

Surrey Local Pharmaceutical Committee

Annual Report & Financial Statements April 2018 to March 2019

Surrey Local Pharmaceutical Committee

Community Pharmacy Surrey & Sussex
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Officers 2018-2019

Chair: Rupi Bhasin, MRPharmS

Vice Chair: Hemal Chudasama, MRPharmS

Treasurer: Anish Prasad, MRPharmS

Chief Executive Officer, Community Pharmacy Surrey & Sussex

James Wood, FRPharmS

Email: jameswood@communitypharmacys.co.uk

The Committee

Surrey Local Pharmaceutical Committee (LPC) is a local representative committee of pharmacy contractors in the area covered by the LPC that has been approved by NHS England under the NHS Act 2006, as the body representing the owners of the community pharmacies in the Surrey Health and Wellbeing Board area.

Regulations under the NHS Act require NHS England to consult LPCs on matters such as market entry and local enhanced services. The LPC negotiates and discusses locally commissioned pharmacy services with other commissioners and is available to give advice to community pharmacy contractors and others wanting to know more about local community pharmacy.

The LPC constitution sets out the role and duties of the LPC that include:

- representing their contractors in local and national consultations relevant to pharmacy contractors; making representations to NHS England, Health and Wellbeing Boards and PSNC.
- providing support, resources and guidance to pharmacy contractors, such as advice on contract compliance and monitoring, market entry and other locally commissioned services.
- promotion and development of local pharmacy through local public affairs and lobbying to create an environment for community pharmacy to flourish.

Our vision is to enhance the role of community pharmacy and to ensure the sector has an active role in promoting health and wellbeing in Surrey.

Welcome & Overview

Rupi Bhasin MRPharmS

Chair



Hello and welcome to our review of 2018-19.

There's so much going on in community pharmacy it was hard to choose what to highlight for you this year; be it our work to integrate into Surrey Heartlands Integrated Care System, quality payments, NHS health-checks, flu vaccinations, GDPR, Brexit planning and serious shortage protocols.

During 2018-2019 we collaborated with our colleagues in West Sussex and East Sussex to form Community Pharmacy Surrey & Sussex. This has allowed us to deliver the LPC strategy and operations in a more cost-effective way. If you've ever wondered what we spend our annual budget on you can read in our financial statements at back.

Working with my colleague LPC members and the staff team we employ is fascinating and it's a pleasure to be able to share some our achievements in our pages here. I would like to especially thank James Wood and his team for their leadership and support over our first full year of collaboration with LPC colleagues in East Sussex and West Sussex.

It's nearly time for you to thumb through our report, but before that I'd like to urge you to book for our **annual contractors meeting on 18 September** and to look out for and read our **fortnightly email newsletter**, as this is where you will hear from us first about sector changes such as developments with local primary care networks, and how these will impact on you.

Your committee continues to meet regularly and the remaining dates for 2019-20 are at the back of our review on page 12 and always on our website. And make sure you let us know details of anything you think we can support you with. You can contact me, or any other committee members through our office: 01372 417726 or lpc@communitypharmacys.co.uk

Best wishes

Rupi

Report on our Activities

James Wood

Chief Executive Officer



This year was the beginning of a new term of office for 9 LPC members from 2018 to 2022, all appointed and elected as representatives of pharmacy contractors in Surrey, who govern and guide the work of the LPC. This gave the committee a great opportunity to develop a strategy for the next four years, along with clear plans of delivering priorities centred around support, development and representation on behalf of contractors in the Surrey area.

It was also my first full year as Chief Executive of Community Pharmacy Surrey & Sussex, the overarching management structure, delivering the LPC strategy and operations on behalf of West Sussex, East Sussex and Surrey LPCs. When I first came to post I enjoyed meeting many pharmacy owners and their teams; I heard very clearly that there was a need to further step up to provide an even greater focus on the support that we offer to pharmacies.

2018-19 was an extremely frustrating year for pharmacy contractors. The operating environment with uncertainty around funding, rising costs and very real pressures from providing front line services – such as supply and reimbursement issues, all made for incredibly challenging trading conditions. It has therefore been one of our top priorities to provide local support to help pharmacies continue delivering high quality service, whilst maximising opportunities through implementation of national contractual elements and delivery of local services.

