

Deadline Tracker for September 2020

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
<p>Please note: As of 11/08/20 NHS England and NHSE&I have issued an updated SOP for community pharmacy <u>removing the flexible opening provision</u> allowing pharmacies to close their doors to the public for 2.5 hours – further information here</p>				
Christmas Holiday 2020	Contractual Requirement	By 26 th September 2020	<p>Notification of opening intentions on Bank Holidays Pharmacy contractors are encouraged to inform NHS England whether their premises will be open on Bank Holidays. This information is obviously of critical importance to NHS England in order that it is able to plan pharmacy provision during holiday periods (<i>note the regional team is currently sorting through expressions of interest for a locally commissioned service for Christmas & Easter opening to 2023/4</i>)</p> <p>Changes to opening hours prior to Bank Holidays Contractual/supplementary hours can be changed by the application to/notification of the local NHS England team respectively, ensuring that in both instances, at least three months' notice is given.</p> <p>ENGLAND.southeastcommunitypharmacy@nhs.net</p>	
Data Security and Protection Toolkit (previously known as IG toolkit)	Contractual Requirement	By 30 th September 2020	<p>Due to COVID-19 the deadline has been extended from 31st March 2020 to 30th September 2020</p> <ul style="list-style-type: none"> For resources to assist community pharmacies completing the toolkit please click here. Local information to assist you completing the tool kit can be found here. 	
Changes to Terms of Service	Contractual Requirement	Postponed till Autumn 2020	<p>Changes to the Terms of Service, including Healthy Living Pharmacy requirements: the previously agreed changes to the Terms of Service are being finalised by DHSC and PSNC – contractors should familiarise themselves here</p> <p>Note - <i>timing of these new requirements becoming mandatory will be provided shortly</i></p>	
Invitation to your LPCs annual meetings	Understand work of your LPCs and share your views	By the specific dates	<p>All contractors and their representatives, along with all pharmacy team members are invited to attend the annual general meeting.</p> <ul style="list-style-type: none"> To book for virtual West Sussex LPC AGM on 15th September 2020 at 19:30- 21:00 click here To book for virtual Surrey LPC AGM on 17th September 2020 at 19:30-21:00 click here To book for virtual East Sussex LPC AGM on 22nd September 2020 at 19:30-21:00 click here 	

Pharmacy Quality Scheme (PQS) 2020/21: Part 1	Pharmacy Income	By 23:59 on the 29 th January 2021	<p>To meet the requirements of the new scheme, contractors need to complete all 14 actions set out in a checklist, all of which relate to the response to the pandemic.</p> <ul style="list-style-type: none"> • Download the Part 1 PQS 2020/21 Checklist for the COVID-19 response • advice on what evidence should be retained to demonstrate that contractors have complied with the scheme. • answers to frequently asked questions on the scheme; • a PSNC 10-minute digital guide to the scheme; and • a record sheet to capture staff briefings, or training sessions. <p><u>Local information you will need for PQS</u></p> <ul style="list-style-type: none"> • Criteria 5: Along with the national testing programme there is support locally for testing which can be found here. • Criteria 8: Local information for updating your Business Continuity Plan can be found here.
Pharmacy Quality Scheme (PQS) 2020/21: Part 2	Pharmacy Income	By February 2021 – date to be confirmed	<p>An initial outline of requirements for Part 2 of the 2020/21 Pharmacy Quality Scheme (PQS) has been released and further information on all the five domain can be found here.</p> <p>We will be developing further support for the local elements of PQS part 2 (Flu vaccination & Business continuity discussion at PCN level during September)</p>
Locally Commissioned Services	Pharmacy Income	By end of September 2020	<p>The LPC has negotiated payment protection for locally commissioned services, due to Covid during quarter 2 (Jul-Sept 2020). Further details about the minimum amounts that you will be paid are available here</p>

For further advice and support from Community Pharmacy Surrey & Sussex Team

Please contact us by Email to LPC@communitypharmacyss.co.uk; Call us on **01372 417726**;
Direct Message us on Twitter [@CPSS LPCs](https://twitter.com/CPSS_LPCs) Or visit our website www.communitypharmacyss.co.uk

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