

Minutes of the AGM Meeting of West Sussex Local Pharmaceutical Committee

Date Tuesday 10th September 2019 starting at 19:30
Location: Worthing Health Education Centre, BN11 2HR
Present: Mark Donaghy Chair, Gemma Staniforth Vice Chair, Alan Salter Treasurer, C J Patel, Nisheet Patel.
26 pharmacy team members (available on request)
In attendance: James Wood, Chief Executive Officer, Hinal Patel, Service Development and Support Pharmacist Officer, Sandra Lamont, Communications & Engagement Lead, Micky Cassar, Business Administrator.

1. Welcome

The Chair welcomed LPC members and contractor representatives to the meeting.

2. Apologies for absence

Yola Barnard, Marie Hockley, Sam Ingram, Sara Paxton.

3. Minutes of the last meeting

The minutes from the last AGM proposed and accepted by those present and were signed as accurate by the Chair.

4. Presentation of the annual report for 2018 – 2019

The annual report was presented and reviewed by those present.

5. Presentation of the financial statements for 2017- 2018

The financial statements were reviewed by the committee members, and no comments were raised.

6. Questions

7. No questions were raised

8. Ballot of contractors (all votes received by post or email)

82 postal votes responses were received accepting the accounts. All committee members present approved the accounts. 12 contractors in the room agreed no one disagreed.

9. Any other business

Nothing raised

10. Date of next AGM

The next AGM will be held within six months of the end of the 2019/20 financial year and the date will be announced with at least 30 days' notice.

Close: 19:50