Support

We continued to support contractors to maximise their quality points, not only by providing additional Healthy Living Pharmacy champion training supported by Health Education England, but also by offering advice on how to achieve certain criteria and in particular, checking that pharmacies had met the gateway criteria. There were two review points during 2018 – 19, in June 2018 and February 2019. While the criteria to be met for the first review point remained largely similar to that in previous years, there was a major overhaul of the scheme for the February 2019 review and as such, pharmacies had to contend with various new gateway criteria and big changes to the main criteria to gain points.

We made this year's quality payments process as accessible, easy and as clear as possible by: arranging four call-in-clinics; offering one-to-one individual support where requested, targeting phone calls to

contractors who needed support and sending gentle reminders through our regular communications. As a result, 99.7% of Surrey contractors participating in the scheme qualified for gateway criteria.

Our Essential Guide to Services was developed as an at a glance guide to pharmacies to pinpoint locally commissioned services in Surrey. It is especially useful as not all nine locally commissioned services are available in all six of our CCG areas. We encourage contractors to read our essential guide in conjunction with its companion publication, our Pharmacy Service Claiming Checklist, which outlines the fees provided for services provision from local commissioners, and the training, delivery and claiming processes to get them.

Our Deadline Tracker introduced last summer, is by far our most popular publication, and it's really smart and simple. By compiling a list of the most important deadlines, submissions and things-to-do for every month, we help contractors avoid any last-minute panics and to meet contractual and other deadlines in a fast paced and challenging operating environment. Over 14 LPC's throughout England have copied it!

There were a number of important developments over the year, including the introduction of the General Data Protection Regulations (GDPR) and changes to the way that pharmacy professionals undertake CPD with the introduction of revalidation. The LPC organised a host of events to help inform and support pharmacy teams on important topics throughout the year:

- GPhC Revalidation & GDPR training – April 2018
- Health Champion Training for HLP Level 1 – April 2018
- Surrey LPC AGM Meeting – July 2018
- Premises Shared NHS Mail box – how to use & get essential information Webinar – September 2018
- Annual Surrey Public Health & Surrey LPC Event – October 2018
- Building on HLP for Healthier Future – October 2018
- South East Forum Annual Conference – November 2018
- Health Champion Training for HLP Level 1- January 2019
- Transfer of Care Around Medicines (TCAM) Webinar – March 2019

All of our support resources are hosted online, and our website contains a wealth of information for pharmacy teams and others about local opportunities. Every second Thursday, we send a news round-up directly to pharmacy premises email accounts with all the relevant local news.

Development

At the start of the year we successfully renegotiated all existing public health services from Surrey County Council, including NHS HealthChecks and the locally commissioned services via the local NHS Clinical Commissioning Groups.

Throughout 2018-19 we had productive conversations with Surrey County Council about developing a longer-term framework approach to public health services and we hope this work will inform future commissioning of multi-year pharmacy contracts.

We partnered with Surrey Heartlands Integrated Care System (ICS) to develop a new service offering blood pressure and atrial fibrillation (AF) checks alongside healthcare advice to manage these conditions, which went live in April 2019 in almost 30 community pharmacies in Surrey, with an investment of over £200,000 in the lifecycle of the service. The service was developed by our service development and support pharmacist, Hinal Patel, who has worked one day a week on this project from January 2019 funded by Surrey Heartlands ICS.

This new service will increase detection of hypertension and AF and help not only to identify people who may develop these conditions in the future but, importantly, give members of the public the right support and advice to manage any potential risk. Working with Surrey Heartlands ICS has helped us to integrate community pharmacy and the LPC into new NHS and social care structures locally.

Encouraging discussions began with commissioners about extending the role of community pharmacy via an enhanced drug treatment offer, with the additional of a Naloxone supply service, which launched and will be implemented in to 2019-20.

During the year all three LPCs in Sussex and Surrey committed their support to the work of the Kent, Surrey, Sussex Academic Health Science Network (KSS AHSN) in co-ordinating a new Transfer of Care Around Medicines (TCAM) pathway across Surrey and Sussex. This will see PharmOutcomes being introduced to send electronic hospital discharge information to community pharmacies, potentially enabling local service commissioning and supporting the Community Pharmacy Contractual Framework developments of a medicine's reconciliation service by 2021.

Representation

Consultations

We're often asked for our views on a variety of topics. This is usually by national and local government, local NHS commissioners, or by organisations that represent patients and the public; pharmacists; people involved in educating and training the pharmacy workforce; and those working to transform the NHS.

