

Deadline Tracker for August 2020

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Pandemic Delivery Service (Advanced Service)	Pharmacy Income	To be claimed by 5 th August 2020	<p>The Pandemic Delivery Service (both the Terms of Service requirement and the Advance Service) ends on the 31st July 2020.</p> <ul style="list-style-type: none"> PSNC has developed a patient leaflet that can be used to explain that the service is ending and why, as well as advising shielding patients on what they should do going forwards. Patient leaflet – lockdown medicine deliveries to end 31st July 2020 Contractors are reminded to make any Claims under the Pandemic Delivery Service by the 5th August 2020 and submit via MYS portal 	
Display Mon 31 st August 2020 Bank Holiday Opening Times	Contractual – risk of breach notice if not complete	By 24 th August 2020	<p>In addition to your own preparation:</p> <p>Use our Bank Holiday Notice – Generic</p> <p>Use our August Bank Holiday Collection Instalment Guide 2020</p>	
Pharmacy Quality Scheme (PQS) 2020/21: Part 1	Pharmacy Income	By 23:59 on the 29 th January 2021	<p>To meet the requirements of the new scheme, contractors need to complete all 14 actions set out in a checklist, all of which relate to the response to the pandemic.</p> <ul style="list-style-type: none"> Download the Part 1 PQS 2020/21 Checklist for the COVID-19 response advice on what evidence should be retained to demonstrate that contractors have complied with the scheme. answers to frequently asked questions on the scheme; a PSNC 10-minute digital guide to the scheme; and a record sheet to capture staff briefings, or training sessions. <p>Local information you will need for PQS</p> <ul style="list-style-type: none"> Criteria 5: Along with the national testing programme there is support locally for testing which can be found here. Criteria 8: Local information for updating your Business Continuity Plan can be found here. 	
CPPE Declaration of Competence (DoC)	Pharmacy Income and Service Provision	COVID DoC extension expires on 1 st October 2020	<p>In response to the COVID-19 pandemic, there was an extension to all statements of declaration for locally commissioned services until the end of September 2020</p> <p>If you are due a renewal, please complete your DoC before 1st October 2020. More info can be found here.</p>	

Public Health Campaign 'Better Health'	Voluntary – no contractual requirement	Running during August	Public Health England (PHE) has launched a new health campaign to help 'reset' the nation's health and is calling on pharmacy teams' support. PHE is calling on community pharmacy teams to help support this campaign, recognising their unique ability to reach more vulnerable groups and to tie in public health messaging with their own services. <ul style="list-style-type: none"> • Further information and resources – including a campaign PR toolkit and social media animations – can be found in the PHE Campaign Resource Centre. • Healthy Living Pharmacy (HLP) teams may wish to host a health awareness event linking to this campaign as part of their ongoing health promotion activities; more information can be found on the PSNC health promotion ideas page. 	
Changes to Terms of Service	Contractual Requirement	Postponed till Autumn 2020	HLP was meant to be essential service as part of the Community Pharmacy Contractual Framework from 1 st July 2020 and all Contractors were required to be HLP Level 1 as part of their Terms of Service. For more information read here .	
Data Security and Protection Toolkit (previously known as IG toolkit)	Contractual Requirement	By 30 th September 2020	Due to COVID-19 the deadline has been extended from 31st March 2020 to 30th September 2020 <ul style="list-style-type: none"> • For resources to assist community pharmacies completing the toolkit please click here. • Local information to assist you completing the tool kit can be found here. 	

For further advice and support from Community Pharmacy Surrey & Sussex Team

Please contact us by Email to LPC@communitypharmacys.co.uk; Call us on **01372 417726**;
Direct Message us on Twitter [@CPSS LPCs](https://twitter.com/CPSS_LPCs) Or visit our website www.communitypharmacys.co.uk

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