the Pandemic Delivery Service for <a href="#">people who have been notified of the need to self-isolate</a> by NHS Test and Trace is still 'live' .</b> <b>More information can be found <a href="#">here</a>.</b>	
Summary of new payments including claiming deadlines	Pharmacy Income <b>Time Critical Action required</b>	At different dates please follow the summary to make claims	Several new service payments for community pharmacy contractors have been announced in recent months which includes <b>Pandemic Delivery Service, Covid 19 Vaccinations and Hepatitis C testing service.</b> A summary of it can be found <a href="#">here</a> .	
Consultation on regulation of healthcare professionals	Good Practice and vital to respond	By 12:15 am on the 16 <sup>th</sup> June 2021	The Department of Health and Social Care (DHSC) has launched a consultation on proposals to reform the regulation of healthcare professionals in the UK, <b>including pharmacists and pharmacy technicians.</b> The proposed reforms aim to protect the public and registrants' rights, <b>enable the system to respond to changing workforce developments, and simplify overly detailed legislation where possible.</b> They have been developed in partnership with the professional regulator bodies. <a href="#">Read the proposals and respond to the consultation</a>	
Completion of PQS 2 work for 2020-21	Pharmacy Income	Till 30 <sup>th</sup> June 2021	The PQS <b>claiming window is now closed</b> however there was an extension agreed to complete some of the domains to help community pharmacies release some capacity. <b>Contractors are reminded to ensure any domains they have claimed for yet still need to fulfil the criteria, to do so before the deadline. Failing to do so, will result in reclaiming of the PQS payment from NHS BSA.</b> More info can be found <a href="#">here</a> .	
<b>Below are all the deadlines waived or deferred due to COVID-19 Pandemic to allow pharmacy professionals to focus on front line clinical care</b>				
Data Security and Protection Toolkit Information Governance (IG) Submission 2020/21	Contractual Requirement	By 30 <sup>th</sup> June 2021	It has been confirmed that <b>no action</b> will be taken against contractors who have not completed the Data Security and Protection toolkit for 2019/20, provided they are working to complete the toolkit for 2020/21.  More information on how to complete can be found <a href="#">here</a> .	

**For further advice and support from Community Pharmacy Surrey & Sussex Team**

**Please contact us by** Email to [LPC@communitypharmacyss.co.uk](mailto:LPC@communitypharmacyss.co.uk); Call us on **01372 417726**;  
Direct Message us on Twitter [@CPSS LPCs](https://twitter.com/CPSS_LPCs) Or visit our website [www.communitypharmacyss.co.uk](http://www.communitypharmacyss.co.uk)

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