Over the last year the committee responded formally to the following:

- Consultation by NHS England about the Medicines Safety Programme,
- Consultation Surrey County Council about the draft Health & Wellbeing Strategy Health & Wellbeing Strategy
- Consultation by Health Education England about a draft health and care workforce strategy
- EPS4 Pilot feedback to NHS Digital
- We respond to all consultations about market entry matters

Health & Wellbeing Board

Since 1 April 2013, every Health and Wellbeing Board (HWB) in England has had a statutory responsibility to publish and keep up to date a statement of the needs for pharmaceutical services of the population in its area. This is referred to as a Pharmaceutical Needs Assessment (PNA) and was published in March 2018 and can be found [here](#).

The current regulations involve a market entry test based on pharmaceutical needs assessments, so this is an important area of the LPCs work. During the year we worked with the HWB to consider a supplementary statement.

We meet on a quarterly basis with commissioning colleagues from Surrey County Council Public Health Team, to discuss community pharmacy issues relating to locally commissioned public health services.

Clinical Commissioning Groups (CCGs)

We continued to meet regularly with representatives from all the CCGs across Surrey, including key individuals involved with medicines and prescribing policies, as well as colleagues who commission some local pharmacy services through CCG NHS Standard Contracts.

The LPC fielded representatives on all the area prescribing groups across the county, to ensure decisions taken at groups recognised the impact on community pharmacy and where possible to influence decisions that would have a negative impact on contractors. In particular, the LPC was

effective in managing any growth in damaging branded generic prescribing implementation in most instances.

All of the CCGs in Surrey have begun working more closely to enable greater scale planning and purchasing of health and care services, working across providers, commissioners and social care organisations through the Surrey Heartlands Integrated Care System (ICS). During 2018-19 Surrey Heartlands was selected as an area by NHS England to test Integrating Medicines Pharmacy and Medicines Optimisation at a health care system level. We played an active role in the programme and I have a seat at the ICS pharmacy & medicines programme board, which is populated by pharmacy leaders and executives from providers and commissioners across Surrey Heartlands and met regularly during 2018-19. A number of workstreams have been established, which include community pharmacy, such as facilitating access to the Surrey Care Record, which we hope to progress during 2019-20.

NHS England, via a series of area teams across the country, is responsible for the monitoring and performance management of the community pharmacy contractual framework. Surrey pharmacies are aligned to the Kent, Surrey and Sussex team, based in Horley. Local Pharmaceutical Committees across the South East met with representatives from the local NHS, through five liaison meetings, to feedback contractor issues and discuss areas of common interest and where a standard approach on a contractual issue is required across all of the LPCs.

During the year, we worked in collaboration with colleagues from the local NHS team and the Local Professional Network Chair, Sally Greensmith, around the new pharmaceutical waste arrangements, rural matters and progressing work on digital mapping and dispensing list validation, planning of rota provision and many other matters. We also discussed support for pharmacy teams when faced with aggressive and anti-social behaviour.

Patients and the Public

We worked with Healthwatch Surrey staff and volunteers to promote community pharmacy and brief them about supply issues, medicines shortages, contractual developments and pressures facing pharmacies.

MPs and Elected Members

The LPC sent regular communications to local MPs throughout the year and co-organised a visit to a Surrey pharmacy to showcase some of the great work undertaken by community pharmacies.

Chris Grayling MP for Epsom and Ewell visited Horton Pharmacy and Travel Clinic to hear about the work the pharmacy team are doing to help local residents to stay well. During the visit Chris Grayling MP spoke with patients and the pharmacy team to understand the ways Horton Pharmacy engages with the local community and the high-quality health services and advice available from community pharmacies, such as locally commissioned NHS Healthchecks.

We also meet with various local councillors and members of the Surrey Health & Wellbeing Board about topical local issues and some of the pressures facing pharmacy owners and their teams.

Deliver

Much of this year has been spent developing the Community Pharmacy Surrey & Sussex team and infrastructure to be better enabled and efficient in the way that we deliver our work. This has included:

- Development of a strategy and operating plan for 2019-20 onwards
- Digitally enabling the team to work smarter and remotely across Surrey & Sussex
- Consolidating the number of committee and internal facing meetings
- Building our capability to be more insight driven – such as introduced a contractor survey prior to each LPC meeting
- Committee and team development

For many contractors, the internet is the first place they turn to for help, making our website and social media channels critical to our effectiveness. During the year, we got a new face within the staff team (Sandra Lamont), giving us extra skills to reach, engage and support you and our stakeholders even more. Changing the look and frequency of our newsletter was a first step to make it easier for you to access our news and for us to signpost you to others' news. Now, we've started to refresh our website with new layouts and content to ensure that it is up-to-date and easier for you to find what you are looking for – due to be launched in September.

