

Deadline Tracker for January 2021

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Changes to Pharmacy Terms of Service	Contractual requirement	From 1 st January 2021	The Healthy Living Pharmacy (HLP) requirements will become part of the new Terms of Service for all pharmacies from 1 st January 2021. More info can be found here .	
Pharmacy Quality Scheme (PQS) 2020/21: Part 1 Gateway to the Part 2 PQS	Pharmacy income	By 23:59 on the 29 th January 2021	To meet the requirements of the new scheme, contractors need to complete all 14 actions set out in a checklist, all of which relate to the response to the pandemic. <ul style="list-style-type: none"> • Download the Part 1 PQS 2020/21 Checklist for the COVID-19 response • advice on what evidence should be retained to demonstrate that contractors have complied with the scheme. • a record sheet to capture staff briefings, or training sessions. <p>Local information you will need for PQS</p> <ul style="list-style-type: none"> • Criteria 8: Local information for updating your Business Continuity Plan can be found here. 	
Pharmacy Quality Scheme (PQS) 2020/21: Part 2	Pharmacy Income	Declaration to be made from 09:00 on 1 st February till 23:59 on 26 th February 2021 Please note: Contractors will have until 30th June 2021 to complete any elements fo the scheme they have declared as having met	Information for Part 2 of the 2020/21 Pharmacy Quality Scheme (PQS) has been released and further information and guidance on all the five domains can be found here . We have made a document to help you, to complete the training requirement for PQS 2. Please find it attached here. Below is the some of the local information you will need to achieve the domains: Domain 1: Infection Prevention & Control and AMS Information on all local formularies can be found here . Domains 4&5: Local PCN work around prevention and business continuity All pharmacies who intend to participate in PQS part 2 should now engage with their local community pharmacy PCN lead to help support them meet the requirements of collaborating at a local level. <ul style="list-style-type: none"> • This short survey (MS Word) created by PSNC, and adapted by us for local use, is for every participating pharmacy to fill in and send back to their PCN lead, as soon as possible. <p>URGENT and needs attention: There are around PCN areas with vacancies (Horsham Central PCN and Horsham Collaborative PCN) and 2 pending confirmation for a community pharmacy PCN leads. Consider if you or a colleague can support pharmacies in your area satisfy the PQS criteria. More info can be found here.</p>	

CPCS GP referral pathway engagement activity payment	Pharmacy Income	From 1 st November 2020 till 31 st March 2021	Contractors registered to provide the CPCS will be able to claim a £300 engagement and set up payment if they undertake a range of actions to get rolling out for the referral pathway in their area. The requirements are detailed in Annex F of the updated service specifications . Further info on CPCS GP referral pathway can be found here . At this stage, contractors in Surrey and Sussex can start working towards the requirement. We will be providing you with the local information as detailed in Annex F when available in February 2021.
Medicine Use Reviews (MURs)	Pharmacy Income	By 31 st March 2021	Are you on track to complete your 100 MURs by the end of March 2021 ? Find out more about the phasing out of MURs here .
Below are all the deadlines waived or deferred due to COVID-19 Pandemic to allow pharmacy professionals to focus on front line clinical care			
Data Security and Protection Toolkit Information Governance (IG) Submission 2020/21	Contractual Requirement	By 30 th June 2021	It has been confirmed that no action will be taken against contractors who have not completed the Data Security and Protection toolkit for 2019/20, provided they are working to complete the toolkit for 2020/21. More information on how to complete can be found here .
Discharge Medicine Service (DMS)	Essential Service	From 15 th February 2021	The launch of DMS service has been postponed till 15 th February 2021 to help and prepare contractors with the new service. NHSE&I will publish a DMS toolkit for hospital, Primary Care Networks, Community pharmacy teams and others involved in the roll out of the service. In the meantime, further information, on how to prepare for the service can be found here .
CPPQ Questionnaire	Contractual Requirement	No action needed	Contractors are not required to undertake Community Pharmacy Patient Questionnaire for 2020/21
Community Pharmacy Assurance Framework (CPAF)	Contractual Requirement	No action needed	The Community Pharmacy Assurance Framework will not run in 2020/21 , but this will run as normal in 2021/22. More information on CPAF can be found here .
Clinical Audit for 2020/21	Contractual Requirement	No action needed	Contractors are not required to complete NHSE&I determined national clinical audit and a contractor chosen clinical audit during 2020/21

For further advice and support from Community Pharmacy Surrey & Sussex Team

Please contact us by Email to LPC@communitypharmacyss.co.uk; Call us on **01372 417726**;
Direct Message us on Twitter [@CPSS_LPCs](https://twitter.com/CPSS_LPCs) Or visit our website www.communitypharmacyss.co.uk

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