Future

The NHS and associated landscape is changing rapidly and some of the decision making and contracting which historically has been done at a national level is likely to be increasingly devolved down to local decision makers. Integrated Care Systems (ICSs) are expected to cover the whole county by April 2021. This will be a fundamental shift in how CCGs work and how future commissioning of

health and care services will be achieved. We have secured a seat on the Pharmacy and Medicines Programme Board of Surrey Heartlands ICS.

Primary care networks (PCNs) have already been created. It is important to ensure that the role and value of community pharmacy is integral to these plans, that as proposals are developed, we seek to influence and shape the environment for pharmacy contractors and their teams. This is especially important as the NHS long-term plan develops and that we clearly set out the opportunities and changes this presents to contractors. Over the coming months we will be supporting pharmacies to engage with each other and with practices about their contribution to PCNs.

Last month we heard about the £13bn funding agreement to 2023-24 for community pharmacy services in England. It was revealed alongside ambitious plans for more clinical based service models and more integration with primary care. The news received mixed reviews: some pharmacy owners across Surrey were glad to have clarity and certainty of protected funding for the next five years, while others were disappointed at the headline figures around the overall funding package.

Whatever you think at least it is now clear what will be expected of community pharmacy from now to 2024. The deal provides much needed opportunities for pharmacy owners to make decisions about the future, although these will no doubt require further efficiencies and some aspects of transformation.

Amidst a lot of change ahead, Surrey LPC, my team and I will continue to provide guidance and support to contractors and help them to make the most of the opportunities ahead. We will be with you every step of the way with all the local aspects and I look forward to working with you all into 2020.

Finally, I would like to express our gratitude to those who have supported and worked alongside us in partnership this year:

- Bayer, Chiesi, Nutricia, Rosemont
- External funders: Health Education England (HEE)
- Commissioners: NHS England, NHS North West Surrey CCG, NHS Surrey Downs CCG, NHS Guildford & Waverley CCG, NHS Surrey Heath CCG County Council, NHS East Surrey CCG, Surrey Heartlands ICS, Frimley Health STP
- NHS System Partners: NHS Digital, Kent Surrey Sussex, Academic Health Science Network (KSSAHSN), HealthWatch Surrey and Surrey & Sussex LMCs
- Other pharmacy organisations: PSNC, NPA, CPPE and our neighbouring LPCs

With best wishes,

James

Members of the Committee 2018-2019

Committee Member	Organisation	Membership Type	Actual Attendance/ Possible
Penny Laws	Tesco	CCA	4 out of 5
Anish Prasad	Day Lewis	AIMp	5 out of 5
Andrew Jackson	Smallfield Pharmacy	Independent Contractor	4 out of 5
Rupi Bhasin	Boots	CCA	4 out of 5
Hemal Chudasama	Rowlands	CCA	5 out of 5
Sejal Patel	Great Bookham Pharmacy	Independent Contractor	4 out of 5
Jaymil Patel	Nima Chemist	IND	4 out of 5
Henal Ladwa	Boots	CCA	5 out of 5
Dalveer Johal	Lloydspharmacy	CCA	4 out of 5

Others in attendance

Name	Role
Sandra Lamont	Communications & Engagement Lead CPSS (from November 2018)
Michaela Cassar	Business Administrator CPSS
Penny Woodgate	Communication & Engagement Senior Officer CPSS (Until November 2018)
Hinal Patel	Service Development & Support Pharmacist CPSS
James Wood	Chief Executive Officer CPSS
Sunil Kochhar	PSNC Regional Representative for the South East

Five LPC meetings were held in this period. Minutes from all meetings are available on our website. We welcome community pharmacy representation at LPC meetings although we ask that you let us know in advance so we can ensure we have enough room space. Email at LPC@communitypharmacys.co.uk. Dates for the remainder of this financial year are, 8 October 2019, 15 January 2020, 18 March 2020.

Members of the Committee adhere to Corporate Governance Principles adopted by the Committee. Copies of the Surrey LPC Constitution, Corporate Governance Principles and our Governance Self-Audit are available on our website. Additionally, members are required to complete a Confidentiality Agreement and a written Declaration of Interests which they have a duty to keep up to date. All Declaration of Interests are available for inspection at Surrey LPC meetings and on our website. The Corporate Governance Principles and a Declaration of Interests Form are re-issued with the Agenda and Papers prior to each meeting of the committee.

Surrey LPC Statistics

The LPC Represents a total of 217 Contractors at March 2019.

Applications for inclusions in the Pharmaceutical list, NHS (Pharmaceutical and Local Pharmaceutical Services) 2018—2019 *	Number
Change of ownership	4
Application for combined change of ownership and no significant change relocation	3
New Pharmacies	0
Pharmacy Closures	2
Appeals to the NHS Litigation Authority	0
* According to notifications received by the LPC	

217 NHS community pharmacy dispensing over 15 million prescription items during 2018-19

7 essential services

Dispensing medicines

Dispensing appliances

Repeat dispensing

Disposal of unwanted medicines

Promotion of healthy lifestyles

Signposting

Self-care

4 advanced services

62,583 MUR and prescription intervention services

17,349 New Medicines Services

29,195 NHS flu vaccinations

2717 NUMSAS

3 CCG commissioned services

H-Pylori service

Online Non-prescription ordering service

Palliative care

6 Public health commissioned services

Smoking cessation: 207

NHS Healthchecks: 1690

Needle exchange: 10,148

Supervised consumption: 3198

Emergency hormonal contraception: 1252

Chlamydia treatment: 179

Financial report

Surrey LPC is funded by a fixed statutory levy which NHS England (managed through the NHS Business Services Authority) is empowered by regulation to deduct from the remuneration paid to community pharmacy contractors.

Financial Statements for the Year ended 31st March 2019 follow from page 17 for Surrey Local Pharmaceutical Committee. Two sets of accounts are presented – the second set covers the income and expenditure of Community Pharmacy Surrey & Sussex, the joint management and operations tier. The administrative costs of Community Pharmacy Surrey & Sussex are split between the three LPCs in line with the percentage of contracts covered by each of the individual committees. West Sussex LPC contributes 30%, Surrey LPC contributes 39%, East Sussex LPC contributes 31% of the income.

In March 2019 your LPC members approved a budget for the following 12 months and agreed the amount it will collect from contractors in 2019-20 (the Levy) to fund the committees work. Committee members agreed not to increase costs to contractors, keeping the levy at the same amount until LPC reserves have returned to levels recommended by PSNC, which is forecast for later this year.

**SURREY LOCAL
PHARMACEUTICAL COMMITTEE**

FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2019

**SURREY LOCAL PHARMACEUTICAL COMMITTEE
ANNUAL FINANCIAL REPORT
YEAR ENDED 31 MARCH 2019**

The Committee presents its Report and the Receipts and Payments Account of the Committee for the year ended 31 March 2019.

Principal Activities

The Committee is a non-profit making Body established on 1 October 2006 as a result of a merger between the existing East and West Surrey Local Pharmaceutical Committee and is a body which the Health Authority is under a duty to consult on certain matters.

Committee's Responsibilities

It is the responsibility of the Committee to prepare accounts for each financial year which reflect the receipts and payments for the year then ended.

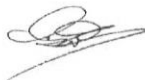
The Committee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Committee. The Committee is also responsible for safeguarding the assets of the Committee and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Committee

J Wood (Chief Executive)



R Bhasin (Chairman)



Approved by the Committee on 1st July 2019.

SURREY LOCAL PHARMACEUTICAL COMMITTEE

YEAR ENDED 31 MARCH 2019

**ACCOUNTANTS' REPORT TO THE ELECTORS OF THE
SURREY LOCAL PHARMACEUTICAL COMMITTEE**

In accordance with the Engagement Letter dated 4 May 2011 we have compiled the accounts of Surrey Local Pharmaceutical Committee set out on pages 3 and 4 from the accounting records and information and explanations you have given to us.

The accounts have been compiled on a receipts and payments basis and are not intended to achieve full compliance with the provisions of UK Generally Accepted Accounting Principles.

This report is made to you, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the accounts that we have been engaged to compile, report to you that we have done so, and state those matters that we have agreed to state to you in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than you, for our work, or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute.

You have approved the accounts for the year ended 31 March 2019 and have acknowledged your responsibility for it, for the appropriateness of the accounting background for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore express any opinion on the accounts.

Mercer & Hole

Mercer & Hole
Chartered Accountants
21 Lombard Street
London
EC3V 9AH

1 July 2019

SURREY LOCAL PHARMACEUTICAL COMMITTEE

YEAR ENDED 31 MARCH 2019

RECEIPTS AND PAYMENTS ACCOUNT

	2019 £	2018 £
Receipts		
Statutory Levies	178,500	178,500
Bank Interest Received	215	260
Sponsorship	1,440	750
Project Funds	4,139	-
	<u>184,294</u>	<u>179,510</u>
Expenditure		
Secretarial Fees	-	69,200
Officers Honorarium	4,000	4,000
PSNC Levy	48,318	48,318
PSNC Events	(767)	110
LPC Meetings – Venue	2,234	4,778
LPC Meetings – Members	10,225	13,619
LPC Members Attended	2,815	2,947
Meetings and Travel Expenses	1,479	4,511
CPSS	84,660	45,213
Website costs	-	500
Training	729	1,846
Accountancy and Professional Fees	780	750
Bank Charges	79	50
Insurance	-	318
SE Forum	-	216
Postage, packaging and stationery	-	6
	<u>154,552</u>	<u>196,382</u>
Excess of Receipts over Expenditure / (Expenditure over Receipts)	<u>29,742</u>	<u>(16,872)</u>
Bank and Cash Balances at 01.04.2018 / 01.04.2017	22,576	39,448
Movement in cash balances	29,742	(16,872)
Bank and Cash Balances at 31.03.2019 / 31.03.2018	<u>52,318</u>	<u>22,576</u>

SURREY LOCAL PHARMACEUTICAL COMMITTEE

YEAR ENDED 31 MARCH 2019

Signed on behalf of the Committee:



J Wood (Chief Executive)



R Bhasin (Chairman)

Approved by the Committee on 1st July 2019.

COMMUNITY PHARMACY SURREY & SUSSEX
UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2019

COMMUNITY PHARMACY SURREY & SUSSEX

PROPERTY INFORMATION

Address	The White House 18 Church Road Leatherhead KT22 8BB
Accountants	Friend James Limited 4th Floor Park Gate 161-163 Preston Road Brighton East Sussex BN1 6AF

COMMUNITY PHARMACY SURREY & SUSSEX

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COMMUNITY PHARMACY SURREY & SUSSEX
STATEMENT OF INCOME AND EXPENSES
FOR THE YEAR ENDED 31ST MARCH 2019

ACCOUNTANT'S REPORT

As described on page 1, you have approved the accounts for the year ended 31st March 2019.

In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

FRIEND-JAMES LIMITED

F. James Lewis

Date

18/5/2019

COMMUNITY PHARMACY SURREY & SUSSEX

**INCOME AND EXPENDITURE
FOR THE YEAR ENDED 31 MARCH 2019**


	£	2019 £	£	2018 £
Income				
East Sussex LPC		67,296		35,938
Surrey LPC		84,660		45,213
West Sussex LPC		65,124		34,785
Health Education England		30,660		-
Thrive Tribe Project Management		-		6,105
NEST Refund		-		69
Other Income		115		245
		<u>247,855</u>		<u>122,355</u>
Less: Expenditure				
Staff costs	190,192		91,943	
Payroll admin	579		500	
HR Support	180		-	
Health Education England	17,292		-	
Travel	11,982		8,767	
Training / Conference fees	515		807	
Office rent	4,944		4,944	
Computers / Equipment	4,893		5,083	
Webinar licence	1,980		-	
Stationery	1,520		518	
Telephone	2,589		1,745	
Venue hire and catering	-		661	
Accommodation / Refreshments	1,523		418	
Accountancy	252		180	
		<u>(238,440)</u>		<u>(115,565)</u>
Surplus / (Deficit) for the year		<u><u>9,415</u></u>		<u><u>6,790</u></u>

COMMUNITY PHARMACY SURREY & SUSSEX

**BALANCE SHEET
AS AT 31 MARCH 2019**

	2019		2018
	£	£	£
Current Assets			
Cash at Bank		24,782	9,327
Debtors		-	6,105
		<u>24,781.61</u>	<u>15,432</u>
Less: Current Liabilities			
Creditors - amounts falling due within one year			
PAYE	(5,156)		(5,793)
Accruals	<u>(3,421)</u>		<u>(2,849)</u>
		<u>(8,577)</u>	<u>(8,642)</u>
		<u><u>16,205</u></u>	<u><u>6,790</u></u>
Capital and Reserves			
Surplus brought forward at 1 April 2018		6,790	-
Surplus / (Deficit) for the year		<u>9,415</u>	<u>6,790</u>
		<u><u>16,205</u></u>	<u><u>6,790</u></u>

We acknowledge our responsibility for these accounts and for providing Friend-James Chartered Accountants with all information and explanations necessary for their compilation.

Signed: 
 For and on behalf of
 Community Pharmacy Surrey & Sussex

Date: 13th May 2019